

SESLHD POLICY COVER SHEET



Health
South Eastern Sydney
Local Health District

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POSITION RESPONSIBLE FOR THE DOCUMENT	Director of Allied Health, SESLHD Claire.OConnor@health.nsw.gov.au
FUNCTIONAL GROUP(S)	Allied Health
KEY TERMS	Allied Health, National Registration
SUMMARY	To inform staff of the Australian Health Practitioner Regulation Agency (AHPRA) registered allied health disciplines of the requirements of maintaining currency of registration / enrolment / authority to practice.

COMPLIANCE WITH THIS DOCUMENT IS MANDATORY
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1. POLICY STATEMENT

The *Health Practitioner Regulation National Commonwealth Law* provides a national framework for National Registration of all registered health care professionals which include the allied health professions of physiotherapy, psychology, podiatry, pharmacy, occupational therapy and medical radiation practitioners. These allied health professions are mandated to comply with the requirements of the Australian Health Practitioner Regulation Agency (AHPRA).

2. AIMS

To inform staff of the AHPRA registered allied health disciplines of the requirements of maintaining currency of registration/ enrolment/ authority to practise.

3. TARGET AUDIENCE

Registered allied health professionals and their managers. These include:

- Occupational Therapy
- Pharmacy
- Physiotherapy
- Podiatry
- Psychology
- Medical radiation practitioners

4. RESPONSIBILITIES

Allied Health Managers, discipline Heads of Departments/Managers, all personnel who manage registered allied health professionals.

5. DEFINITIONS

Enrolment - When a practitioner's name is first placed on the profession's register.

Authority to practice - A license (this may be a certificate, notice, or other form of documentation) that is issued by the relevant National Registration Board on an annual basis certifying that the holder is eligible to practise in the profession and that the holder's details are entered into the relevant Board register. That is, the person is authorised to call themselves a physiotherapist/ podiatrist / psychologist / pharmacist / occupational therapist or medical radiation practitioner (including diagnostic radiographers, nuclear medicine technologists and radiation therapists). Once a name is removed from the register, it is then illegal for that person to call themselves a physiotherapist / podiatrist / psychologist / pharmacist / occupational therapist or medical radiation practitioner.

Registration - General registration may be granted to practitioners who meet the eligibility and qualifications requirements set out in sections 52 and 53 of the National Law, and who meet any registration standards issued by the Board. For podiatry, specialist registration may be granted to practitioners who meet the eligibility and

**Allied Health Registration / Enrolment /
Authority to Practice****SESLHDPD/191**

qualifications requirements set out in sections 57 and 58 of the National Law, and who meet any registration standards issued by the Board.

Registered - Indicates an individual professional who is registered by Law to practice a health profession and is on the register of names.

6. POLICY

All registered allied health professionals employed within the Local Health District (LHD) will provide evidence of current registration / enrolment / authority to practice upon commencement of employment and annually (upon renewal) as a condition of employment. Failure to comply will result in the employee being placed on leave without pay until evidence of current registration/ enrolment / authority to practice is provided to the employer. Note that the staff member must be entered into the LHD payroll system (StaffLink) under the same name that appears on their current registration.

Staff are required to maintain general registration (e.g. practicing) and not a non-practicing registration as stated in the *NSW Health Professionals (State) Award*.

All LHD departments that employ registered Allied Health are to have:

- Local procedures that identify the processes in place for ensuring the currency of registration / enrolment / authority to practice of their allied health staff to which registration applies. Heads of Department / service managers of registered allied health professionals should check annual registration renewals either via the AHPRA Multiple Registration Check Service or manually on the AHPRA website.
- Clear internal audit requirements with responsibilities for compliance clearly assigned.

Note: The specific requirements for the registration of individual allied health disciplines are listed as per the [AHPRA Website](#) and include (but are not limited to) standards for:

- Endorsed areas of practice
- Continuous professional development requirements, including minimum hours of professional development required annually
- Professional indemnity insurance
- Supervision of new graduates and postgraduate students.

7. DOCUMENTATION

Registration / enrolment / authority to practice details are to be maintained in StaffLink and in the relevant staff member's personnel file.

8. REFERENCES

NSW Ministry of Health Policy
[SESLHDPD/030 Nursing and Midwifery Registration](#)

9. REVISION AND APPROVAL HISTORY

Date	Revision No.	Author and Approval
October 2010	Draft	Trish Bradd, Area Director Allied Health
February 2011	0	Approved by Combined Clinical Council
August 2012	1	Trish Bradd, Director Allied Health
July 2015	2	Julia Capper, A/Director Allied Health
August 2017	3	Lara Boss, A/Director Allied Health
September 2017	3	Minor Review – processed by Executive Services
January 2021	4	Risk rating amended from High to Medium. Review date adjusted to align with a medium risk. Executive Sponsor updated from A/Director Allied Health, to Director Allied Health. Medical radiation practitioners added as registered professions. Approved by Executive Sponsor.