

# Minutes

## SESLHD Board Meeting

Wednesday 27 March 2019

4pm – 7pm

Multipurpose Function Room, Level 4, Sutherland Hospital

### Present and Apologies

#### Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias (*via teleconference*)
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Mr Neville Mitchell
- Ms Helene Orr

#### In Attendance:

- Mr David Pearce – Acting Chief Executive
- Mr Peter Eaton – Director of Finance
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council
- Ms Charlotte Davies – Management Trainee (*observer*)

#### Apologies:

- Janet McDonald, Board Member
- Professor Allan Spigelman, Board Member

#### Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

## Focus Areas

### Focus Area 1: Presentation

#### Sutherland Integrated Health Services Plan

Invited guest: Ms Julie Dixon, Director of Planning, Population Health and Equity

Ms Valerie Jovanovic, General Manager, Sutherland Hospital and Garrawarra Centre

Ms Alison Sneddon, Senior Health Senior Planner and Manager, Strategy and Planning Unit

Ms Kimberley Booth, Health Service Planner

Ms Wendy Uptin, Health Service Planner

Ms Julie Dixon, Director of Planning, Population Health and Equity, Ms Valerie Jovanovic, General Manager of Sutherland Hospital and Garrawarra Centre and members of the Strategy and Planning Unit gave a presentation to the Board on the Sutherland Integrated Health Services Plan.

The presentation addressed the population demographics of the Sutherland Shire area, the aim of the plan and the proposed service enhancement and development needed in order for Sutherland Hospital to meet the needs of the population.

The Board discussed the planning process and the next steps for the plan. The Board discussed the translation of the models of care proposed in the Sutherland Integrated Health Services Plan to activity and dollars, and how best to measure the costs associated with the plan and the value that implementation of the plan would deliver.

The Board discussed the relationship between the implementation of the plan and the purchasing of services through the Service Agreement process with the Ministry of Health.

The Board thanked the invited guests for their presentation and discussion with the Board.

### Focus Area 2: Presentation

#### Nursing Engagement Survey

Invited guest: Ms Margaret Martin, Nurse Manager, Development of Practice and Workplace Capabilities

It was resolved to defer this presentation to the April 2019 Board meeting.

## Administration

#### 1.1. Present and Apologies

The Board noted those present and the apologies received.

#### 1.2. Declaration of Interests

Nil declarations made.

#### 1.3. Minutes of the SESLHD Board meeting held Wednesday 27 February 2019

*Resolution 333*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 27 February 2019 as an accurate record of proceedings.

**1.4. Minutes of the Finance and Performance Committee meeting held Monday 25 February 2019**

The minutes of the meeting of the Finance and Performance Committee held on Monday 25 February 2019 were noted.

The Board was advised that the District’s internal financial sustainability working document was tabled and discussed at the March 2019 Board Finance and Performance Committee.

**1.5. Minutes of the Quality and Safety Committee meeting held Monday 11 February 2019**

The minutes of the meeting of the Quality and Safety Committee held on Monday 11 February 2019 were noted.

The Board discussed the Garrawarra Centre accreditation issues that arose in 2017. It was noted that this matter was addressed via the Board Quality and Safety Committee. It was noted that all action items have been resolved and the Centre is fully accredited.

**1.6. Minutes of the Community Partnerships Committee meeting**

Nil minutes to note this month.

**1.7. Minutes of the Audit and Risk Committee meeting**

Nil minutes to note this month.

**1.8. Actions**

The Board reviewed the Action Log.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 20 March 2019.

**Standing Items**

**2.1 Board Chair Report**

The Board noted the report by the Board Chair.

**2.2 Chief Executive Report**

The Board noted the report provided by the Acting Chief Executive.

The Board acknowledged Professor James Lance, who passed away on 20 February 2019. Professor Lance was a pioneer Australian neurologist and was an inaugural Prince of Wales Hospital Hall of Fame Recipient in 2018.

### 2.3 Finance Report

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District's financial performance as at February 2019.

The Board discussed activity performance and the increases in activity seen in 2018/19.

The Board was advised that SESLHD has received a revenue budget adjustment from the Ministry of Health, as a result of the second phase of the revenue review undertaken by the Ministry of Health.

The Board discussed the District's full-year financial projection.

### 2.4 Integrated Performance Report

The Board noted the Integrated Performance Report provided in the meeting papers and key performance indicator (KPI) performance for February 2019.

The Board was advised that plans are in place to ensure that all hospitals meet the elective surgery access performance (ESAP) targets for all categories by the end of June 2019.

### 2.5 Value Improvement Program (VIP) Report

The Value Improvement Program (VIP) Report was noted.

### 2.6 Research Report

It was noted that the next Research Report is due in May 2019.

### 2.7 Capital Works

The Board noted the report provided on capital works progress.

#### 2.7.1 Randwick Campus Redevelopment Update

The Board noted the report provided on the Randwick Campus Redevelopment.

## New Items

### 3.1 Amendment to NSW Health Model By-laws in relation to the establishment of a NSW Health Pathology Medical and Dental Appointments Advisory Committee

The Board resolved to approve the proposed amendment to the SESLHD By-laws.

### 3.2 Board Community Partnerships Committee 2018 Annual Report to the SESLHD Board

The Board noted this item and resolved to hold further discussion at the April 2019 Board meeting.

### 3.3 Mindgardens Neuroscience Network White Paper 2019

The Board noted the excerpt from the Mindgardens Neuroscience Network White Paper 2019 included in the meeting papers.

The Board Chair proposed to invite Helen Christensen, Director and Chief Scientist, Black Dog Institute, and Peter Schofield, Chief Executive Officer, NeuRA, to a future Board meeting.

**Action:** Helen Christensen, Director and Chief Scientist, Black Dog Institute, and Peter Schofield, Chief Executive Officer, NeuRA, to be invited to give a presentation at a future SESLHD Board Meeting.

### 3.4 Hospital Foundations

The Board noted this item and resolved to hold further discussion at the April 2019 Board meeting.

### 3.5 SESLHD Women’s Health Strategy 2018 - 2021

The Board noted this item.

## Papers for Information

### 4.1 Recruitment Bulletin

The Board noted the Recruitment Bulletin provided in the meeting papers.

### 4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

## Meeting Close

### 5.1 Business without notice

#### Sydney Children’s Hospitals Network IT integrated project

The Board discussed concerns related to the decision by the Sydney Children’s Hospitals Network to change the electronic medical record system used at the Sydney Children’s Hospital on the Randwick Campus. Concerns were raised about the impact on staff in the Randwick Campus Operating Suite.

#### April 2019 SESLHD Board Meeting Date

The Board resolved to change the date of the April 2019 SESLHD Board meeting from Wednesday 24 April 2019 to Wednesday 1 May 2019.

### 5.2 Noting of Confidential Items

Nil items noted.

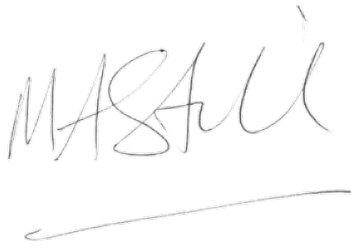
### 5.3 Date of next meeting:

Wednesday 1 May 2019

**4pm – 7pm** Board Meeting

Sydney/Sydney Eye Hospital

Meeting closed at 7.05pm.



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**Signature**

Michael Still

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**Name**

29 May 2019

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**Date**