

# Minutes

## SESLHD Board Meeting

Wednesday 26 June 2019

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

### Present and Apologies

#### Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves (*via teleconference, until 4.50pm*)
- Dr Greg Levenston
- Janet McDonald
- Professor Allan Spigelman – Board Member

#### In Attendance:

- Mr Tobi Wilson – Chief Executive
- Mr Peter Eaton – Director of Finance
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council

#### Apologies:

- Mr Liam Harte – Board Member
- Mr Neville Mitchell – Board Member
- Ms Helene Orr – Board Member

#### Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

### Focus Area

#### Focus Area 1: Presentation Randwick Campus Redevelopment

The SESLHD Board welcomed the following guests for a presentation on the Randwick Campus Redevelopment:

- Ms Jennie Barry, A/General Manager, Prince of Wales Hospital and Sydney/Sydney Eye Hospital

- Ms Trish Wills, Redevelopment Manager, Prince of Wales Hospital
- Ms Rebecca Pinheiro, Senior Project Officer, Prince of Wales Hospital and Sydney/Sydney Eye Hospital
- Ms Lisa Altman, Clinical Services Alignment Lead, Randwick Campus Redevelopment
- Ms Rebecca Wark, Chief Executive, Health Infrastructure
- Ms Gillian Geraghty, A/Executive Director, Northern Region, Health Infrastructure
- Mr Nick Brooker, Senior Project Director, Health Infrastructure

The presentation addressed the following key areas:

- Acute Services Building
  - The Board noted that education, training and research spaces will be integrated through an expansion to the Acute Services Building layout.
  - The Board was advised that the main works contract is being prepared. Discussion was held on the process for appointing contractors for the redevelopment.
- Patient room prototype
  - Information was provided on the process for establishing prototype rooms, seeking feedback on and making modifications to the proposed layout. Discussion was held on the purpose and benefits of the proposed patient room layout.
- Clinical Services Alignment
  - Information was provided on the work underway on clinical services alignment across the campus in partnership with all campus partners, including potential opportunities for the Royal Hospital for Women and for mental health services on the campus.
- Governance of the Redevelopment
  - An overview of the governance structure for the redevelopment was provided.

The Board discussed the costs associated with the Acute Services Building. The Board expressed their concern about the financial impact of opening the Acute Services Building in the future, in terms of both the commissioning costs and the ongoing recurrent costs that will be required to open and operate the building, with particular reference to the recent opening of the redevelopment at St George Hospital. The Board was advised that detailed costings for opening the Acute Services Building are currently being prepared.

The Board expressed concerns regarding transport options for the campus in the future, particularly in relation to access for patients. Discussion was held on transport options for the Randwick campus. It was noted that temporary arrangements are in place to ensure appropriate traffic flow during construction. The importance of a long-term strategy for transport for the precinct was highlighted.

Information on the budget allocation and the next steps for the redevelopments at St George and Sutherland Hospitals was provided by the Health Infrastructure representatives. It was noted that planning for the Sutherland Hospital redevelopment will commence in 2019/20. The Board was advised that no budget has been allocated in 2019/20 for the St George Hospital Stage 3 redevelopment.

The Board thanked the invited guests for their thorough and informative update on the Randwick Campus Redevelopment.

## Administration

**1.1. Present and Apologies**

The Board noted those present and the apologies received.

**1.2. Declaration of Interests**

Nil declarations made.

**1.3. Minutes of the SESLHD Board meeting held Wednesday 29 May 2019**

*Resolution 336*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 29 May 2019 as an accurate record of proceedings.

**1.4. Minutes of the Finance and Performance Committee meeting held Monday 27 May 2019**

The minutes of the meeting of the Finance and Performance Committee held on Monday 27 May 2019 were noted.

**1.5. Minutes of the Quality and Safety Committee meeting held Monday 6 May 2019**

Nil minutes to note this month.

**1.6. Minutes of the Community Partnerships Committee meeting**

Nil minutes to note this month.

**1.7. Minutes of the Audit and Risk Committee meeting**

Nil minutes to note this month.

**1.8. Actions**

The Board reviewed the Action Log.

It was noted that Action Items 5 and 6 can be closed. The Board was advised that further information on the redevelopments for St George and Sutherland Hospitals will be provided once available.

The Board noted that preparation for a risk workshop with the Board are currently underway.

The Board discussed the proposal for a Board strategy session in 2019.

**Action:** Board strategy session to be arranged in 2019.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 19 June 2019.

**1.9.1. Letter from Ministry of Health regarding SESLHD Performance**

The Board noted the letter received from the Deputy Secretary, Patient Experience and System Performance, Ministry of Health on 12 June 2019 regarding the District's performance.

**Standing Items**

**2.1 Board Chair Report**

The Board noted the report provided by the Board Chair.

**2.2 Chief Executive Report**

The Board noted the report provided by the Chief Executive.

**2.3 Finance Report**

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District's financial performance as at May 2019. The Board discussed the District's full-year financial projection and the factors impacting the District's financial position.

The Board discussed the operational challenges being experienced due to increasing demand for services.

**2.3.1 Service Agreement with the Ministry of Health**

The Board noted that the 2019/20 Service Agreement with the Ministry of Health was received by SESLHD in mid-June 2019.

The Chief Executive and Director of Finance provided an overview of key elements of the Service Agreement. The Board was advised that detailed analysis of the Service Agreement is underway and further discussion will be held at the July 2019 Board meeting.

**2.4 Integrated Performance Report**

The Board noted the Integrated Performance Report provided in the meeting papers and key performance indicator (KPI) performance for May 2019. It was noted that an increase in emergency department activity has been seen across the state.

**2.5 Research Report**

The Board noted this item.

**2.6 Capital Works**

The Board noted the report provided on capital works progress.

**2.6.1 Randwick Campus Redevelopment Update**

The Board noted the report provided on the Randwick Campus Redevelopment.

The Board requested that risk management be reporting on a quarterly basis in the Randwick Campus Redevelopment Update.

**Action:** Randwick Campus Redevelopment report to include a risk management update on a quarterly basis.

**New Items**

**3.1 SESLHD Board Meeting Schedule for 2020**

The Board noted the information provided. Further discussion on the Board meeting schedule for 2019 will be held at a future Board meeting.

**3.2 Nomination for Chair of the SESLHD Medical and Dental Appointments Advisory Committee**

The Board resolved to approve the proposal to appoint Dr Debra Graves, SESLHD Board Member, as Chair of the SESLHD Medical and Dental Appointments Advisory Committee.

**3.3 Accreditation Status of the St George Hospital Intensive Care Unit**

The Board noted the information provided by the Chief Executive on this matter. The Board resolved to endorse the Terms of Reference of the St George Hospital Intensive Care Services Governance Committee. It was noted that two Board members are included in the membership of the committee.

**3.4 Gynaecology-Oncology Services at the Royal Hospital for Women**

The Board noted the information provided by the Chief Executive on this matter.

**Papers for Information**

**4.1 Recruitment Bulletin**

The Board noted the Recruitment Bulletin provided in the meeting papers.

**4.2 Our People – Heart of Caring Profile**

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

**Meeting Close**

**5.1 Business without notice**

Nil raised.

**5.2 Noting of Confidential Items**

It was noted that parts of Focus Area 1, Item 3.3 and Item 3.4 are confidential.

**5.3 Date of next meeting:**

Wednesday 31 July 2019

4pm – 7pm Board Meeting

Sydney/Sydney Eye Hospital

Meeting closed at 7.09pm.



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**Signature**

Michael Still

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**Name**

31 July 2019

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**Date**