

Wednesday 22 February 2017 at 4.30pm | Worrall Theatre, Sydney/Sydney Eye Hospital

SESLHD Board Meeting Minutes

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Dr Harry Harinath
- Mr Liam Harte
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman (*via teleconference*)

In Attendance:

- Mr Gerry Marr – Chief Executive
- Ms Karen Foldi – Director of Finance
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Mr Mark Shepherd – Director of Programs and Performance

Apologies:

- Dr Theresa Jacques – Chair, Medical Staff Executive Council

Secretariat:

- Ms Nicole McGregor – Executive Officer to the Chief Executive

ADMINISTRATION

1.1. Minutes of the SESLHD Board meeting held Wednesday 30 November 2016

Resolution 311

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 30 November 2016 as an accurate record of proceedings.

1.2. Minutes of the Finance and Performance Committee meeting held Monday 28 November 2016

The minutes of the meeting of the Finance and Performance Committee meeting held on Monday 28 November 2016 were noted.

1.3. Minutes of the Healthcare Quality Committee meeting

Nil minutes to note this month.

1.4. Minutes of the Community Partnerships Committee meeting held Monday 28 November 2016

The minutes of the meeting of the Community Partnerships Committee meeting held on Monday 28 November 2016 were noted.

1.5. Minutes of the Audit and Risk Management Committee meeting held Tuesday 13 December 2016.

The minutes of the meeting of the Audit and Risk Management Committee meeting held on Tuesday 13 November 2016 were noted.

The Board requested clarification on the matter of The Domain being used as a triage area for Sydney/Sydney Eye Hospital in a disaster.

1.6. Actions

The Board reviewed and updated the Action Log.

1.7. Correspondence Register

The Board noted the correspondence received to Wednesday 15 February 2017.

1.8. Teaching and Research

Nil discussion held.

FOCUS

2.1 Presentation – Randwick Redevelopment

Invited guests: Cath Whitehurst, Director of Capital Redesign, SESLHD
 Julie Dixon, Director of Planning, Population Health and Equity, SESLHD
 Tobi Wilson, General Manager, Prince of Wales Hospital and Sydney/Sydney Eye Hospital
 Nick Brooker, Senior Project Director, Health Infrastructure
 David Ballantyne, Executive Director of Planning, Health Infrastructure

Representatives from SESLHD and Health Infrastructure attended the start of the Board meeting to give a presentation on the Randwick Redevelopment and in particular, the Preliminary Business Case.

The Board expressed their support for the vision for the redevelopment. The Board discussed the range of partners involved in the collaboration on this project, which includes, in addition to the District’s own facilities, the University of New South Wales, Sydney Children’s Hospital and a number of medical research institutions.

The Board discussed the broad options proposed for the redevelopment, the most extensive of which would be slated for completion in 2022. The Board expressed their concern for any proposal which would include retaining the Parkes Building at Prince of Wales Hospital.

STANDING ITEMS

3.1 Board Chair Report

The Board received a verbal update from the Board Chair. The following key points were noted:

- The Sydney Partnership for Health, Education, Research and Enterprise (SPHERE), of which SESLHD is a partner, received an interview at the National Health and Medical Research Council (NHMRC) for accreditation. Representatives from SPHERE partner organisations, including the SESLHD Board Chair, travelled to Canberra to attend the interview, which went well.
- The NSW Minister for Health attended St George Hospital in February 2017 to open the new positron emission tomography (PET) scanner.
- The Federal Minister for Health attended St George Hospital in February 2017 to announce a Commonwealth grant for microbiome research for the St George and Sutherland Medical Research Foundation.

The Board Chair welcomed Mr Liam Harte, Mr Neville Mitchell, Ms Helene Orr and Professor Allan Spigelman as new members of the SESLHD Board. Following the departure of previous subcommittee chairs, the Board resolved to appoint Dr Debra Graves as Chair of the Healthcare Quality Board Subcommittee and Mr Jonathan Doy as the Chair of the Finance and Performance Board Subcommittee.

3.2 Chief Executive Report

The Board received a verbal update from the Chief Executive. The following key points were noted:

- The Chief Executive attended a Safety and Quality Council Meeting at the Ministry of Health today, which has been recently established. The SESLHD Medical Executive Director is also a member of this council.

- The Chief Executive will be visiting Norfolk Island for two days in March 2017 for the inaugural meeting of the Norfolk Island Community and Clinical Consultative Committee.
- SESLHD will attend its Performance Meeting with the Ministry of Health next week. It is planned for revenue to be discussed.
- The Chief Executive proposed to discuss with the Board in the next two months the new purchasing model being used for the 2017/18 Service Agreement with the Ministry of Health.

3.3 Finance and Performance Report

The Director of Finance provided an update on the District's financial results for January 2017, as detailed in the Director of Finance Report in the meeting papers.

The full-year forecast for the District remains unchanged. The District's current financial position as at the end of January 2017 is showing a favourable financial position for expenditure and an unfavourable revenue position.

The Board was advised that the District has strengthened its position in relation to revenue, with overall private patient conversion being over 80%. St George Hospital is believed to be the highest performing hospital in the state, with over 90% conversion. The District has improved revenue by \$6 million as compared to January 2016, but still expects to be below budget for revenue at the end of the financial year.

The District remains committed to achieving its dual goals of performing in the upper quartile for revenue performance and delivering a breakeven position on expenses, and will use this position to strengthen its arguments in activity negotiations with the Ministry of Health.

3.4 Key Performance Indicator (KPI) Report

The Board noted the report provided in the meeting papers. An overview of KPI performance for the month of January 2017 was provided.

The Board was advised that St George Hospital, Prince of Wales Hospital and Sutherland Hospital all have emergency treatment performance (ETP) improvement plans in place, with detailed initiatives developed to improve ETP performance towards the 2016/17 target of 78%.

The Board was advised that the limited surgical capacity at St George Hospital remains a challenge for elective surgery access performance (ESAP). A capacity plan for winter is being developed to sustain performance until the redevelopment is complete in later 2017.

3.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted. An overview of the year-to-date results for the value improvement plans (VIPs) was provided.

The Director of Programs and Performance provided an overview of the role of the Program Management Office for the benefit of new Board members. The PMO was established to implement reliable business processes and oversee outcome monitoring. The PMO operates under the banner of 'Saving Money Safely', which is a program to reduce waste and duplication in the system, without impacting clinical services.

Year-to-date achievement of savings is approximately \$9.4 million in expense reduction and \$4.6 million in revenue generation.

NEW ITEMS

4.1 Audit and Risk Management Committee Annual Report to the SESLHD Board

The Board noted the Audit and Risk Management Committee Annual Report to the SESLHD Board, and acknowledged the work that the Internal Audit Directorate is doing to map audits to the Board's identified risk areas. The Board noted that the Director of Internal Audit will be giving a presentation on internal audit at the March 2017 Board meeting.

4.2 Multicultural Health Key Performance Indicators

The Board noted the Multicultural Health Key Performance Indicator Report. The Board resolved to receive further information on KPI 4: Address disparities in hospital care to people from culturally and linguistically diverse (CALD) backgrounds at the next Board meeting.

Action: Further briefing on KPI 4: Address disparities in hospital care to people from culturally and linguistically diverse (CALD) backgrounds to be provided at the March 2017 Board meeting.

4.3 Population and Public Health Key Performance Indicators

The Board noted the Population and Public Health Key Performance Indicators Report. The Board resolved to invite the Director of Planning, Population Health and Equity to the March 2017 Board meeting to give a presentation on this report.

Action: Director of Planning, Population Health and Equity to be invited to the March 2017 Board meeting to give a presentation on the Population and Public Health Key Performance Indicators Report.

4.4 Nelune Comprehensive Cancer Centre and Bright Alliance Building Governance

The Board discussed the governance of the Nelune Comprehensive Cancer Centre and Bright Building. The Board resolved to receive further information on the governance arrangements at the March Board meeting.

Action: Further information on the governance of the Nelune Comprehensive Cancer Centre and Bright Building to be provided at the March 2017 Board meeting.

The Board will be informed once a date for the opening of the Nelune Comprehensive Cancer Centre and Bright Building is confirmed.

4.5 Confidential matter regarding a staff specialist in haematology and oncology at St George and Sutherland Hospitals

The Chief Executive and SESLHD Executive in attendance departed the meeting for the Board members to hold a closed discussion on a matter regarding a staff specialist in haematology and oncology at St George and Sutherland Hospitals.

The Board passed the following resolution:

Resolution 312

Following concerns raised by staff with respect to the treatment of haematology and oncology patients by Dr Kiran Phadke, the SESLHD Board acknowledges the requirement for the District to investigate matters consistent with the policy directives set down by the Ministry of Health. The SESLHD Board is satisfied that the investigation has been conducted in

accordance with the terms of the Ministry of Health directives and their required processes.

While the Board acknowledges that this is a workforce matter for the Chief Executive to manage, the SESLHD Board resolves to support the completion of the investigation under the Ministry of Health's processes and to support the Chief Executive and his investigation team in bringing this matter to a conclusion as quickly as possible.

CLOSE

5.1 Business without notice

Each Board member provided a brief introduction of themselves, following the commencement of four new SESLHD Board members in January 2017.

5.2 Noting of Confidential Items

Nil noted.

5.3 Date of next meeting:

Wednesday 29 March 2017

4pm – 7pm Board Meeting, Sydney Hospital

Meeting closed at 7.14pm.



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Signature

Michael Still

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Name

29 March 2017

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Date