

Minutes

SESLHD Board Meeting

Wednesday 30 May 2018

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

In Attendance:

- Mr Gerry Marr – Chief Executive
- Mr Mark Shepherd – Director of Programs and Performance
- Ms Karen Foldi – Director of Finance
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Dr Greg Kaufman – Chair of Medical Staff Executive Council

Apologies:

- Mr Jonathan Doy – Board Member

Secretariat:

- Mr Jack Roach – Management Trainee, Office of the Chief Executive

Focus Areas

Focus 1: Presentation

eHealth

Dr Zoran Bolevich, Chief Executive, eHealth, Kieron McGarry, A/Director of Information Services, eHealth and Flora Karanfilovski, Direct of Health ICT, SESLHD, attended the beginning of the Board meeting to give a presentation on the work that is being progressed by eHealth.

The following key points were addressed in the presentation:

- An update on the work that has been ongoing between eHealth and SESLHD.
- The change for My Health Record to become an opt-out system.
- Highlights of the eHealth strategy.
- Specific cyber security issues for NSW Health.
- Cyber security awareness training opportunities for staff.

The Board discussed the plan for the RIS/PACS System which has been noted as a risk for the District. It was noted that the tender process is progressing with a number of health districts including SESLHD and that further information would be provided as it becomes available.

Focus 2: Presentation

Winter Planning

Mark Shepherd, Director of Programs and Performance and Erin Hudswell, A/Organisational Performance Support Manager gave a presentation on the SESLHD Winter Plan for 2018.

The following key points were addressed in the presentation:

- An overview of the patient flow changes experienced by the District in winter.
- How the District is using predictive analytics to inform decisions around patient flow.
- Site specific initiatives that have been rolled out to improve the flow of patients through the winter period.
- The District plan to support the SESLHD network of services during winter.

The Board discussed other opportunities that may be worth considering to reduce the pressure on the District's emergency departments over the winter period. It was noted that ideas are being shared across all SESLHD facilities.

Administration

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interests made.

1.3. Minutes of the SESLHD Board meeting held Wednesday 2 May 2018

Resolution 325

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 2 May 2018 as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Monday 30 April 2018

The minutes of the meeting of the Finance and Performance Committee held on Monday 30 April 2018 were noted.

1.5. Minutes of the Quality and Safety Committee meeting held Monday 7 May 2018

The minutes of the meeting of the Quality and Safety Committee held on Monday 7 May 2018 were noted.

The Board discussed the terminology used in the Committee meeting minutes and its appropriateness for publication on the internet.

The Board noted that there are discrepancies in the reported performance review data due to delays in uploading of information into StaffLink.

1.6. Minutes of the Community Partnerships Committee meeting held Monday 14 May 2018

The minutes of the meeting of the Community Partnerships Committee held on Monday 14 May 2018 were noted.

1.7. Minutes of the Audit and Risk Committee meeting

Nil minutes to note this month.

1.8. Actions

The Board reviewed the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Thursday 23 May 2018.

Standing Items

2.1 Board Chair Report

The Board noted the verbal update from the Board Chair.

2.2 Chief Executive Report

The Board noted the verbal update from the Chief Executive.

The Chief Executive provided an update on the Randwick campus redevelopment. It was noted that the work is progressing well and that concept drawings were on display at the 160th year celebrations for Prince of Wales Hospital earlier in the day.

2.3 Finance Report

The Director of Finance provided an update District's financial results for April 2018, as detailed in the Director of Finance's Report.

The Board noted the significant financial improvement across SESLHD over the last five years.

The Board discussed the moneys owed from the sale of facilities across the District in the 2018/19 financial year. It was noted that further work is being done with the Ministry of Health to access more of the revenue made from the sale of District assets.

2.3.1 2018/19 Service Agreement

The Board noted the information provided on the current progress on negotiations for the 2018/19 Service Agreement with the Ministry of Health.

It was noted that significant work has been undertaken in regards to revenue within the District and that it was expected to be recognised through a reduced target.

2.4 Key Performance Indicator (KPI) Report

The Board noted the Integrated Performance Report provided in the meeting papers.

The Director of Programs and Performance noted the key highlights on risks and overdue surgery patients. It was noted that a surgical postponements improvement project has commenced with the aim of decreasing the number of patients cancelled for surgery.

2.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted.

The Director of Programs and Performance provided a verbal update on the expense reduction and revenue increase initiatives across the District.

2.6 Teaching and Research

The Board noted this item.

2.7 Capital Works

The Board noted the briefing provided on capital works progress.

New Items

3.1 Cancer Services Governance review

The Board discussed the Cancer Services Governance structure for the District. The Board discussed the possible use of the clinical streams in standardising the processes used across the District. It was noted that there is a new Cancer Services Plan being drafted.

3.2 Hospital Foundations

The Board resolved to hold a detailed discussion on this topic at the next Board meeting.

Papers for Information

4.1 Recruitment Bulletin

The Board noted the Recruitment Bulletin provided in the meeting papers.

4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

Meeting Close

5.1 Business without notice

The Board asked for the Director of Nursing and Midwifery Services for a briefing on the International Day of the Midwife and International Nurses Day activities around SESLHD.

Action: Director of Nursing and Midwifery to provide a briefing to the Board regarding the International Day of the Midwife and International Nurses Day at the June Board meeting.

5.2 Noting of Confidential Items

Nil items noted.

5.3 Date of next meeting:

Wednesday 27 June 2018
4pm – 7pm Board Meeting
 Sydney/Sydney Eye Hospital

Meeting closed at 6:32pm.



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Signature

Michael Still

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Name

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Date