

Minutes

SESLHD Board Meeting

Wednesday 28 March 2018

4pm – 7pm

Multipurpose Function Room, Level 4, Sutherland Hospital

Present and Apologies

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias, Board Member
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

In Attendance:

- Mr Gerry Marr – Chief Executive
- Mr Mark Shepherd – Director of Programs and Performance
- Ms Karen Foldi – Director of Finance
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services

Apologies:

- Dr Greg Kaufman – Chair of Medical Staff Executive Council

Secretariat:

- Ms Nicole McGregor – Executive Officer to the Chief Executive and Board Secretary

Focus Areas

Focus 1: Presentation

Sutherland Hospital

Ms Valerie Jovanovic, General Manager, Sutherland Hospital and Garrawarra Centre, and Dr Ben Kwan, Chair, Sutherland Hospital Clinical Council, attended the beginning of the Board meeting to give a presentation on the future plans and key issues for Sutherland Hospital.

Thirteen clinical council representatives from Sutherland Hospital were also in attendance to discuss matters with the Board.

The following key points were noted:

- The General Manager is undertaking a corporate governance and committee structure review of the hospital.
- The Rapid Assessment, Diagnosis and Intervention Unit Sutherland (RADIUS) model of care project as outlined in Item 3.5 of the Board agenda is a key project for the hospital. General practitioner engagement in the project is planned.
- The operating theatre suite is an important priority area for consideration for the next planning stage for the hospital, due to its age and size restrictions.
- The Clinical Council representatives are strongly supportive of the need for the hospital to have its own magnetic resonance imaging (MRI) machine; the group considers it a major priority for the hospital. The Board requested District management to work with Sutherland Hospital on the process for putting forward a proposal to procure such equipment.
- An angiography machine is seen as a piece of equipment that would increase the services that the hospital provides and reduce the need to locate intensive care unit beds at other hospitals.
- The radiology service structure for the hospital was discussed.
- Engagement of general practitioners with the hospital was discussed.

The Board thanked the Sutherland Hospital representatives for their time in attending the meeting and sharing their ideas and concerns with the Board.

Focus 2: Presentation

St George Integrated Health Services Plan

The following guests were invited to present to the Board on the St George Hospital Integrated Health Services Plan:

Julie Dixon, Director of Planning, Population Health and Equity

Leisa Rathborne, General Manager, St George Hospital

Alison Sneddon, Senior Health Planner, SESLHD

Wendy Uptin, Health Planner, SESLHD

Kimberley Booth, Health Planner, SESLHD

A presentation was given to the Board on the St George Integrated Health Services Plan. The following key points were raised:

- The ambition of the plan is to:
 - o Transform services to support people along the life course to stay well, active, continue to live at home and stay positively connected to their communities for as long as possible; and to experience improved quality of life, particularly for people who are living with long term conditions.
 - o Provide timely access to appropriate support enabling people to maximise their function and independence and self-manage their own healthcare.
- The areas of focus for the plan are subacute care, ambulatory care, non-admitted patients, birthing suite, diagnostic imaging and high-volume/short stay care.

The Board discussed the following areas related to the plan:

- The process of using prediction modelling in the planning process and the need to 'future-proof' the designs and models of care.
- The involvement of Calvary Healthcare Kogarah in the delivery of services related to the plan.
- The inclusion of cancer services in the stage 3 redevelopment and the suggestion of consideration of cancer genetics. The cancer care centre is out of scope for stage 3 but is currently undergoing a refurbishment.
- The need to share models and plans across facilities and services in SESLHD, and how to balance the need for localisation for each population versus consistency of models of care across the organisation.

The Board commended the plan and acknowledged the significant amount of work put in by the team involved.

The Board resolved to endorse the St George Integrated Health Services Plan for submission to the Ministry of Health.

Administration

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interests made.

1.3. Minutes of the SESLHD Board meeting held Wednesday 28 February 2018

Resolution 323

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 28 February 2018 as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Monday 26 February 2018

The minutes of the meeting of the Finance and Performance Committee held on Monday 26 February 2018 were noted.

1.5. Minutes of the Quality and Safety Committee meeting held Monday 12 February 2018

The minutes of the Healthcare Quality Committee meeting held on Monday 12 February 2018 were noted.

1.6. Minutes of the Community Partnerships Committee meeting held Monday 19 February 2018.

The minutes of the meeting of the Community Partnerships Committee held on Monday 19 February 2018 were noted.

1.7. Minutes of the Audit and Risk Management Committee meeting

Nil minutes to note this month.

1.8. Actions

The Board reviewed the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Wednesday 21 March 2018.

Standing Items

2.1 Board Chair Report

The Board noted the verbal update from the Board Chair.

The Board discussed the Randwick campus redevelopment and the Chief Executive provided an update on progress.

2.2 Chief Executive Report

The Board noted the verbal update from the Chief Executive.

The Board was advised of the closure of the BreastScreen clinic at David Jones department store in the Sydney CBD due to refurbishment of the store. Discussions on alternative locations in the CBD are to be held.

2.3 Finance Report

The Director of Finance provided an update on the District’s financial results for February 2018, as detailed in the Director of Finance’s Report. The results for the month were within the forecast and the District’s full year forecast remains unchanged. Discussion was held on activity targets and performance.

The Board discussed revenue concerns related to Garrawarra Centre due to the reduction in resident numbers and the funding model for the centre.

The Board discussed energy efficiency and sustainability activities across the organisation.

Action: Briefing on sustainability activities underway across the organisation to be provided.

2.3.1 2018/19 Service Agreement

The Board noted the information provided on the current progress on negotiations for the 2018/19 Service Agreement with the Ministry of Health.

2.4 Key Performance Indicator (KPI) Report

The Board noted the Integrated Performance Report provided in the meeting papers.

2.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted. The Board was advised that presentations were provided on non-emergency patient transport, and on the hTrak inventory management system at the Finance and Performance Subcommittee meeting.

The Board discussed activity and costing matters related to pathology services and the corrections ward.

2.6 Teaching and Research

The Board noted this item with no further discussion.

2.7 Capital Works

The Board noted the briefing provided on capital works progress.

New Items

3.1 Board subcommittee membership

The Board approved the addition of Dr Gregory Levenston, Board member, to the Community Partnerships Subcommittee and the Quality and Safety Subcommittee.

3.2 Audit and Risk Committee charter

The Board approved the revised charter of the Audit and Risk Committee.

3.3 Community Partnerships Subcommittee charter

The Board approved the revised charter of Community Partnerships Subcommittee charter. The Board was advised that Janet McDonald, Board member and chair of the Community Partnerships Subcommittee will step down from the role of chair after the May 2018 meeting. Helene Orr, Board member, will take over the role of chair.

The Board Chair acknowledged the contribution of Janet McDonald to the committee over a number of years since it was established.

3.4 Staff safety and wellbeing

The Board noted discussion paper on staff safety and wellbeing provided in the meeting papers. The Board commended the paper and expressed their appreciation for the work underway in this area, which was very well covered in the paper.

The Board resolved to have their thanks conveyed to the team that prepared the paper.

3.5 Sutherland Hospital model of care proposal

The Board noted and discussed the model of care proposal for Sutherland Hospital provided in the meeting papers. Board members expressed their support and excitement for the model. The Chief Executive advised that discussions are ongoing with the Ministry of Health.

3.6 Cancer Services governance review

The Board noted the brief and resolved to discuss it further at the next Board meeting. Board members with particular queries on this matters were encouraged to submit their questions to the Chief Executive.

Papers for Information

4.1 Recruitment Bulletin

Nil appointments to note this month.

4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers. The Board members received a hard copy of the Heart of Caring book containing staff stories.

Meeting Close

5.1 Business without notice

Discussion on hospital foundations

The Board resolved to discuss the hospital foundations at the next Board meeting.

Action: Hospital foundations to be discussed at the April 2018 Board meeting.

Elective surgery and outpatient appointment waiting times

The Board discussed potential strategies to reduce elective surgery and outpatient appointment waiting times.

5.2 Noting of Confidential Items

Nil items noted.

5.3 Date of next meeting:

Wednesday 2 May 2018

4pm – 7pm Board Meeting

Sydney/Sydney Eye Hospital

Meeting closed at 7.13pm.



.....
Signature

Michael Still

.....
Name

2 May 2018

.....
Date