NCC Resuscitation Committee
Terms of Reference
Effective from June 2012

Motto: To expect the unexpected and be prepared

TITLE of the Committee
Royal Hospital for Women Neonatal Resuscitation Committee

Intention of the Committee
To optimise the outcomes of newborn infants requiring cardiopulmonary resuscitation.

Aims of committee:
- To foster and co-ordinate the practice, teaching and skills of neonatal resuscitation
- To promote uniformity and standardization of neonatal resuscitation within the organization

Functions of the committee
- To apply the standard stipulated by ILCOR and the Australian Resuscitation Council.
- To develop, publish and review Guidelines within the organization that maintain standards for the delivery of optimum newborn resuscitation
- To oversee the implementation of the Guidelines and the ongoing surveillance of the maintenance of Standards for newborn resuscitation
- To provide an advisory and resource service for the organization regarding techniques, equipment, teaching methods and teaching aids in neonatal resuscitation.
- To gather and collate scientific information regarding resuscitation techniques; to recommend a modification of those techniques where appropriate on the basis of such information
- To provide a forum for discussion of all aspects of resuscitation
- To foster interest in, and promulgate information regarding resuscitation
- To promote simplicity and uniformity in techniques and terminology regarding resuscitation
- To foster research into methods of teaching and practice of resuscitation
- To pursue the development of standards for training
- To establish regular communications with other bodies with similar objectives, both in Australia and overseas
- To consider and advise on the means of preventing circumstances in which resuscitation may become necessary
- To review world literature and research in resuscitation and act as a resource for anyone wanting authoritative material on resuscitation

These aims will be implemented by the committee in the following manner:
1. Effective Governance system for the delivery of cardiopulmonary resuscitation for newborn infants. This will be achieved by:
   a. The implementation/update and monitoring of policies, procedures and/or protocols within the Newborn Care Division and the Royal Hospital for Women for:
      i. The indications for newborn resuscitation
      ii. Teams attending newborn deliveries anticipated to require assistance with cardiopulmonary support
      iii. The review of the code-blue procedure and response
      iv. The delivery of education and feedback to staff involved in the delivery of newborn resuscitation procedures.
      v. The review and maintenance of equipment essential for the delivery of optimal newborn resuscitation practice
   b. Regular reporting to the higher levels of governance in the division including Newborn Management Committee and the Hospital Patient Safety and Quality Committee
   c. Undertaking quality improvement activities to reduce adverse incidents related to newborn resuscitation
2. To assist and liaise with the Royal Hospital for Women Neonatal Resuscitation Co-ordinator(s) (Nursing) to manage, implement, educate and develop strategies to maintain standards in Neonatal Resuscitation including education of all staff who care for mothers and babies.
3. To liaise with the Area Resuscitation Committee to determine optimum pathways for the delivery of newborn resuscitation

Structure of the Committee
- The committee consists of the following members including:
  Neonatologist
  Neonatal Fellow
  Clinical Nurse Consultant (Neonatal) & Royal Hospital for Women Neonatal Resuscitation Co-ordinator (Nursing)
  Midwifery Educator (Delivery Suite)
  Midwifery Educator (Postnatal)
  Clinical Midwifery Specialist 2 -Caesarean Section Midwife (Operating Theatre)
  Clinical Midwifery Specialist 2 -Caesarean Section Midwife (Operating Theatre)
  Bed Manager/Patient Flow Manager
- The committee periodically reviews the membership and elects the chairperson

Meetings
- Meetings shall be held bi-monthly (1st Tuesday of the second month at 1100 hours).
- Minimum Quorum for the meeting will be ½ (4) of total team
- A structured format and agenda is followed to conduct the meetings.
- Minutes of the meeting are forwarded to Newborn Services Management Committee and NCC Clinical Operations Committee.
- Standing items for the meetings include:
  1. Equipment
  2. Code Blue reviews
  3. Education
  4. Update and implementation of changes to neonatal resuscitation
  5. Auditing and reporting of resuscitation trolleys and Royal Hospital for Women Code Blue Calls to Newborn Services Management Committee and NCC Clinical Operations Committee.
References