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About SESLHD

At South Eastern Sydney Local Health District (SESLHD) our vision is '*Working Together to Improve the Health and Wellbeing of our Community*' which is patient focused and respects the diverse and developing health needs of our communities

Our staff strive to provide excellence in healthcare and uphold a high standard of care for all patients, families, carers and visitors to our facilities.

At the core of our organisation is a set of values - Collaboration, Openness, Respect, Empowerment.

SESLHD covers nine Local Government Areas from Sydney's Central Business District to the Royal National Park and has a culturally and linguistically diverse population of over 830,000 people, which includes highly urbanised areas of eastern Sydney, southern Sydney and industrialised areas around Port Botany.

SESLHD covers urban and suburban communities and manages eight public hospitals and one public nursing home:

- Calvary Healthcare (third schedule with Anglicare) - http://www.seslhd.health.nsw.gov.au/Calvary_Hospital/default.asp
- Prince of Wales Hospital - <http://www.seslhd.health.nsw.gov.au/POWH/default.asp>
- Royal Hospital for Women - <http://www.seslhd.health.nsw.gov.au/RHW/default.asp>
- St George Hospital - <http://www.seslhd.health.nsw.gov.au/SGH/default.asp>
- Sutherland Hospital - <http://www.seslhd.health.nsw.gov.au/TSH/default.asp>
- Sydney / Sydney Eye Hospital - <http://www.seslhd.health.nsw.gov.au/SHSEH/default.asp>
- War Memorial Hospital (third schedule with Uniting Care) - http://www.seslhd.health.nsw.gov.au/War_Memorial/default.asp
- Gower Wilson Memorial - http://www.seslhd.health.nsw.gov.au/Health_Services/LordHoweIsland.asp
- Garrawarra Centre - <http://www.seslhd.health.nsw.gov.au/Garrawarra/default.asp>

Additionally, SESLHD operates 28 Child and Family Health Centres, 12 Community Health Centres and nine Oral Health Clinics; providing prevention, early intervention and community-based treatment, palliative care and rehabilitation services. Drug and Alcohol, Mental Health, Breastscreening, HIV/AIDS, Public Health, Women's Health, Youth Health, Sexual Health, Imaging and Pathology services are provided at a number of facilities across SESLHD. SESLHD also provides a key role in assisting residents of Lord Howe Island and Norfolk Island with access to hospitals and facilities of SESLHD, as well as statewide health services.

The South Eastern Sydney Local Health District is divided into two sectors. The Northern sector covers the Local Government Areas of Woollahra, Waverley, Randwick and Botany Bay. It also incorporates the Sydney Inner and Sydney East Statistical Local Areas of the City of Sydney Local Government Area, and the NSW territory of Lord Howe Island. The four Local Government Areas (LGAs) within the Southern sector of the SESLHD are Rockdale, Kogarah, Hurstville and Sutherland.

The Fact Sheets listed below contain more information about our population, local area and boundaries

- Our Boundary- South Eastern Sydney Local Health District - http://www.seslhd.health.nsw.gov.au/about_us/documents/FactSheet_SESLHD_Our_New_Boundary.pdf
- Local Government Areas (LGAs) - http://www.seslhd.health.nsw.gov.au/about_us/documents/FactSheet_SESLHD_LGAs.pdf

Location / Postal Address

Street Address:

District Executive Unit, Level 4
The Sutherland Hospital
Cnr The Kingsway & Kareena Road
CARINGBAH NSW 2229

Postal Address:

District Executive Unit
Locked Mail Bag 21
TAREN POINT NSW 2229

Phone: (02) 9540 7756

Fax: (02) 9540 8757

Email: SESLHD-Mail@health.nsw.gov.au

Organisational Structure

South Eastern Sydney Local Health District (SESLHD) commenced operations on 1 January 2011. SESLHD is a part of NSW Health. In addition to our Local Health District, NSW Health comprises the NSW Ministry of Health and 17 other Local Health Districts, statutory health corporations and affiliated health organisations.

SESLHD has been set-up in accordance with the National Health and Hospital Agreement. Local decision-making is at the forefront of how the organisation will function, led by a professional Health District Board and LHD Chief Executive.

Mr Gerry Marr is the SESLHD Chief Executive.

The South Eastern Sydney Local Health District Board is chaired by Mr Michael Still MBA and 12 Board Members:

- Associate Prof Robert Farnsworth OAM
- Associate Professor Peter Gonski
- Dr Gorur Krishna Harinath OAM
- Ms Janet McDonald AO
- Patricia Azarias
- Dr Debra Graves
- Mr Jonathan Doy
- Mr Neville Mitchell
- Ms Helene Orr
- Mr Liam Harte
- Professor Allan Spigelman

The Board Meeting Schedule and Board Minutes including the Joint Board and facility/service Clinical Council meeting minutes are published on the District's website at <http://www.seslhd.health.nsw.gov.au/Board/minutes.asp>

Key Facilities:

South Eastern Sydney Local Health District administers the following nine acute and sub-acute facilities:

- Two A1 Principal Referral Hospitals: Prince of Wales Hospital and Community Health Service (Randwick) and St George Hospital and Community Health Service (Kogarah).
- Two A3 Specialised Referral Hospitals: The Royal Hospital for Women (Randwick) and Sydney/Sydney Eye Hospital (Sydney City).
- One BM Major Metropolitan Hospital: The Sutherland Hospital and Community Health Service (Caringbah).
- One F4 Sub-Acute Third Schedule Hospital: Calvary Health Care Sydney (Kogarah).
- One F6 Rehabilitation Facility: War Memorial Hospital (Waverley).
- One F2 Nursing Home: Garrawarra Centre (Waterfall).
- One F3 Multi-Purpose Centre: Gower Wilson Memorial Hospital (Lord Howe Island).

Information about the public hospitals in SESLHD is also listed on the Your Health Service (<http://www0.health.nsw.gov.au/hospitals/search.asp>), a Ministry of Health hosted website.

Services:

A list of clinical, community and population health services provided by SESLHD is available on the District's website in an A-Z Listing: http://www.seslhd.health.nsw.gov.au/Health_Services/services.asp

Health Status and Service Utilisation:

Overall, the health of residents in South Eastern Sydney Local Health District has improved over the last few decades. Residents are now enjoying a much longer life expectancy and a lower mortality rate.

Our People, Our Services....A Snapshot - http://www.seslhd.health.nsw.gov.au/about_us/snapshot.asp

This snapshot is about the residents of, and the services provided by, the South Eastern Sydney Local Health District (SESLHD). The snapshot provides a bird's eye view about people's health, access to and use of services, and experiences using these services.

This document provides a series of snapshots of our residents and services – with comparisons over time, between population groups, between services, or with benchmarks– in order to provide perspective and context for:

- The main health and service areas where we are doing well, and others where we could be doing better.
- Recent challenges for our health system and those that will emerge over the next 5 to 10 years.
- Inequities in health status and service use quality and outcomes within our own Inequities in health status and service use, quality and outcomes within our own District.

The SESLHD Strategy 2012 – 2017 (<http://www.seslhd.health.nsw.gov.au/HealthPlans/documents/SESLHDStrategy2012-2017final-Diagram25MAY12.pdf>) provides the vision, values, principles and priorities agreed by the Local Health District's Board for the Local Health District HD and services over the next five years.

The Health Care Services Plan 2012-2017 (<http://www.seslhd.health.nsw.gov.au/HealthPlans/documents/FinalSESLHDHCSP2012-withrevisedcover.pdf>) provides the direction for the development of our services and programs to ensure they remain focused on addressing the health needs of the community. The Plan is forward looking, laying the foundation for sustainable health care.

A comprehensive consultation and engagement process was undertaken throughout the Plan's development to provide staff, partners and community members with the opportunity to contribute their views and expertise. This process was designed to ensure that the Health Care Services Plan 2012-2017 will be relevant, effective and meaningful to those who will enact and/or benefit from it. The plan promotes sound decision making in reconfiguring services and innovative solutions to optimise service delivery and patient outcomes.

Community Participation

SESLHD has a strong commitment to involving community members (consumers, carers, volunteers, the broader community and agencies) in the planning, co-design, delivery and evaluation of our services and programs. SESLHD is keen for community members to have more control over the decisions being made concerning their own health and wellbeing and to be involved in other activities ensure accountability across the system. The SESLHD Community Partnerships Strategy (http://www.seslhd.health.nsw.gov.au/Community_Partnership/strategy.asp) outlines how SESLHD will work with the community to improve the health and wellbeing of all within our District.

SESLHD has formed a Board Community Partnership Committee

(https://www.seslhd.health.nsw.gov.au/Community_Partnership/CommunityPartnership_Committee.asp) which reports to the Board. The purpose of this Committee is to ensure our organisation has a coordinated and comprehensive approach to partnering and engaging with individuals, local communities and with external agencies.

Our hospitals and community health services also have local [Community Advisory Committees](#)

(https://www.seslhd.health.nsw.gov.au/Community_Partnership/Committees.asp)

A range of other community/stakeholder advisory committees are in place across the organisation to provide local communities with a voice. These include, but are not limited to, people living with mental illness, hepatitis C, HIV, the Sydney Metropolitan Local Aboriginal Health Partnership and the Multicultural Health Stakeholder Advisory Committee.

For further information about the Community Partnerships Program please contact

The Community Partnerships Coordinator

Ph: 9540 81169

Email: amanda.justice@health.nsw.gov.au

Right to Information

The *Government Information (Public Access) Act 2009* (the GIPA Act) provides a proactive, open approach to gaining access to government information in New South Wales (NSW). The objects of the GIPA Act are to maintain and advance a system of responsible and representative democratic Government that is open, accountable, fair and effective.

The GIPA Act:

- authorises and encourages the proactive release of information by NSW public sector agencies
- gives members of the public a legally enforceable right to access government information
- ensures that access to government information is restricted only when there is an overriding public interest against releasing that information.

The GIPA Act applies to all NSW government agencies, and also extends to Ministers and their staff, local councils, state-owned corporations, courts in their non-judicial functions, and to certain public authorities, such as universities.

The guiding principle of the GIPA Act is public interest. It is generally presumed that all government agencies will disclose or release information, unless there is an overriding public interest against doing so. Under the GIPA Act it is compulsory for agencies to provide information about their structure, functions and policies, and agencies are encouraged to proactively and informally release as much other information as possible.

Under the GIPA Act there are four ways that government information will be released:

<p>Mandatory release State and local Government agencies are required to publish specific open access information on their website, free of charge. For example, this could include a register of government contracts, policies, media releases and annual reports.</p>	<p>Proactive release State and local Government agencies are encouraged to make as much other information as possible publicly available in an appropriate manner, including on the internet. The information should be available free of charge or at the lowest reasonable cost. For example, frequently requested information or information of public interest may be readily available.</p>
<p>Informal release State and local Government agencies are authorised to release other information in response to an informal request, subject to any reasonable conditions an agency imposes. For example, such information could include requests for personal information by the individual concerned.</p>	<p>Formal release State and local Government agencies may release information in response to a formal access application. This is the last resort, if the information is not available in any other way.</p>

Contracts

Each LHD is required to keep a register of government contracts that record information about each contract that has, or is likely to have a value of \$150,000 or more. Details concerning all NSW Health contracts are available at the NSW eTendering website (<https://tenders.nsw.gov.au/>)

Documents Tabled in Parliament

SESLHD is required to provide access to information about the agency contained in a document tabled in Parliament by or on behalf of SESLHD. As such the following links are provided:

- Tabled papers in Legislative Assembly (<https://www.parliament.nsw.gov.au/la/papers/pages/house-papers.aspx?state=housepapers&s=1>)
- Tabled Papers in Legislative Council (<https://www.parliament.nsw.gov.au/lc/tailedpapers/pages/house-papers.aspx?state=housepapers>)

How can I access my medical records?

Medical records can be accessed under the GIPA Act but are generally accessed under the Health Records and Information Privacy Act 2002 (HRIPA) (<http://www.legislation.nsw.gov.au/viewtop/inforce/act+71+2002+FIRST+0+N/>). The Medical Records Department in the relevant hospital can help you apply for your medical record under HRIPA.

Please phone the relevant Hospital directly when applying for your personal medical records. Contact details for each hospital are listed on the SESLHD website on the right to information page at www.seslhd.health.nsw.gov.au/Right_to_Information/HowToAccess.asp

Open Access Information

SESLHD is committed to openness with regard to government information. All the policies, procedures and guidelines of SESLHD can be accessed through the SESLHD website. http://www.seslhd.health.nsw.gov.au/Policies_Procedures_Guidelines/

Accessing Information

If the information you want is not already available on the LHD website at www.seslhd.health.nsw.gov.au, access to the information may be considered through either an informal request, or as a formal application under the provisions of the Government Information (Public Access) Act 2009 (<http://www.legislation.nsw.gov.au/maintop/view/inforce/act+52+2009+cd+0+N/>).

Applications are available at:

http://www.seslhd.health.nsw.gov.au/Right_to_Information/Documents/2016/GIPATemplate1AccessApplicationFormSESLHD.pdf

Further information is available on the Right to Information page on the SESLHD website:

http://www.seslhd.health.nsw.gov.au/Right_to_Information/default.asp

SESLHD Agency Information Guide as at January 2017

Or contact the

GIPA Right to Information Officer

South Eastern Sydney Local Health District

Locked Mail Bag 21

Taren Point NSW 2229

Ph: 02 9540 8850

Fax: 02 9540 8757

Email: SESLHD-ExecutiveServices@health.nsw.gov.au

For further information about accessing government information contact the:

Office of the Privacy and Information Commission (IPC)

Level 17, 201 Elizabeth Street

Sydney NSW 2000

Ph: 1800 472 679

Email: ipcinfo@ipc.nsw.gov.au

Website: <http://www.ipc.nsw.gov.au>

Media and Communications

The SESELD's Media and Communications Unit (Unit) is responsible for all media requests and inquiries for SESLHD and is the primary point of contact for news organisations and can arrange media interviews with staff, on site media filming and advice on major public health issues, disease outbreaks, upcoming events, research projects and capital works.

The Unit is also the primary contact for media requests

Contacts:

24-hour media on-call number: 0409 973 612

NSW DonateLife and the NSW Organ and Tissue Donation Service: 9382 4583

Prince of Wales and Sydney Sydney Eye Hospital: 9382 8398

Royal Hospital for Women: 9382 4583

St George Hospital: 9113 2601

The Sutherland Hospital: 9113 2601

Fax: 9382 8341 or 9113 3960

Email: SESLHD-Communications@health.nsw.gov.au

2016 Media Releases – http://www.seslhd.health.nsw.gov.au/Media_and_Communications/default.asp

Policies and Procedures

The South Eastern Sydney Local Health District (SESLHD) is bound by all the policies of the NSW Ministry of Health.

All policies, business rules and guidelines of the former South Eastern Sydney and Illawarra Area Health Service apply to the new South Eastern Sydney LHD until such time as they are revised.

All SESLHD policies, procedures and guidelines can be found at on the SESLHD internet site at http://www.seslhd.health.nsw.gov.au/Policies_Procedures_Guidelines/

Public Health Alerts

From time to time, public health issues arise which may have an acute impact on the community. Public health alerts generated by our Public Health Unit most commonly involve communicable or other infectious diseases.

These alerts are written to assist clinicians, GPs and other healthcare workers. Members of the community are advised to contact a medical practitioner for advice regarding any illness.

Information about Public Health Alerts and any other public Health issues are found on the Public Health internet site http://www.seslhd.health.nsw.gov.au/Public_Health/default.asp

Contact

If you require assistance with any of the information contained in the Agency Information Guide please contact the:

GIPA Right to Information Officer
South Eastern Sydney Local Health District
Locked Mail Bag 21
TAREN POINT NSW 2229
Ph: 9540 8850
Email: SESLHD-executiveservices@health.nsw.gov.au