This policy should be implemented in the Operating Suite when additional staff members are required in an acute emergency

_This is not a second team. Only one extra staff member is on call._

**Step 1**

The RN in charge (I/C) of the shift is to call the Afters Hours Manager (AHNM) to attend a physical handover of the Operating Theatre. This will allow opportunity for the discussion with the RN and Medical team to prioritize care, provide assistance and assess the situation.

**Step 2**

The AHNM in consultation with the I/C will determine if the staff member ‘on call’ for that shift should be called in and will contact the on call staff member.

**Step 3**

The AHNM and RN I/C of the shift in consultation with the Medical staff concerned will also determine if the consultants for surgery and anaesthetics need to be contacted with a view to attending.

**Step 4**

The AHNM should assess the situation in theatres and if manageable be able to leave the Operating Theatre Suite to attend other hospital issues.

**Step 5**

The ‘on call’ staff member may leave at the discretion of the AHNM following consultation with the RN I/C of shift in the Operating Theatre Suite.