

Applicant completes the New Intervention Application Form ensuring all relevant consultations have occurred and additional information is attached including clinical evidence and business cases as required.

<https://www.seslhd.health.nsw.gov.au/services-clinics/directory/seslhd-medical-services/new-interventions-assessment-process-niap>

Facility review and approvals: (section 11 of the form)

The application is reviewed for endorsement at facility level by:

1. The relevant Department Head
2. The Program/Service Line Manager
3. The Director of Clinical Services

Does the application require Chief Executive Approval? (refer to 2.2 of the New or altered interventional procedures, technologies including devices, implants, Point of Care (POC) diagnostics and treatments – safe introduction into clinical practice Procedure)

If no, refer to the facility requirements – approval provided by the GM.

If yes, DCS sends the application to the Medical Executive Directorate (MED) SESLHD-MedicalExecutiveDirectorate@health.nsw.gov.au

The Medical Executive Directorate will share the application with the relevant clinical streams for clinical review and the District Director of Medical Services for scope of practice and credentialing requirements.

The GM reviews application, attachments and advice for approval.

If rejected, inform applicant.

If approved, inform applicant and request signed form be sent to the Medical Executive Directorate (MED)

MED staff check the application for completeness, log it in the NIAP records and forward it simultaneously to the LHD Clinical Stream Management Committee (CSMC) for noting and comments, and to the CQC for approval.

Applicant notified of date of the expected CQC the application will be tabled at.

Application tabled and discussed.

CQC approve or reject application.

The Medical Executive Directorate advises the applicant, the Facility GM/s and DCS/s of the outcome, with any feedback and specific reporting requirements.