

# Minutes

## SESLHD Board Meeting

Tuesday 11 December 2018

3.30pm – 5pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

### Present and Apologies

#### Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski (*via teleconference*)
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell (*via teleconference*)
- Ms Helene Orr

#### In Attendance:

- Mr David Pearce – Acting Chief Executive
- Mr Peter Eaton – Acting Director of Finance
- Ms Katie Lau – Management Trainee, Office of the Chief Executive (*observer*)

#### Apologies:

- Professor Allan Spigelman – Board Member
- Ms Kim Olesen – Director of Nursing and Midwifery Services

#### Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

**Focus Areas**

**Focus Area 1: Presentation**

It was noted that the presentations originally scheduled for the November 2018 SESLHD Board Meeting will be rescheduled to early 2019. The Board provided feedback to the A/Chief Executive on the key areas to focus on in the proposed presentation on the National Disability Insurance Scheme.

**Administration**

**1.1. Present and Apologies**

The Board noted those present and the apologies received.

It was noted that the SESLHD Board Meeting originally scheduled for 28 November 2018 was postponed and was held on Tuesday 11 December 2018.

**1.2. Declaration of Interests**

Mr Neville Mitchell, SESLHD Board Member, advised the Board that he has recently joined the Board of Fisher and Paykel Healthcare.

**1.3. Minutes of the SESLHD Board meeting held Wednesday 31 October 2018**

*Resolution 331*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 31 October 2018 as an accurate record of proceedings.

**1.4. Minutes of the Finance and Performance Committee meeting held Monday 29 October 2018**

The minutes of the meeting of the Finance and Performance Committee held on Monday 29 October 2018 were noted.

**1.5. Minutes of the Quality and Safety Committee meeting**

Nil minutes to note this month.

**1.6. Minutes of the Community Partnerships Committee meeting**

Nil minutes to note this month.

**1.7. Minutes of the Audit and Risk Committee meeting**

Nil minutes to note this month.

**1.8. Actions**

The Board reviewed the Action Log.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 21 November 2018.

**Standing Items**

**2.1 Board Chair Report**

The Board noted the verbal update from the Board Chair. The following key points were noted:

- The Mindgardens Alliance continues to progress and is exploring funding opportunities.
- An update was provided on the Rapid Assessment Diagnosis and Intervention Unit Sutherland (RADIUS) model of care that commenced operation at Sutherland Hospital in October 2018.

**2.2 Acting Chief Executive Report**

The Board noted the report provided by the Acting Chief Executive.

The Board was advised of the successful accreditation by the Australian Council on Healthcare Standards of all facilities and services across SESLHD this year.

The Board discussed matters related to the accreditation of hospitals by medical and surgical colleges. The Board requested the A/Chief Executive to inform the Board of any such issues in SESLHD.

**2.3 Finance Report**

The Acting Director of Finance provided an update on the District's financial position for the month of October 2018, as detailed in the Financial Performance Summary Report. An update on activity performance as compared to the previous year was provided.

The Board was advised of financial challenges relating to non-emergency patient transport services, particularly in relation to fixed-wing transport.

The Board discussed the financial position of the Royal Hospital for Women. It was noted that a Clinical Services Plan for the Royal Hospital for Women is in development.

The Board was advised of the results of the most recent District Network Return submission. Increases in cost per net weighted activity unit (NWAU) have been seen at St George Hospital for both emergency department and acute activity.

**2.4 Key Performance Indicator (KPI) Report**

The Board noted the Integrated Performance Report provided in the meeting papers.

**2.5 Program Management Office (PMO) Report**

The Program Management Office (PMO) Report was noted.

**2.6 Teaching and Research**

The Board noted this item and requested a progress update from the Director of Research on the implementation of the SESLHD Research Strategy.

**2.7 Capital Works**

The Board noted the report provided on capital works progress.

**2.7.1 Randwick Campus Redevelopment Update**

The Board noted the report provided on the Randwick Campus Redevelopment.

**New Items**

**3.1 Board Meeting Schedule for 2019**

The Board discussed the Board Meeting schedule for 2019. New dates for Board meetings were proposed for 2019. Board Members agreed to provide their availability to the Board secretary.

**3.2 Hospital Foundations**

The Board noted this item and resolved to hold further discussions in early 2019.

**3.3 Internal Audit Overdue Action Items Report**

The Board noted the Internal Audit Overdue Action Items Report. The Board was advised that increased focus has been put on addressing recommendations from internal reports.

The Board noted that a risk workshop with the Board is planned for early 2019 and that information technology will be a key topic area for discussion at the workshop.

**3.4 Legislative Compliance**

The Board noted the brief provided on program of work that has been undertaken on Legislative Compliance.

**Papers for Information**

**4.1 Recruitment Bulletin**

The Board noted the Recruitment Bulletin provided in the meeting papers.

**4.2 Our People – Heart of Caring Profile**

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

**Meeting Close**

**5.1 Business without notice**

Clinician engagement

The Board discussed the importance of enhancing clinician engagement with management. It was noted that SESLHD has effective formal committees in place to engage clinicians in the management of the District, including the District Clinical Council, local Clinical Councils and a Medical Staff Executive Council.

**5.2 Noting of Confidential Items**

Nil items noted.

**5.3 Date of next meeting:**

Wednesday 27 February 2019

**4pm – 7pm** Board Meeting

Sydney/Sydney Eye Hospital

Meeting closed at 4.59pm.



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**Signature**

Michael Still

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**Name**

27 February 2019

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**Date**