

# Minutes

## SESLHD Board Meeting

Wednesday 25 March 2020

4pm – 7pm

Via videoconference and teleconference

### Present and Apologies

#### Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

#### In Attendance:

- Mr Tobi Wilson – Chief Executive
- Ms Elizabeth Curran – Executive Director, Operations
- Mr Peter Eaton – Director, Finance
- Dr Jo Karnaghan – Director, Clinical Governance and Medical Services
- Ms Kim Olesen – Director, Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council
- Dr Marianne Gale – Director, Population and Community Health (*for Item 3.1*)

#### Apologies:

Nil

#### Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

<b>Focus Area</b>
<p>Nil Focus Areas this month.</p>
<b>Administration</b>
<p><b>1.1. Present and Apologies</b></p> <p>The Board noted those present and the apologies received.</p>
<p><b>1.2. Declaration of Interests</b></p> <p>Nil declarations of interest were noted.</p>
<p><b>1.3. Minutes of the SESLHD Board meeting held Wednesday 26 February 2020</b></p> <p><i>Resolution 343</i></p> <p>The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 26 February 2020 as an accurate record of proceedings.</p>
<p><b>1.4. Minutes of the Finance and Performance Committee meeting held Monday 24 February 2020</b></p> <p>The minutes of the meeting of the Finance and Performance Committee held on Monday 24 February 2020 were noted.</p>
<p><b>1.5. Minutes of the Quality and Safety Committee meeting held Thursday 13 February 2020</b></p> <p>The minutes of the meeting of the Board Quality and Safety Committee meeting held on Thursday 13 February 2020 were noted.</p>
<p><b>1.6.1 SESLHD Board Quality and Safety Committee Annual Report</b></p> <p>The SESLHD Board Quality and Safety Committee Annual Report to the SESLHD Board was noted.</p>
<p><b>1.6. Minutes of the Community Partnerships Committee meeting</b></p> <p>Nil minutes to note.</p>
<p><b>1.6.1 SESLHD Board Community Partnerships Committee Annual Report</b></p> <p>The SESLHD Board Community Partnerships Committee Annual Report to the SESLHD Board was noted.</p>
<p><b>1.7. Minutes of the Audit and Risk Committee meeting</b></p> <p>Nil minutes to note.</p>

**1.8. Actions**

The Board noted the Action Log.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 18 March 2020.

**Standing Items**

**2.1 Board Chair Report**

The Board noted the report provided by the Board Chair. Information was provided on the recent meeting of Local Health District Board Chairs with the Minister for Health and Secretary, NSW Health.

**2.2 Chief Executive Report**

The Board noted the report provided by the Chief Executive. The Chief Executive provided information on the appointment of the position of General Manager for each St George Hospital, and Sutherland Hospital and Garrawarra Centre.

Discussion was held on the status of training accreditation for the intensive care unit at St George Hospital.

**2.3 Finance Report**

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District’s financial performance as at February 2020.

Discussion was held on the District’s financial projection, and the financial ‘early close’ process that is currently underway.

It was noted that costs related to the coronavirus disease of 2019 (COVID-19) are being captured and recorded.

**2.4 Integrated Performance Report**

The Board noted the Integrated Performance Report provided in the meeting papers and key performance indicator (KPI) performance for February 2020.

**2.5 Research Report**

The Board noted this item.

**2.6 Capital Works**

The Board noted the report provided on capital works progress.

**2.6.1 Randwick Campus Redevelopment Update**

The Board noted the report provided on the Randwick Campus Redevelopment. Discussion was held on the financial projections currently being prepared for the Randwick Campus

Redevelopment. The Board was advised that the results of this piece of work are expected in April 2020 and will be presented to the Board Finance and Performance Committee.

## New Items

### 3.1 Coronavirus (COVID-19) update

The Chief Executive introduced Dr Marianne Gale, Director, Population and Community Health, who was invited to join the Board for the discussion on this matter.

Dr Gale provided an overview of the current COVID-19 pandemic from a public health perspective, in relation to SESLHD. Key information provided included case numbers, distribution of cases throughout the District’s geographical area, the origin of cases, quarantine protocols, testing practices and contact tracing processes.

The Chief Executive provided details on the planning and preparation work underway in relation to COVID-19. The Board was advised that detailed planning is occurring for each site and service around clinical services, workforce and equipment needs. Information was provided on the establishment of COVID-19 clinics at each hospital. Information was provided on the most recent protocols and procedures to be put in place, including revisions to the visitor policy for hospitals and a reduction in some categories of elective surgery.

The Board discussed the impact of current circumstances on the training of medical students and was advised of ongoing discussions with the relevant universities.

Discussion was held on the current testing options related to COVID-19 and potential uses for other tests, such as serological tests, that are in development.

The Board discussed protocols for staff wearing uniforms outside of hospital campuses. The Board was advised that the District continues to take advice around appropriate use of personal protective equipment from the NSW Clinical Excellence Commission, with the current focus being on staff members working in high risk areas.

The Board discussed their requirements for regular reporting on COVID-19 matters. It was agreed for weekly updates to be provided.

### 3.2 All the Small Things Campaign Report

The Board noted the report on the All Small Things Campaign provided in the meeting papers. It was noted that despite current priorities, there is work being done to progress suggestions from the campaign that can be readily addressed.

### 3.3 Implementing value-based health care at scale: the NSW experience

The Board noted this item.

## Papers for Information

### 4.1 Recruitment Bulletin

The Board noted the Recruitment Bulletin provided in the meeting papers. The Board noted the appointment of the Board Chair for the Sydney Children’s Hospitals Foundation.

### 4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

**Meeting Close**

**5.1 Business without notice**

Nil raised.

**5.2 Noting of Confidential Items**

Nil noted.

**5.3 Date of next meeting:**

Wednesday 29 April 2019

**4pm – 7pm** Board Meeting

Location / meeting mode to be confirmed

Meeting closed at 5.36pm.



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**Signature**

Michael Still  
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**Name**  
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**Date**