

# Minutes

## SESLHD Board Meeting

Wednesday 26 August 2020

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital  
and via videoconference and teleconference

### Present and Apologies

#### Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

#### In Attendance:

- Mr Tobi Wilson – Chief Executive
- Ms Elizabeth Curran – Executive Director, Operations
- Dr Jo Karnaghan – Director, Clinical Governance and Medical Services
- Ms Kim Olesen – Director, Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council
- Ms Lisa Altman – Director, Strategy, Innovation and Improvement (*For Item F1*)

#### Apologies:

- Mr Peter Eaton – Director, Finance

#### Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

## Focus Areas

### Focus Area 1: SESLHD 2020/21 Business Plan

Invited guest: Ms Lisa Altman, Director, Strategy, Innovation and Improvement

Ms Lisa Altman attended the start of the Board meeting to provide a presentation on the SESLHD 2020/21 Business Plan.

The following key points were addressed in the presentation:

- The SESLHD 2020/21 Business Plan is aligned with the NSW Premier’s Priorities, the NSW Health Outcome framework and the SESLHD Journey to Excellence; and is supported by the underlying principles of sustainability, equity and Aboriginal health outcomes.
- A detailed overview of the Continuum of Care Framework was provided. The role of key partners in this piece of work, including internal staff, general practitioners and the Central and Eastern Sydney Primary Health Network, was highlighted.
- The project governance structure that has been established to support the implementation of the District’s priority initiatives was summarised.

Discussion was held on the terminology used in the Business Plan, and the target audience for the Plan.

Discussion was held on the implementation costs associated with the Business Plan, and the potential funding sources available, particularly in relation to concept of moving care into the community.

The Board thanked Ms Altman for her presentation. It was agreed that the Board will receive regular updates on the progress against the SESLHD 2020/21 Business Plan.

## Administration

### 1.1. Present and Apologies

The Board noted those present and the apologies received.

### 1.2. Declaration of Interests

Nil declarations of interest were noted.

### 1.3. Minutes of the SESLHD Board meeting held Wednesday 29 July 2020

*Resolution 348*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 29 July 2020 as an accurate record of proceedings.

### 1.4. Minutes of the Finance and Performance Committee meeting held Monday 27 July 2020

The minutes of the meeting of the Finance and Performance Committee meeting held on Monday 27 July 2020 were noted.

**1.5. Minutes of the Quality and Safety Committee meeting**

Nil minutes to note. The Chair of the Quality and Safety Committee advised that the Committee has taken oversight of a review into perineal tears, as raised at the July 2020 SESLHD Board meeting.

The Chief Executive advised the Board of a report received on the incidence of hypoxic ischemic encephalopathy (HIE) at the Royal Hospital for Women. It was noted that a program of work is underway to address the report; further information will be provided to the Board, and the Board Quality and Safety Committee.

**1.6. Minutes of the Community Partnerships Committee meeting**

Nil minutes to note.

**1.7. Minutes of the Audit and Risk Committee meeting held Friday 10 July 2020**

The minutes of the Audit and Risk Committee meeting held on Friday 10 July 2020 were noted.

In response to requests from the Board, Chief Executive advised that the Director, Corporate and Legal Services will provide information on the work of the risk team and the legal services unit at the October 2020 SESLHD Board meeting.

**Action:** Information to be provided on the work of the risk team and the legal services unit.

**1.8. Actions**

The Board noted the Action Log.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 19 August 2020.

**Standing Items**

**2.1 Board Chair Report**

The Board noted the report provided by the Board Chair. The Board provided an overview of a recent meeting held with the charitable foundations associated with the Randwick Health and Education Precinct.

The Board discussed key matters related to Sydney/Sydney Eye Hospital.

**2.2 Chief Executive Report**

The Board noted the report provided by the Chief Executive. Discussion was held on the Report of the Special Commission of Inquiry into the Ruby Princess, released in August 2020.

**2.2.1 COVID-19 Update**

An update was provided on the District’s response to the COVID-19 pandemic, including current testing activity and key challenges.

Associate Professor Peter Gonski provided a presentation on the work underway to support residential aged care facilities (RACFs) in SESLHD with COVID-19 preparedness. The following key points were addressed in the presentation:

- An overview of the number and spread of RACFs in SESLHD was provided, along with a summary of the outbreaks of COVID-19 that have been experienced in RACFs in SESLHD and New South Wales.
- It was noted that SESLHD’s support of RACFs is across many domains, including: geriatric flying squads, staff engagement, preparedness plans and checklists, engagement and response teams, and swabbing teams.
- It was noted that SESLHD is forming Rapid Aged Care Engagement and Response teams to work in partnership with local RACFs in a collaborative approach with the local Geriatric Flying Squad (GFS). The teams will be made up of nursing staff who will visit each RACF in SESLHD and assess preparedness and undertake scenario testing, amongst other tasks.

Discussion was held on COVID-19 outbreaks and responses in other jurisdictions and sectors, and what SESLHD can learn from such instances.

**2.3 Finance Report**

The Chair of the Finance and Performance Committee and the Chief Executive provided an update on the District’s financial position for the month of July 2020, as detailed in the Financial Performance Summary Report. It was noted the 2020/21 Interim Service Agreement is now in place.

Discussion was held on funding for COVID-19 expenditure and in particular, recruitment expenses related to operating COVID-19 testing clinics and hospital entry screening.

**2.4.1 Integrated Performance Report**

The Board noted the brief provided in the meeting papers and key performance indicator (KPI) performance for July 2020.

Discussion was held on the progress against elective surgery targets and the work underway to reduce elective surgery waiting lists.

**2.5 Research Report**

The Board noted this item.

**2.6 Capital Works**

The Board noted the report provided on capital works progress.

**2.6.1 Randwick Campus Redevelopment Update**

The Board noted the report provided on the Randwick Campus Redevelopment.

**New Items**

**3.1 SESLHD Clinical Governance Framework**

A revised version of the SESLHD Clinical Governance Framework was provided to the Board for approval. The Board was advised a major review of the document is planned for next year, in line with the review of SESLHD’s strategy.

Discussion was held on the scope of the document, and the relationship of each clinical ethics and medical legal performance to clinical governance.

The SESLHD Board resolved to approve the revised SESLHD Clinical Governance Framework.

**3.2 Governing Body Attestation Statement for National Safety and Quality Health Service (NSQHS) National Standard One**

The SESLHD Board resolved to approve the Governing Body Attestation Statement for National Safety and Quality Health Service (NSQHS) National Standard One. It was noted that the Attestation Statement is a requirement for accreditation by the Australian Council on Healthcare Standards.

**Papers for Information**

**4.1 Recruitment Bulletin**

The Board noted the Recruitment Bulletin provided in the meeting papers.

**4.2 Our People – Heart of Caring Profile**

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

**4.3 Minutes of the St George Hospital Intensive Care Unit Governance Committee.**

Nil minutes to note this month. The Chief Executive provided an update on key matters related to the St George Hospital Intensive Care Unit.

**Meeting Close**

**5.1 Business without notice**

St George and Sutherland Medical Research Foundation

The Board acknowledged Professor John Edmonds, who is stepping down from the role of Chair of the Board for the St George and Sutherland Hospital Medical Research Foundation.

**5.2 Noting of Confidential Items**

Nil noted.

**5.3 Date of next meeting:**

Wednesday 30 September 2019

**4pm – 7pm** Board Meeting

Location / meeting mode to be confirmed

Meeting closed at 6.50pm.



**Signature**

Michael Still

**Name**

30 September 2020

**Date**