

# Minutes

## SESLHD Board Meeting

Wednesday 27 May 2020

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital  
and via videoconference and teleconference

### Present and Apologies

#### Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

#### In Attendance:

- Mr Tobi Wilson – Chief Executive
- Ms Elizabeth Curran – Executive Director, Operations
- Mr Peter Eaton – Director, Finance
- Dr Jo Karnaghan – Director, Clinical Governance and Medical Services
- Ms Kim Olesen – Director, Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council
- Dr Marianne Gale – Director, Population and Community Health (*for Items F1 and F2*)

#### Apologies:

Nil

#### Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

## Focus Areas

### **Focus Area 1: Introduction to the Population and Community Health Directorate**

Invited guests: Dr Marianne Gale, Director, Population and Community Health, SESLHD

The SESLHD Board welcomed Dr Marianne Gale to the SESLHD Board Meeting. Dr Gale provided an overview of her career history prior to commencing with SESLHD in December 2019.

Dr Gale provided a presentation on the goals of population health, and the aims and opportunities for the Population and Community Health Directorate. The following key points were noted.

- It was noted that results of population and public health interventions are often measured over a number of years. Examples of population health successes include the reductions in cardiovascular deaths, and in smoking-attributable hospitalisations.
- It was noted that the Population and Community Health Directorate was formed in December 2019 from existing services, and an overview of portfolios was provided.
- Levels of prevention as related to population health were detailed, with examples of each level provided.
- Some of the challenges for population and public health services were detailed. These include the nature of change being incremental and long-term, and the challenges in quantifying the prevention of disease.
- The opportunities for the Population and Community Health Directorate were highlighted, and include improving partnerships with a range of stakeholders, consumer engagement, strategic planning, and coordination between community services and acute services.

Details of the staffing numbers for the Directorate were provided. Discussion was held on the importance of coordination of community services, both internal and external to the District, and the importance of engaging with acute services to improve health promotion and leverage prevention strategies. Discussion was held on developments in healthcare, such as cancer genomics, that could support progression of population health strategies.

The Board discussed the role of the Board Community Partnerships Committee in supporting the work of the Directorate.

The Board thanked Dr Gale for her presentation, and gave particular acknowledgment to Dr Gale and her team for their dedication and efforts in the COVID-19 response.

### **Focus Area 2: COVID-19 Response**

Carriage: Ms Elizabeth Curran, Executive Director, Operations, SESLHD

Ms Elizabeth Curran provided a detailed presentation to the Board on the District's response to the COVID-19 pandemic thus far.

The following key points were addressed:

- A timeline of SESLHD's involvement in the pandemic response, which commenced with screening of arrivals at the international airport, was provided.
- The process of building on the District's existing pandemic plan, with specific requirements for COVID-19, was detailed.
- A summary of some of the achievements and innovations that have been produced over the past three months was provided, many of which related to expanded or enhanced

telehealth facilities. The importance of ensuring these models are sustained where appropriate was highlighted.

- The work of the District's Public Health Unit, and the District's unique circumstances in relation to the airport and cruise ship ports were highlighted.
- An overview of scenario planning, surge planning and intensive care unit models was provided.
- Details of the District's screening clinics and perimeter screening processes was provided.

Discussion was held on the move towards reinstating business-as-usual practices, which ensuring appropriate preparedness for potential increases in case numbers. Discussion was held on plans regarding elective surgery.

Discussion was held on the Ruby Princess inquiry and the involvement of SESLHD staff members in the inquiry.

The Board thanked Ms Curran for her presentation and acknowledged the significant work across the organisation in responding to the COVID-19 pandemic.

## Administration

### 1.1. Present and Apologies

The Board noted those present and the apologies received.

### 1.2. Declaration of Interests

Nil declarations of interest were noted.

### 1.3. Minutes of the SESLHD Board meeting held Wednesday 29 April 2020

#### *Resolution 345*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 29 April 2020 as an accurate record of proceedings.

### 1.4. Minutes of the Finance and Performance Committee meeting held Monday 27 April 2020

The minutes of the meeting of the Finance and Performance Committee meeting held on Monday 27 April 2020 were noted.

### 1.5. Minutes of the Quality and Safety Committee meeting

The minutes of the meeting of the Quality and Safety Committee meeting held on Thursday 30 April 2020 were noted. It was noted that the Committee has received information on cancer surgery distribution across the District, and will be receiving regular updates on this topic from the Cancer Clinical Stream.

### 1.6. Minutes of the Community Partnerships Committee meeting

Nil minutes to note.

**1.7. Minutes of the Audit and Risk Committee meeting held Friday 17 April 2020**

The minutes of the meeting of the Audit and Risk Committee held Friday 17 April 2020 were noted.

**1.8. Actions**

The Board noted the Action Log.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 20 May 2020.

**Standing Items****2.1 Board Chair Report**

The Board noted the report provided by the Board Chair.

**2.2 Chief Executive Report**

The Board noted the report provided by the Chief Executive. The Board noted the commencement of Mr Paul Darcy as General Manager, St George Hospital, and resolved to visit both the St George Hospital and Sutherland Hospital Clinical Councils when appropriate arrangements can be made.

The Board noted the funding received from the Ministry of Health for Patient Experience Officers to be based in the hospital emergency department.

It was noted that further discussion is required on matters relating to the Royal Hospital for Women.

**2.3 Finance Report**

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District's financial performance as at April 2020.

It was noted that the budget process for the 2020/21 financial year has been delayed due to COVID-19. The challenges expected for the 2020/21 financial year were discussed.

The Board noted the announcement by the Premier of NSW earlier in the day regarding a 12-month hold on award-based pay increases for public sector employees.

**2.4.1 Integrated Performance Report**

The Board noted the brief provided in the meeting papers and key performance indicator (KPI) performance for April 2020. The impact of COVID-19 on achievement of performance targets was noted.

**2.4.2 Performance Report from Ministry of Health**

The Board noted the quarterly performance report received from the Ministry of Health for the period October to December 2019. Discussion was held on performance against hospital acquired infection targets, and on staff performance metrics.

**2.5 Research Report**

The Board noted this item.

**2.6 Capital Works**

The Board noted the report provided on capital works progress.

**2.6.1 Randwick Campus Redevelopment Update**

The Board noted the report provided on the Randwick Campus Redevelopment.

Discussion was held on the progress of redevelopments at St George Hospital and Sutherland Hospital.

**New Items**

**3.1 Appointment of Co-Chair of the SESLHD Clinical and Quality Council**

The Board resolved to endorse the appointment of Associate Professor Peter Gonski as the Co-Chair of the SESLHD Clinical and Quality Council.

**Papers for Information**

**4.1 Recruitment Bulletin**

The Board noted the Recruitment Bulletin provided in the meeting papers.

**4.2 Our People – Heart of Caring Profile**

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

**Meeting Close**

**5.1 Business without notice**

Nil raised.

**5.2 Noting of Confidential Items**

Nil noted.

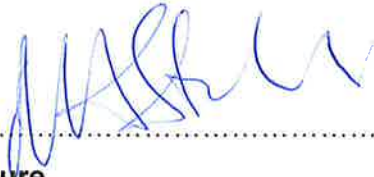
**5.3 Date of next meeting:**

Wednesday 24 June 2019

**4pm – 7pm** Board Meeting

Location / meeting mode to be confirmed

Meeting closed at 6.59pm.



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**Signature**

Michael Still

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**Name**

13/07/2020

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**Date**