

Minutes

SESLHD Board Meeting

Wednesday 27 November 2019

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- Dr Debra Graves
- A/Professor Peter Gonski
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

In Attendance:

- Mr Tobi Wilson – Chief Executive
- Ms Elizabeth Curran – Executive Director, Operations
- Dr Jo Karnaghan – Director, Clinical Governance and Medical Services
- Ms Kim Olesen – Director, Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council
- Ms Caroline Skipper – Director, People and Culture

Apologies:

- Mr Peter Eaton – Director, Finance

Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

Focus Area

**Focus Area 1: Presentation
Heart of Caring**

Invited guests: Suzanne Murray
Nurse Manager, Workforce Capability
Nursing and Midwifery Practice and Workforce Unit

The SESLHD Board welcomed Ms Kim Olesen and Ms Suzanne Murray to the SESLHD Board Meeting to present on the Heart of Caring project.

The presentation addressed the following key areas:

- An outline of the Heart of Caring project was provided. The initiative started with interviews of 50 nurses and midwives, which were themed and presented in a book containing story excerpts and reflective questions that can be used by teams or individuals as an activity.
- The Heart of Caring program then expanded to the creation of the Heart of Caring Framework, as well as leadership development activities.
- A second edition of the Heart of Caring book has now been developed, with 45 additional stories based on interviews with non-nursing or midwifery staff members.
- The concept has been shared across the state with other hospitals that have been interested in the work being done.

Discussion was held on how the Heart of Caring books have been distributed and how they are used by teams as a reflective and team building resource.

Copies of the Heart of Caring second edition were provided to the Board.

The Board thanked Ms Olesen and Ms Murray for their attendance and the presentation provided.

**Focus Area 2: Presentation
Telestroke Services**

Invited guests: Professor Ken Butcher
Director, Clinical Neuroscience
Professor of Neurology, UNSW

Ms Jennie Barry
General Manager, Prince of Wales Hospital and Sydney/Sydney Eye
Hospital

The SESLHD Board welcomed Professor Butcher and Ms Barry to the SESLHD Board Meeting to present on the telestroke service.

The Chief Executive provided an introduction to the new telestroke service. SESLHD was successful in its expression of interest to the Ministry of Health to be the host site for the New South Wales-wide telestroke service, with Prince of Wales Hospital being the base site.

The presentation provided addressed the following key areas:

- The background of the Minister for Health’s announcement of a state-wide telestroke service was provided.

- The current stroke services and treatment pathway were outlined. Information was provided on the core equipment needed to treat stroke patients. Information was provided on the NSW telestroke model of care and the technology that will be utilised.
- The plan for expansion to up to 22 regional and remote sites was outlined.
- The governance of the NSW Telestroke Service was detailed. The service involves close collaboration between SESLHD, the Ministry of Health, Agency for Clinical Innovation, eHealth and referring sites.

The Board thanked Professor Butcher and Ms Barry for their attendance and the presentation provided.

Administration

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.1.2 Welcome to Director, People and Culture

The Board welcomed Ms Caroline Skipper, the recently appointed Director, People and Culture for SESLHD to the Board Meeting. Ms Skipper introduced herself and provided her initial observations and priorities for her role.

1.1.3 Welcome to Executive Director, Operations

The Board welcomed Ms Elizabeth Curran, the recently appointed Executive Director, Operations for SESLHD to the Board Meeting. Ms Curran introduced herself and provided her initial observations and priorities for her role.

It was noted that the Board has agreed for the Executive Director, Operations to be a standing attendee at SESLHD Board Meetings.

1.2. Declaration of Interests

Ms Elli Baker, Board Member, advised the Board that she has been appointed to the board of ParaQuad NSW, an organisation that is a National Disability Insurance Scheme (NDIS) provider.

Nil declarations of interest specific to the meeting agenda were noted.

1.3. Minutes of the SESLHD Board meeting held Wednesday 30 October 2019

Resolution 341

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 30 October 2019 as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Monday 28 October 2019

The minutes of the meeting of the Finance and Performance Committee held on Monday 28 October 2019 were noted.

1.5. Minutes of the Quality and Safety Committee meeting held Wednesday 30 October 2019

The minutes of the meeting of the Board Quality and Safety Committee meeting held on Wednesday 30 October 2019 were noted. The Chair of the Quality and Safety Committee provided an overview of hand hygiene progress at Prince of Wales Hospital.

Discussion was held on the progress of the homebirth service being offered at the Royal Hospital for Women. It was noted that the Committee has received information on the homebirth service and is satisfied with the protocols of the service.

The Board was advised that regular junior medical officer (JMO) wellbeing reports will be provided to the Board Quality and Safety Committee. It was requested that a consolidated District report be provided to the Board for information.

Action: Consolidated District report on junior medical officer (JMO) wellbeing to be provided to the Board.

The Board discussed the following items and requested they be addressed by the Board Quality and Safety Committee:

- Update and progress of the peritonectomy service, including the impact following the opening of a peritonectomy service at Royal Prince Alfred Hospital.
- Cancer surgery volumes; it was requested that the Board Quality and Safety committee review data on surgery volumes versus minimum volume standards as per the Cancer Institute.
- BreastScreen screening and performance data for SESLHD.

The Board discussed the status of mammography machines at the Randwick Campus and recent fundraising efforts by the Royal Hospital for Women Foundation.

1.6. Minutes of the Community Partnerships Committee meeting

Nil minutes to note this month.

1.7. Minutes of the Audit and Risk Committee meeting

Nil minutes to note this month.

1.8. Actions

The Board reviewed the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Wednesday 20 November 2019.

Standing Items

2.1 Board Chair Report

The Board noted the report provided by the Board Chair.

The Board was advised of the ongoing engagement with the foundations for the Randwick Precinct, and the recent meeting held.

The Board noted that Associate Professor Leanne (Lulu) Zalapa is retiring from her role as Chief Executive Officer of the Prince of Wales Hospital Foundation.

2.2 Chief Executive Report

The Board noted the report provided by the Chief Executive.

As noted in the Chief Executive's report included in the meeting papers, the Chief Executive highlighted the appointment of two new executives within the last month; the Director, Corporate and Legal Services, and Director, Population and Community Health.

The Board was advised of the District-wide strategy and planning session that is being held next month. Over 150 key staff from across the District have been invited.

The Chief Executive provided an outline of the new 'Cuppa with the CE' that is being launched across SESLHD next month.

Discussion was held on the emergency department concierge initiative that is being trialled at selected hospital sites across the state.

2.3 Finance Report

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District's financial performance as at October 2019.

Discussion was held on the District's financial projection and the current strategies in place across the organisation to improve the efficiency and effectiveness of services.

It was noted that a presentation was given by the General Manager of the Royal Hospital for Women (RHW) at the most recent Board Finance and Performance Committee, on the RHW's financial and activity performance.

It was noted that the District's next Performance Review meeting with the Ministry of Health is scheduled for February 2020.

Discussion was held on the changes to single patient room revenue and the financial implications for the District.

2.4 Integrated Performance Report

The Board noted the Integrated Performance Report provided in the meeting papers and key performance indicator (KPI) performance for October 2019.

2.5 Research Report

The Board noted this item.

2.6 Capital Works

The Board noted the report provided on capital works progress.

2.6.1 Randwick Campus Redevelopment Update

The Board noted the report provided on the Randwick Campus Redevelopment.

New Items

3.1 Royal Hospital for Women Integrated Health Services Plan

The Board discussed the Royal Hospital for Women Integrated Health Services Plan, further to the presentation provided at the October 2019 SESLHD Board Meeting.

The Board resolved to endorse the Royal Hospital for Women Integrated Health Services Plan.

The Board requested further information on the short-term asset plan for the Royal Hospital for Women to be provided to the SESLHD Board.

Action: Information on the District’s asset strategic plan and the short-term asset options for the Royal Hospital for Women to be provided.

3.2 Norfolk Island Support Program 2018/19 Annual Report to SESLHD Board

The Board noted the Norfolk Island Support Program 2018/19 Annual Report, and commended the work being done by the Norfolk Island Support Team.

Papers for Information

4.1 Recruitment Bulletin

The Board noted the Recruitment Bulletin provided in the meeting papers.

4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

Meeting Close

5.1 Business without notice

SESLHD Annual Public Meeting

The Board resolved for the date of the 2020 SESLHD Annual Public Meeting to be determined within the first three months of 2020.

Action: Date options for the 2020 SESLHD Annual Public Meeting to be provided to the Board for consideration within the first three months of 2020.

5.2 Noting of Confidential Items

Nil noted.

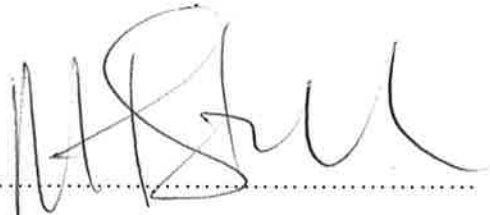
5.3 Date of next meeting:

Wednesday 27 November 2019

4pm – 7pm Board Meeting

Location to be confirmed

Meeting closed at 7.06pm.



Signature

Michael Still

Name

26 February 2020

Date