

Minutes

SESLHD Board Meeting

Wednesday 25 September 2019

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Mr Michael Still (Chair)
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Peter Gonski
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell (*via teleconference*)
- Ms Helene Orr
- Professor Allan Spigelman

In Attendance:

- Mr Tobi Wilson – Chief Executive
- Mr Peter Eaton – Director, Finance
- Dr Jo Karnaghan – Director, Clinical Governance and Medical Services
- Ms Kim Olesen – Director, Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council
- Ms Sam Hassan – Management Trainee, Office of the Chief Executive (*observer*)

Apologies:

- Ms Patricia Azarias – Board Member
- A/Professor Robert Farnsworth – Board Member
- Dr Debra Graves – Board Member

Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

Focus Area

Focus Area 1: Presentation

UNSW Integrated Acute Services Building (ASB)

Invited guests:

Lisa Altman, Clinical Services Alignment Lead, Randwick Health and Education Precinct
Nick Brooker, Senior Project Director, Health Infrastructure

Peter Lawless, Director, Northern Region, Health Infrastructure
Julian Ashton, BVN
Mark Ainsworth, UNSW

The SESLHD Board welcomed the guests lists above to the SESLHD Board Meeting to provide an update presentation on the University of New South Wales (UNSW) Integrated Acute Services Building (ASB).

The presentation addressed the following key areas:

- A floor-by-floor overview of the UNSW spaces across the eleven stories of the ASB was provided.
- The building will include integrated clinical, research and education spaces, as well as laboratory spaces, designed to encourage engagement between clinicians and researchers.
- The Randwick Precinct Clinical Research and Innovation Facility working groups are establishing guidelines for how these integrated spaces will function.

The Board discussed the future redevelopment plans for the campus, including the creation of an ambulatory care precinct. Options for expanding ambulatory care space in the short term were discussed.

The Board was advised of the ongoing work to develop a model of operating costs for the ASB.

The Board thanked the guests for their attendance and the presentation provided.

Administration

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations made.

1.3. Minutes of the SESLHD Board meeting held Wednesday 28 August 2019

Resolution 339

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 28 August 2019 as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Monday 26 August 2019

The minutes of the meeting of the Finance and Performance Committee held on Monday 26 August 2019 were noted.

1.5. Minutes of the Quality and Safety Committee meeting

Nil minutes to note this month.

1.6. Minutes of the Community Partnerships Committee meeting

Nil minutes to note this month.

1.7. Minutes of the Audit and Risk Committee meeting held Monday 2 September 2019

The minutes of the meeting of the Audit and Risk Committee held Monday 2 September 2019 were noted.

The Board discussed potential risks associated with the use of multiple electronic medical record systems on the Randwick Campus.

The Board was advised that information was provided to the Audit and Risk Committee by the Professional Practice Unit on legal liability claims and other relevant matters.

The Board requested this report be provided to the Board.

Action: Information from the Professional Practice Unit on legal liability to be provided to the Board.

The Board discussed the upcoming Board Risk Workshop. The Board agreed for the Board Risk Workshop to be held prior to the October 2019 SESLHD Board meeting.

1.8. Actions

The Board reviewed the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Wednesday 18 September 2019.

Standing Items

2.1 Board Chair Report

The Board noted the report provided by the Board Chair. The Board Chair advised the Board of ongoing engagement with hospital foundations associated with the Randwick Precinct.

2.2 Chief Executive Report

The Board noted the report provided by the Chief Executive.

The Chief Executive highlighted the achievement of SESLHD in having five finalists in the NSW Health Awards.

The Chief Executive provided an update on the current plans regarding the provision of support services to Norfolk Island.

2.3 Finance Report

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District's financial performance as at August 2019.

The Director of Finance advised the Board of emerging financial risks related to single patient room revenue, and pathology charges.

The Chief Executive advised the Board that a revised delegations manual for the District has been prepared.

The Board discussed strategies to manage unrostered overtime for junior medical officers.

The Board discussed efficiency strategies currently underway across the District and requested a list of the strategies be provided.

Action: List of efficiency strategies greater than \$250,000 across the organisation to be provided.

2.4 Integrated Performance Report

The Board noted the Integrated Performance Report provided in the meeting papers and key performance indicator (KPI) performance for August 2019.

The Board acknowledged the District’s performance against mental health seclusion rate targets.

The Board discussed the Police, Ambulance, Clinical Early Response (PACER) project that has been initiated within SESLHD.

2.5 Research Report

The Board noted this item.

2.6 Capital Works

The Board noted the report provided on capital works progress.

2.6.1 Randwick Campus Redevelopment Update

The Board noted the report provided on the Randwick Campus Redevelopment. The quarterly risk report included in the papers was noted.

2.6.2 Randwick Precinct Governance

The Board noted the overview of the governance of the Randwick Precinct provided in the meeting papers.

New Items

3.1 Collaborative Commissioning within NSW Health

The Board noted the briefing and information provided on the Collaborative Commissioning initiative being implemented by the Ministry of Health. The Board was advised that an expression of interest period will be underway over the coming weeks. It was noted that a close partnership with the Primary Health Network is critical for this initiative.

The Board resolved for SESLHD to engage in the Collaborative Commissioning initiative. The Board agreed for Ms Helene Orr to be the Board member representative engaged in this portfolio.

3.2 Cancer Institute NSW Funding Agreement

The Board noted the brief provided on the changes to the 2019/20 funding agreement between the Cancer Institute NSW and SESLHD. Discussion was held on the financial and workforce impact on SESLHD of these changes, and the strategies in place to address these matters.

3.3 People Matter Employee Survey 2019 Results

The Board noted the brief provided on the 2019 People Matter Survey Results for SESLHD. The Chief Executive provided an outline of the plan to communicate and address the results across the organisation.

3.4 Annual Financial Statements

The Board noted the Annual Financial Statement for SESLHD for the 2018/19 financial year.

Papers for Information

4.1 Recruitment Bulletin

The Board noted the Recruitment Bulletin provided in the meeting papers.

4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

Meeting Close

5.1 Business without notice

Nil raised.

5.2 Noting of Confidential Items

Parts of Item 2.2 were noted as confidential.

5.3 Date of next meeting:

Wednesday 30 October 2019

4pm – 7pm Board Meeting

Sydney/Sydney Eye Hospital

Meeting closed at 6.53pm.

Signature

M. Still

Name

MICHAEL STILL

Date

30/10/2019