

Minutes

SESLHD Board Meeting

Wednesday 26 February 2020

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Mr Michael Still (Chair)
- Ms Elli Baker
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr (*via teleconference*)
- Professor Allan Spigelman

In Attendance:

- Mr Tobi Wilson – Chief Executive
- Ms Elizabeth Curran – Executive Director, Operations
- Mr Peter Eaton – Director, Finance
- Dr Jo Karnaghan – Director, Clinical Governance and Medical Services
- Ms Kim Olesen – Director, Nursing and Midwifery Services
- Dr John Estell – Chair, Medical Staff Executive Council

Apologies:

- Ms Patricia Azarias – Board Member
- Dr Debra Graves – Board Member

Secretariat:

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

Focus Area

Focus Area 1: Targeted Discussion with SESLHD Executives

Invited guests: Anne Milne, Director, Corporate and Legal Services
Caroline Skipper, Director, People and Culture
Christopher White, Director, Research
Claire O'Connor, Director, Allied Health
Lisa Altman, Director, Strategy, Innovation and Improvement

The SESLHD Board welcomed Ms Anne Milne, Ms Caroline Skipper, A/Prof Christopher White, Ms Claire O'Connor and Ms Lisa Altman to the SESLHD Board Meeting for a presentation and discussion with the SESLHD Executive on the District's strategic priorities.

The presentation addressed the following key areas:

- An overview of the strategic planning process and the timeline for the process for the 2019/20 financial year was provided.
- A summary of the District's Strategy Planning Day from December 2019 was provided. The four themes that emerged from this workshop were:
 1. Integrated pathways
 2. Workforce wellbeing
 3. Service coordination
 4. Telehealth
- The District's draft priorities and emerging local or site priorities were discussed with the Board.

The Board discussed the importance of ensuring District priorities are aligned with the priorities of NSW Health. Discussion was also held on the process for implementation of business plans and how facilities and staff are supported through this process.

Discussion was held on community services and the importance of improving service access pathways for mental health patients.

The Chief Executive advised that a further update on the strategic planning progress will be provided to the Board in June 2020.

Action: Further update on the District's strategic planning progress to be provided in June 2020.

The Board thanked the members of the SESLHD Executive for their attendance and for the discussion.

Administration

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interest were noted.

1.3. Minutes of the SESLHD Board meeting held Wednesday 27 November 2019

Resolution 342

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 27 November 2019 as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Monday 25 November 2019

The minutes of the meeting of the Finance and Performance Committee held on Monday 25 November 2019 were noted.

1.5. Minutes of the Quality and Safety Committee meeting held Wednesday 30 October 2019

Nil minutes to note this month.

1.6. Minutes of the Community Partnerships Committee meeting

The minutes of the meeting of the Board Community Partnerships Committee meeting held on Monday 18 November 2019 were noted.

1.6.1 Communities at the Centre Progress Summary Report

The Communities at the Centre Progress Summary Report was noted.

1.7. Minutes of the Audit and Risk Committee meeting

The minutes of the meeting of the Board Audit and Risk Committee meeting held on Wednesday 11 December 2019 were noted.

1.8. Actions

The Board reviewed the Action Log.

It was noted that the District is awaiting release of the final report into the safety of staff, patients and visitors in NSW public hospitals.

1.9. Correspondence Register

The Board noted the correspondence received to Wednesday 18 February 2020.

Standing Items

2.1 Board Chair Report

The Board noted the report provided by the Board Chair.

Discussion was held on the bowel screening process and management of colonoscopy waiting lists. It was requested that this matter be referred to the Board Quality and Safety Committee for review.

Action: Review of bowel screening process and management of colonoscopy waiting lists to be referred to the Board Quality and Safety Committee.

2.2 Chief Executive Report

The Board noted the report provided by the Chief Executive.

Further to the information provided in the Chief Executive's report included in the meeting papers, discussion was held on the evolving coronavirus situation, and the actions the District is planning and implementing to address the situation. It was noted that the District is following guidance received regularly from the NSW Ministry of Health. The Board discussed the current and future potential impacts on the District of this outbreak.

The Chief Executive highlighted the staffing support provided to bushfire affected areas and commended the SESLHD staff for their significant and ongoing efforts.

Discussion was held on matters related to the Southcare building on the Sutherland Hospital campus. The Chief Executive advised of the timeline to date, and provided information on the short and medium-term plans to address the issues with the building and ensure that staff are appropriately accommodated.

2.3 Finance Report

The Board noted the Financial Performance Summary Report provided in the meeting papers. The Director of Finance provided an update on the District's financial performance as at January 2020.

Discussion was held on the District's financial projection and the current strategies in place across the organisation to improve the efficiency and effectiveness of services. The District's current financial risks were noted.

Discussion was held on the changes to single patient room revenue and the financial implications for the District.

It was noted that the District's next Performance Review meeting with the Ministry of Health is scheduled for 27 February 2020.

2.4 Integrated Performance Report

The Board noted the Integrated Performance Report provided in the meeting papers and key performance indicator (KPI) performance for January 2020.

2.5 Research Report

The Board noted this item.

2.5.1 SPHERE Member Contributions

The Board noted the correspondence received regarding the Sydney Partnership for Health, Education, Research and Enterprise (SPHERE) member contributions.

2.6 Capital Works

The Board noted the report provided on capital works progress.

2.6.1 Randwick Campus Redevelopment Update

The Board noted the report provided on the Randwick Campus Redevelopment. Discussion was held on the financial performance of the project.

New Items

3.1 2020 SESLHD Annual Public Meeting Date

The Board discussed date options for the 2020 SESLHD Annual Public Meeting. The Board resolved to hold the SESLHD Annual Public Meeting on Tuesday 1 December 2020 at Prince of Wales Hospital.

3.2 Appointment of non-medical representative to the SESLHD Medical and Dental Appointments Advisory Committee

The Board resolved to approve the appointment of Ms Margaret Savage, Director, Professional Practice Unit, as the non-medical representative to the SESLHD Medical and Dental Appointments Advisory Committee.

3.3 Data warehouse options for SESLHD

The Board noted the brief provided on data warehouse options for SESLHD. The Board provided support for the Chief Executive's proposed plan to further assess and plan for data warehouse needs.

3.4 Information regarding Hospital Foundations

The Board discussed the information provided regarding hospital foundations.

3.5 Implementing value-based health care at scale: the NSW experience

The Board resolved to hold discussion on this agenda item at the March 2020 SESLHD Board Meeting.

3.6 Presentation Schedule for SESLHD Board Meetings, February to April 2020

The Board noted the presentation schedule for SESLHD Board Meetings, February to April 2020.

3.7 Categorisation of major events and visits in SESLHD

The Board noted the brief provided on the propose categorisation of major events and visits in SESLHD. The Board resolved to support the proposed approach, to improve coordination and communication regarding events and visits.

3.8 Appointment of Honorary Medical Officers in SESLHD

The Board noted the brief provided on the process and eligibility for appointment of honorary medical officers in SESLHD.

3.9 SESLHD Delegations of Authority Manual

The SESLHD Board noted that the Board Finance and Performance Committee has approved the revised SESLHD Delegations of Authority Manual on behalf of the SESLHD Board. The Board noted that a detailed and comprehensive approach was chosen for the revised SESLHD Delegations of Authority Manual.

It was noted that the Board Finance and Performance Committee requested that the importance of reading the manual in conjunction with applicable policies and procedures be highlighted in the document; amendments to this effect will be included prior to the publication of the document.

Papers for Information

4.1 Recruitment Bulletin

The Board noted the Recruitment Bulletin provided in the meeting papers.

4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

Meeting Close

5.1 Business without notice

Nil raised.

5.2 Noting of Confidential Items

Parts of Item 3.4 were noted as confidential.

5.3 Date of next meeting:

Wednesday 25 March 2020

4pm – 7pm Board Meeting

St George Hospital

Meeting closed at 7.02pm.



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Signature

Michael Still

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Name

25 March 2020

Date