



Meeting: POWH/SSEH Community Advisory Committee
Date: Thursday 22 October 2020

Chair: Mr George Constantin
Minutes: Belinda Rabet

THIS MEETING WAS HELD VIA TELECONFERENCE/SKYPE

Presentations:

- Redevelopment update – not presented
- Overview of program structure

- 1. welcome acknowledgement of Country**
- 2. Attendance/Apologies**

NAME	AREA	status	NAME	AREA	status
Jennie Barry	GM	apology	Alan Porritt	SSEH DON	Present
Karen Tuqiri	DON POWH	Present	Jacqueline Stephenson	POWH Diversity Health	Apology
Belinda Rabet	NM POWH	Present	Ildiko Greener	EA DON	Apology
Carolyn Smith	NM SSEH	N/A	Keren Hong	Consumer	Apology
George Constantin	Consumer/Chair	Present	Sue Suchy	Consumer	Apology
Harris Mihailidis	Deputy-Chair	Present	Kathleen Sutherland	Consumer	Apology
Ajay Varshney	Consumer	Present	Alex Brown	Consumer	Present
Gary Gridneff	Consumer	Present	Cliff Wherry	Consumer	Apology
Cheryl Purchase	Consumer	Present			

3. Minutes

3.1	Confirmation of previous minutes	The minutes from the September meeting were accepted by HM and AB
3.2	Conflict of Interest	N/A

4. Actions/ Plans arising from previous minutes

Issue	Discussion	Action Required	Who	Due
4.1	Committee representation list	Updated committee list tabled for members outlining those committees requesting consumer representation. There are a number of vacancies. BR will confirm nominated mentors with chairs and send out for expressions of interest. List will be updated to reflect dates and length of times for meetings AV stated that he would have preferred notification that the Budget meeting no longer requested consumer representation. Members were reminded that all meetings remain virtual until further notice.	BR	Prior to next meeting
4.2	Committee Evaluation	Evaluation report tabled however minimal responses received (3) so recommendation that evaluation is extended for a week – report to be tabled at next meeting Discussion held around holding meetings virtually. Members stated that volunteers have been allowed back on site in other facilities outside of this LHD – members asked if it is possible to meet externally or even at the Superintendents Cottage.	BR KT/J	November meeting Prior to next meeting

5. Standing Items

Issue	Discussion	Action Required	Who	Due
5.1	POWH/SSEH update by hospital Executive – GM	Prince of Wales Hospital: Noting only		
		KT: Gave an update on Prince of Wales Hospital. The patient experience officers have commenced at the facility with positive feedback so far. The redevelopment is proceeding with concrete pouring. Clinicians are working on reviews. Allied Health week – first time international event held at POWH to acknowledge the work of the allied health disciplines. Carers week – the Executive are working with Liz Browne and pastoral care around upcoming events. In relation to nursing the PIPPIN (Pressure Injury prevention) research study is commencing ACCELERATE Research study commencing which aims to create a ward culture where our nursing core assessment is visible and valued, in order to be proactive as a team in keeping patients safe		

		<p>SSEH:</p> <p>AP: Gave an update on Sydney/Sydney Eye Hospital. The Outpatient Redevelopment continues on track. Catch-up surgery continues</p>			
5.2	Patient Experience Matters	Promotional videos were shown to the consumers from Care Opinion – circulated to all members in presentation	Noting only		
5.3	Diversity Health	<p>JS apology – Promoted Being Aboriginal webinar – details on presentation circulated to all members.</p> <p>CP asked if she was able to circulate this widely – BR to send document for circulation</p>	Noting only		
5.4	Questions from CAC Members	Members noted that an initiative (Mental Health Recovery Centre) described on the PULSE was not clear – would like more detail -	More detail to be circulated to members	BR	Prior to next meeting
5.5	POWH/SSEH update by Committee Members	<p>Please see attached meeting feedback forms.</p> <p>Discussion around CAC Terms of Reference – the draft will be sent out with the minutes for next meeting</p>	<p>Noting only</p> <p>Draft Terms of reference to be circulated</p>	BR	November meeting

6. New Business

Issue	Discussion	Action Required	Who	Due	
6.1	Standard 2 update	Overview of Standard 2 – Partnering with Consumers given by the SESLHD District Consumer Community Committee was presented – circulated to all members in presentation	Noting only		

There being no further business the meeting closed at 4.45 pm

Accepted as a true record:

[Signature]

Chair:

on behalf of chair
K. TUQIRI

Date:

26 NOV 2020.


Signature Chair

MEETING FEEDBACK FORM
CONSUMER ADVISORY COMMITTEE

Please submit to CAC secretariat for submission with minutes

NAME	ASAY VARSHNEY		
COMMITTEE/MEETING TITLE	Food & Nutrition Committee		
FREQUENCY OF MEETING	CHAIR OF MEETING	Margaret Holyday	
DATE/TIME OF MEETING	LOCATION	Tele conference	
KEY POINTS and ITEMS FOR DISCUSSION WITH CAC MEMBERS	<p>Key Takeaway:</p> <ul style="list-style-type: none"> - George Constantin did not attend this meeting. - Red & Blue tag food survey done. - Tag food is put where messes are aware - Suggested that tag food be kept where it can be kept warm, as during COVID-19 there is a shortage of Volunteers for helping with food. - Look at if Allied health can help with feeding as some patients are getting fed very late. <p>Key Points:</p>		
Summary:			

PLEASE ATTACH AGENDA AND FORWARD TO CAC SECRETARIAT PRIOR TO CAC MEETING.

DATE: 14/oct 2020
SIGNATURE: 

**MEETING FEEDBACK FORM
CONSUMER ADVISORY COMMITTEE**

Please submit to CAC secretariat for submission with minutes

NAME	ASAY VARSHNEY		
COMMITTEE/MEETING TITLE	Pressure Injury Prevention Committee		
FREQUENCY OF MEETING	CHAIR OF MEETING	EMINIE Tetik.	
DATE/TIME OF MEETING	LOCATION	Teleconference	
KEY POINTS and ITEMS FOR DISCUSSION WITH CAC MEMBERS	<p>Key Takeaway:</p> <ul style="list-style-type: none"> - Jenny did a presentation on most common pressure injury, 8 some are not preventable, 7-9% with pressure injury - Different organisation have different process. - One process does not work in all organisation. - Data excepted from ICA - on going audits, completion ing will be at that stage <p>Key Points:</p>		
	<p>Summary:</p>		
PLEASE ATTACH AGENDA AND FORWARD TO CAC SECRETARIAT PRIOR TO CAC MEETING.			

DATE: 12 Oct 2020

SIGNATURE: 

MEETING FEEDBACK FORM
CONSUMER ADVISORY COMMITTEE

Please submit to CAC secretariat for submission with minutes

NAME	AJAY VARSHNEY		
COMMITTEE/MEETING TITLE	Wayfunding Committee		
FREQUENCY OF MEETING	Monthly	CHAIR OF MEETING	Dwain Patterson
DATE/TIME OF MEETING	7 Oct 2020	LOCATION	Tele conf.
KEY POINTS and ITEMS FOR DISCUSSION WITH CAC MEMBERS	<p>Key Takeaway:</p> <ul style="list-style-type: none"> - TOR discussed for the grants one being worked for wayfunding. - last meeting there no quorum & hence no minutes. - Silver directory were discussed. - Permanent COVID-19 signs discussed. - Signs get approved by 4/11 then they come to wayfunding to be put up <p>Key Points: physical distancing signs are up & no negative feedback.</p> <ul style="list-style-type: none"> - OR awaiting approval. - COVID19 signs to be placed in lifts. <p>Summary:</p>		
PLEASE ATTACH AGENDA AND FORWARD TO CAC SECRETARIAT PRIOR TO CAC MEETING.			

DATE: 7 Oct 2020

SIGNATURE: *Ajay Varshney*

MEETING FEEDBACK FORM
CONSUMER ADVISORY COMMITTEE

Please submit to CAC secretariat for submission with minutes

NAME	ASAY VOORSHNEY		
COMMITTEE/MEETING TITLE	Infection Presentation & Control		
FREQUENCY OF MEETING	Monthly	CHAIR OF MEETING	Martin Mackertich
DATE/TIME OF MEETING	25 Sept 2020	LOCATION	Teleconf.
KEY POINTS and ITEMS FOR DISCUSSION WITH CAC MEMBERS	<p>Key Takeaway:</p> <ul style="list-style-type: none"> - Ultra sound audit shows changes required to cleaning - Conclude date & time not written on - No hip & knee infection - Next audit on 31 Oct 2020 - Infection pen copping is quite bad & this requires monitoring - cleaning & waste management OK in wards. - Washing M/E used in hyperbassically must use washing guide line. <p>Key Points:</p> <ul style="list-style-type: none"> - New COVID19 sign in different language are put up 		
	<p>Summary:</p>		
PLEASE ATTACH AGENDA AND FORWARD TO CAC SECRETARIAT PRIOR TO CAC MEETING.			

DATE: 25/9/20

SIGNATURE: *apm*

