



Health

South Eastern Sydney  
Local Health District



TRIM: T19/xxxxxx

**Meeting:** POWH/SSEH Community Advisory Committee  
**Date:** Thursday 26 November 2020

**Chair:** Mr George Constantin  
**Minutes:** Ildiko Greener EA to DON

**THIS MEETING WAS HELD VIA TELECONFERENCE/SKYPE**

**Presentations:**

- Redevelopment Update
- eMR Adult Sepsis implementation project

- 1. Welcome acknowledgement of Country**
- 2. Attendance/Apologies**

NAME	AREA	status	NAME	AREA	status
Jennie Barry	GM	Present	Alan Porritt	SSEH DON	Present
Karen Tuqiri	DON POWH	Present	Jacqueline Stephenson	POWH Diversity Health	Present
Belinda Rabet	NM POWH	Present	Ildiko Greener	EA DON	Present
Carolyn Smith	NM SSEH	N/A	Keren Hong	Consumer	Present
George Constantin	Consumer/Chair	Present	Sue Suchy	Consumer	Present
Harris Mihailidis	Deputy-Chair	Present	Kathleen Sutherland	Consumer	Apology
Ajay Varshney	Consumer	Present	Alex Brown	Consumer	Present
Gary Gridheff	Consumer	Apology	Cliff Wherry	Consumer	Present
Cheryl Purchase	Consumer	Apology			

**3. Minutes**

3.1	Confirmation of previous minutes	The minutes from the September meeting were accepted by Keren Hong and George Constantin
3.2	Conflict of Interest	N/A

#### 4. Actions/ Plans arising from previous minutes

Issue		Discussion		Action Required	Who	Due
4.1	Committee Evaluation	<p>Responses received from evaluation:</p> <ul style="list-style-type: none"> <li>- Meetings generally commence on time</li> <li>- Majority of members attend most meetings</li> <li>- Agenda, minutes captured, recorded and circulated efficiently</li> <li>- Members felt comfortable with the content and participation of the meetings</li> <li>- Positive response received regarding member training, transparency of documentation, receiving information</li> </ul>				
4.2	Terms of reference - ratification	<p>Comments received by committee members:</p> <ul style="list-style-type: none"> <li>- Changes to tors have been made and distributed to all members</li> <li>- Comment received regarding re-appointment requesting members can re-apply after one year and not two</li> <li>- Responsibilities for Chair have been amended</li> <li>- TOR to be resent and ratified at next meeting</li> </ul>		TOR to be resent	BR	Jan 21

#### 5. Standing Items

Issue		Discussion		Action Required	Who	Due
5.1	POWH/SSEH update by hospital Executive – GM	<p><b>Prince of Wales Hospital:</b></p> <ul style="list-style-type: none"> <li>- Covid readiness continuing throughout both locations POW/SSEH.</li> <li>- Screeners recruited relieving clinicians who assisted with the roster this will be continuing till the end of financial year. Till further notice Covid Clinics will also continue till the end of financial year.</li> <li>- ED busy with flu patients, hospital near full capacity</li> <li>- Currently POWH network collaboratively working on infections, working parties now in place working through issues having successfully achieving the lowest results of infection in six years</li> <li>- Redevelopment coming along with 70% of concrete now poured, gaps in funding currently negotiating with NSW Health. Clinical teams working hard looking at how patient care will be provided in the new build.</li> <li>- Christmas Planning commenced encouraging majority of staff to</li> </ul>		Noting only		

		<p>take a well-deserved break. Budget travelling well at both locations SSEH currently most favourable. Good month overall.</p> <p><b>SSEH:</b></p> <ul style="list-style-type: none"> <li>- Preparing staff for state-wide vaccinations, working collaboratively with ministry.</li> <li>- SSEH have also introduced dedicated door screeners making a big difference to business throughout the hospital</li> <li>- ED quiet perhaps due to limited travellers around</li> </ul>		
5.2	Patient Experience Matters	Refer to presentation		
5.3	Diversity Health	Refer to presentation – Jacqui Stevenson to send out info re: NAIDOC week		
5.4	Questions from CAC Members	HM queried about the opening of the Hydro pool?	JB to advise	GM
5.5	POWH/SSEH update by Committee Members	<b>Please see attached meeting feedback forms.</b>		Jan 2021

## 6. New Business

Issue	Discussion	Action Required	Who	Due
6.1	CAC members terms ending – farewell	Last meeting for George Constantin, Keren Hong, Kath Sutherland Farewell TBA February 2021	Noting only	
6.2	CAC meeting schedule for 2021	HM to Chair Jan 2021 meeting	Noting only	

**There being no further business the meeting closed at 5.08 pm**

**Accepted as a true record:** \_\_\_\_\_ **Chair:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature Chair**

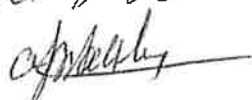


**MEETING FEEDBACK FORM**  
**CONSUMER ADVISORY COMMITTEE**

Please submit to CAC secretariat for submission with minutes

NAME	AJAY VARSHNEY.		
COMMITTEE/MEETING TITLE	POWH & CHS Infection Prevention & Control.		
FREQUENCY OF MEETING	Monthly	CHAIR OF MEETING	Martin Mackintosh
DATE/TIME OF MEETING	30 Oct 2020 at 10.30.	LOCATION	Telxconf.
KEY POINTS and ITEMS FOR DISCUSSION WITH CAC MEMBERS	<p><b>Key Takeaway:</b></p> <ul style="list-style-type: none"> <li>- Cardiac surgery infection was low, no infection in knee operation.</li> <li>- Blood infection is also dropping</li> <li>- Dialysis results are ok.</li> <li>- Insulin Pin Prick see high education is to start see safety needs, memo to be sent.</li> <li>- There are safety needles <del>available</del> available why were they NOT used.</li> <li>- cleaning audit ongoing.</li> </ul> <p><b>Key Points:</b></p> <ul style="list-style-type: none"> <li>- SAE 2 in cardio - 2 incidents.</li> <li>- bathroom cleaning is done 2 times daily</li> <li>- Pande date &amp; time audit started.</li> <li>- Laundry audit started</li> <li>- A/E tested &amp; ok.</li> <li>- Spinal unit results are improving.</li> </ul> <p><b>Summary:</b></p> <p align="center"><b>PLEASE ATTACH AGENDA AND FORWARD TO CAC SECRETARIAT PRIOR TO CAC MEETING.</b></p>		

DATE: 30 Oct 2020.

SIGNATURE: 



**MEETING FEEDBACK FORM**  
**CONSUMER ADVISORY COMMITTEE**

Please submit to CAC secretariat for submission with minutes

NAME	ASAY VARSHNEY		
COMMITTEE/MEETING TITLE	PowH. Way finding		
FREQUENCY OF MEETING	Monthly	CHAIR OF MEETING	Deven Pattison.
DATE/TIME OF MEETING	4 Nov 2020	LOCATION	Tele conf.
KEY POINTS and ITEMS FOR DISCUSSION WITH CAC MEMBERS	<p><b>Key Takeaway:</b></p> <ul style="list-style-type: none"> <li>- Presentation done by Andrew <del>by</del> on ASB.</li> <li>- Naming of Dept. - Dept name, Level, Building name. &amp; hospital.</li> <li>- List of sign. to be followed.</li> <li>- Lift of signage done &amp; is ok.</li> <li>- COVID-19 signage up &amp; working.</li> <li>- Wayfinding audit to be conducted in Jan</li> </ul> <p><b>Key Points:</b> When Volunteers are back.</p> <ul style="list-style-type: none"> <li>- St. Vincents app now adopted by NSW Health &amp; will be looked at.</li> </ul> <p><b>Summary:</b></p>		
<b>PLEASE ATTACH AGENDA AND FORWARD TO CAC SECRETARIAT PRIOR TO CAC MEETING.</b>			

DATE: 4/11/20  
SIGNATURE: *asay*





**MEETING FEEDBACK FORM**  
**CONSUMER ADVISORY COMMITTEE**

Please submit to CAC secretariat for submission with minutes

NAME	<i>Ajay Vashney.</i>		
COMMITTEE/MEETING TITLE	<i>Pressure injury Prevention</i>		
FREQUENCY OF MEETING	<i>Monthly</i>	CHAIR OF MEETING	<i>Emini Tetek</i>
DATE/TIME OF MEETING	<i>12 Nov 2020. 11am.</i>	LOCATION	<i>Tele conf.</i>
KEY POINTS and ITEMS FOR DISCUSSION WITH CAC MEMBERS	<p><b>Key Takeaway:</b></p> <p><i>- I had a lot of trouble hearing &amp; could not talk it kept cutting out. I await the minutes to make full understanding</i></p> <p><b>Key Points:</b></p> <p><b>Summary:</b></p> <p align="center"><b>PLEASE ATTACH AGENDA AND FORWARD TO CAC SECRETARIAT PRIOR TO CAC MEETING.</b></p>		

DATE: *12 Nov 2020*

SIGNATURE: *[Signature]*

