

Minutes

Consumer Partnerships Advisory Committee

27 July 2022 | 10.00am | Administration Conference Room

ITEM NO.	DESCRIPTION
Meeting Opening	
1	<p>Welcome & Apologies</p> <p>Present:</p> <p>Sonia Kohlbacher Consumer (Chair) Chloe Yarwood Health Management Trainee Sam Horder Allied Health – Social Work Fallen Guthrie Consumer Jenny Mathews Consumer Sophie Gautier Consumer Victoria Walton Clinical Practice and Improvement Unit Donna Garland RHW General Manager (Co-chair) Sarah Collins RHW Executive</p> <p>Invited:</p> <p>Shea Caplice & Trudy Allende (Malabar Midwifery) Jean Social Work Student</p> <p>Apologies:</p> <p>Marliyn Kahn Consumer Jane Svensson Clinical Midwifery</p>
2	<p>Approval of Minutes</p> <p>Approval of minutes from previous meeting on June 2022 – approved by S. Collins and V. Walton</p>
3	<p>Acknowledgement of Country</p> <p>Completed by Chair Sonia Kohlbacher</p>
Action Items from previous minutes	
4.	<p>4a) Consumer Orientation Pack – E D’ambra had completed an orientation pack in March -22. C Yarwood to send to consumers for review.</p> <p>4b) RHW Business Plan – D Garland to present at August Meeting</p> <p>4c) Acknowledgement of Country – Sent to Committee members and included on Agenda. Closed</p> <p>4d) Public Transport- CY to include Google Maps Marker on Website to identify the best place to include. SC to send CY copy of Randwick Campus Map to include on website</p> <p>4e) RHW Demographics- CY to discuss with SC and VW to develop some data to present to CPAC in next meeting</p>
General Business	
5.	<p>Relationship between Aboriginal and Torres Strait Islander Committee and CPAC - V. Walton</p> <p>VW gave advice regarding the relationship between the two committees.</p> <p>CPAC agreed to change the terms of reference to incorporate a much stronger reporting structure to the Aboriginal and Torres Strait Islander committee, to ensure stronger alignment. Action: Include Aboriginal and Torres Strait Islander Committee report as Standing Agenda item</p>
6.	<p>Demographic Data – C. Yarwood</p> <p>CY presented the data that highlighted the address of patients who attend RHW 20/21</p>

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	Top locations of patients: SESLHD (72%), Sydney LHD (14%), Illawarra Shoalhaven (3%) and North Sydney (3%). Discussion on further data that may be useful. Action: CY to collate data to present to CPAC in August
7.	Quality Plans – Discussed adding to the agenda to look at which projects the CPAC are currently working on. Action: Add Quality Plans to Standing Agenda Items
Business Without Notice	
8.	Re-naming of Gynaecology department. DG presented the different names to the group and the consumers agreed that they preferred Option 1: Women’s Health and Specialty Services.
9.	Next Meeting Date: 24 Aug 2022 (Note: Change of date due to DG and SK availability) Time:10am Venue: MS Teams / ACR
E. Meeting Close	
The meeting closed at 10.57am	