

Minutes

Consumer Partnerships Advisory Committee

28 September 2022 | 10.00am | Admin Conference Room

ITEM No.	DESCRIPTION
Meeting Opening	
Item 1	<p>Welcome & Apologies</p> <p>Present:</p> <p>Sonia Kohlbacher Consumer (Chair) Stephanie Hage Health Management Trainee Jenny Mathews Consumer Sophie Gautier Consumer Donna Garland RHW General Manager (Co-chair) Sarah Collins RHW Executive Jane Svensson Clinical Midwifery Victoria Walton Clinical Practice and Improvement Unit Beatrice Price Nurse Unit Manager (Gynaecology)</p> <p>Apologies:</p> <p>Sam Horder -Allied Health – Social Work Marliyn Kahn - Consumer, Robyn Gasparotto- Nurse Unit Manager, Fallen Guthrie - Consumer</p> <p>Approval of Minutes - Approval of minutes from previous meeting on August- approved by V Walton</p> <p>Acknowledgement of Country Completed by Chair Sonia Kohlbacher</p>
Item 2	Ice Breaker presented with Sonia K
Item 3	<p>Review of Action Register</p> <p>Consumer Orientation Pack – R Sourry working on finding the latest dated version and what stage of completion this is in to finalise.</p> <p>Consumer Profiles- S Kohlbacher is aiming to provide hers by next weekend, Sophie will send hers to R Sourry. R Sourry resend the half page template to all committee members, some questions along with the template will be helpful for them. For example, choose 3 out of 5 questions to answer.</p>
General Business	
Item 1	<p>Transport map update-S Kohlbacher</p> <p>R Sourry has emailed the SESLHD RCR contact for more information, waiting for feedback into design and finalise it. The map could be adjusted and used as an interim. Pinning RHW on the map could be helpful to recognise the location.</p> <p>Action- to figure out who can adjust/amend the map or create a new map</p>
Item 2	<p>Elevating human experience working group-V Walton</p> <p>Aiming to bring person-centered care and staff care together, it's a working group for the District and seminars are on, and all consumers are welcome to participate. V Walton can share the newsletters with committee members. Feedback of services had been gathered via PMES and other staff surveys and could be shared by inquiring V Walton.</p>
Item 3	<p>Redevelopment update-SC</p> <p>See SC's slides</p>

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	Discussion about what we need to make the foyer more welcome to patients. The committee agreed that it's a good idea to put the text on the wall, however waiting for further feedback from both CPAC and Aboriginal Consumer Committee.
Item 4	Dr list on website-RS See R Sourry's notes-showing suggested form, Jenny-want to know which room they're in. alphabetic order is preferred by Jenny to list the doctors. Doctors' specialties are preferred to be seen on the website as well
Item 5	Consumer Orientation Pack-R Sourry On hold till the next meeting
Standing Items	
Item 1	Consumer profiles-B Price On hold till the next meeting
Item 2	Report from Aboriginal and Torres Strait Islander Committee-V Walton 2 consumers, continuing to work with the action plan
Business Without Notice	
Item 1	nil
Meeting Close	
Next Meeting	Date: 26 October Time: 10am Venue: MS Teams / Administration Conference Room (Royal Hospital for Women)