

St George Hospital Consumer Advisory Group

Tuesday 23 June 2020 at 9.00am

Teleconference Meeting



Health
South Eastern Sydney
Local Health District

Minutes

	Description
1	<p>Present</p> <ul style="list-style-type: none">• Jan Denniss, Consumer Representative• Margaret Foreman, Consumer Representative• Susan Hanrahan, Consumer Representative• Paul Holdsworth, Consumer Representative• Gregory Lill, Consumer Representative• Rod Lynch, Consumer Representative (Chair)• Vicki Manning, SGH Director of Nursing• Elizabeth Martin, Consumer Representative• Helen Scarr, Consumer Representative• Nick Skleparis, Director, Corporate Services SGH <p>Apologies</p> <ul style="list-style-type: none">• Paul Darcy, General Manager SGH• Samantha Gifford, Aboriginal Hospital Liaison Officer• Sandra Grove, Clinical Quality Manager, SGH• Advija Huseinspahic, Consumer Representative• Michael Jordan, Consumer Representative• Lorena Matthews, Nurse Manager, Women's and Children's Health• Chunyu Niu, Consumer Representative <p>In Attendance</p> <ul style="list-style-type: none">• Penny Glezellis, SGH Community Relations Manager (Secretariat)
2	<p>Approval of Minutes</p> <p>2.1 Amendment: 7.4 of the previous minutes – Telco works on the ASB building not CSB Building. Minutes dated 28 April 2020 as amended were confirmed as a true and accurate record.</p>
3	<p>Items Arising from Action Plan</p> <ul style="list-style-type: none">• Item 6.1 Seek outcome of feasibility study completed by Council regarding seating – Nick Skleparis Advised that Council had been in contact and are in agreeance with the proposed seating to be installed between St George Private and St George Public Hospital (opposite the entrance to the Belgrave Street car parking station).
4	<p>Declaration of Conflict of Interest</p> <ul style="list-style-type: none">• Nil
5	<p>General Business</p> <p>5.1 Report from the Chair – Rod Lynch</p> <ul style="list-style-type: none">• Since the last report 16 pages of patient information documentation were reviewed.• The May CAG meeting was cancelled owing to the impact of the coronavirus.

	<ul style="list-style-type: none"> Reminder to contact the secretariat of attendance to other committee meetings in order to ensure payment is processed.
6	Governance Items
	<ul style="list-style-type: none"> Nil
7	Standing Items
	7.1 SGH Access to Care Report – Paul Holdsworth
	<ul style="list-style-type: none"> No report
	7.2 SGH Cancer Services Patient Safety and Clinical Quality Committee
	<ul style="list-style-type: none"> Expressed appreciation to all the patients and carers for adhering to the changes in the delivery of treatment due to the COVID-19 pandemic.
	7.3 SGH/TSH Diversity Health Committee – Elizabeth Martin
	<ul style="list-style-type: none"> Nil report as May meeting cancelled
	7.4 SGH Falls Prevention Meeting – Paul Holdsworth
	<ul style="list-style-type: none"> No Report
	7.5 SGH Food and Nutrition Report – Susan Hanrahan
	<ul style="list-style-type: none"> No Report
	7.6 SGH Infection Prevention & Control Committee – Jan Denniss
	<ul style="list-style-type: none"> Reports circulated
	7.7 National Standards 5 Comprehensive Care Working Party – Margaret Foreman
	<ul style="list-style-type: none"> Held over
	7.8 SGH Patient Safety and Quality Meeting - Paul Holdsworth
	<ul style="list-style-type: none"> Held over
	7.9 Red Bag, Green Bag Committee – Greg Lill
	<ul style="list-style-type: none"> Meeting has not been reconvened
	7.10 SGH Signage Committee – Jan Denniss
	<ul style="list-style-type: none"> No report as meeting was cancelled
	7.11 SGH Safe Use of Medications (SUM) – Greg Lill
	<ul style="list-style-type: none"> Meeting to be held on 25.6.2020
	7.12 Clinical Council Report – Rod Lynch
	<ul style="list-style-type: none"> Reports circulated
	7.13 General Manager Report – Paul Darcy
	<ul style="list-style-type: none"> Due to an urgent matter Paul Darcy was unable to attend the CAG meeting. Vicki Manning was able to provide an update. COVID-19 <ul style="list-style-type: none"> Reduction in surgery due to COVID has had an impact on surgical waiting lists for category 2 and 3 procedures. There has been some recommencement of elective surgical procedures in recent weeks as COVID cases remain low in NSW. Daily monitoring of PPE (Personal Protective Equipment) stock to ensure sufficient PPE should a second outbreak of the virus occur. St George Hospital have two COVID-19 clinics, one based at the hospital and the other at the Hurstville Community Health Centre. Current focus is on the 20/21 financial year with the hospital executive looking at new efficiencies and saving strategies across all services.

	<p>7.14 Nursing Update – Vicki Manning</p> <ul style="list-style-type: none"> • Nursing staff have been working under very challenging conditions and have managed well. • St George Hospital has been fortunate with low levels of COVID-19 admissions. Safety remains the priority.
	<p>7.15 Quality and Safety Update – Sandra Grove</p> <ul style="list-style-type: none"> • Sandra Grove was unable to attend the meeting.
	<p>7.16 Corporate Services Update – Nick Skleparis</p> <ul style="list-style-type: none"> • No confirmed date given regarding the proposed relocation of Hurstville and Rockdale Dental service to 2 Belgrave Street, Kogarah (old Council Chambers). • Due to COVID, Telco works on the ASB roof remains on hold. • Fairy Sparkle Garden - awaiting slab scanning report before proceeding with any further works. • The Zouki gift shop located in the Gray Street entrance should be operational in the coming weeks. • Replacement of the LINAC machine (used for radiation treatment) within the Cancer Care Centre is progressing well.
8	Reports for Noting
	<p>8.1 District Community & Consumer Council (DCCC) – Greg Lill</p> <ul style="list-style-type: none"> • Report circulated • Greg Lill advised that discussions were based on the online cloud portal which is scheduled to be rolled out in August, 2020.
	<p>8.2 District Community & Consumer Council (DCCC) Extraordinary Meeting</p> <ul style="list-style-type: none"> • Report circulated • Greg Lill advised that discussions were based on supporting vulnerable people in the community who are in isolation during the COVID period.
	<p>8.3 SESLHD Infection Prevention & Control Committee</p> <ul style="list-style-type: none"> • Report circulated.
9	New Business
	<p>9.1 EOI for DCCC representative</p> <ul style="list-style-type: none"> • Committee agreed to extend Greg Lill’s membership to the DCCC for a further 2 year period.
10	Business Without Notice
	<p>10.1 Tradespeople Installing Gases at Hospitals – Rod Lynch</p> <ul style="list-style-type: none"> • Clarification on the issue of licensed tradespeople installing gasses at the Hospital was raised at the recent SGH Clinical Council Meeting. Dr Liz Mackson, Anaesthetist advised that strict controls are in place that would prevent an error when administrating gases at St George Hospital.
	<p>10.2 RTA Timed Traffic Lights in Kogarah – Jan Denniss</p> <ul style="list-style-type: none"> • Informed the committee of the delay with the roll out of this project in due to COVID pandemic.
11	Confidential Items
	<ul style="list-style-type: none"> • Nil •

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Meeting Closed

Meeting closed at 9.35am.

Next Meeting

Committee agreed to continue with 2nd monthly teleconference meetings during the COVID pandemic.

Tuesday 25 August 2020 at 9am via teleconference

CERTIFIED A CORRECT RECORD

Name

..... REDNEY E. LYNCH

Signature

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Date

..... 25-9-20