

MINUTES




For the meeting of the TSH Consumer Advisory Group

WEDNESDAY 4th October 2017
3pm, Level 4

ITEM	DESCRIPTION	CARRIAGE
1	Attendance:	
	Franks, Leesa (LF) TSH Acting Community Engagement and Fundraising Manager (Secretariat) Karen Crawley (KC) Consumer Representative Lewis, Peter (PL) Consumer Representative (Chair) Marion Foulcher Consumer Representative Ricker, Malcolm(MR) Consumer Representative Heiler, Jan (JH) Director of Nursing Virginia Hughes (VH) Consumer Representative Wood, Debbie (DW) Guest - Community Rep Candidate Flannery, Joanne (JF) TSH Consumer Feedback and Medico-Legal Manager Joshua Philip Infection Control Tuffano, Max (MT) Corp Services Manager Apologies: Madunvic, Vanessa TSH General Manager (Acting) (VM) Woods. Bernadette TSH Quality, Risk and Patient Safety (BW) Manager Shirley Smith (SS) Consumer Representative	
	Welcome guests	Peter Lewis
2	Approval of minutes - Jan Heiler with changes to item 8.10 No Primary Diagnosis Report Meeting conducted in Auditorium not Level 4	Peter Lewis
3	Items Arising – See Action list	Peter Lewis
4	Declaration of conflict of interest- None	All
	Minutes dated Wednesday 6 th Sept, 2017 confirmed as a true and accurate record	Jan Heiler
5	General Business	
	5.1 Report from the chair	Peter Lewis

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6	<p>Presentation: Josh Philp (T.R.Y. initiative)</p> <p>Reported the Trial Project in Emergency is progressing very well and will finish Tuesday 10th Oct. Compliance started around 40% and has risen to date to 80'1% and could go higher by the end of the project</p> <p>63 Hand Hygiene Auditors throughout the staff – do not audit their own areas for fairness.</p> <p>Red, Yellow and Blue tickets explained and there will be a quarterly Cup awarded to wards for the best compliance</p> <p>Next Month will submit results instead of attending meeting</p>	Joshua Philip
7	Standing Items	
	7.1 TSH Food & Nutrition-Meals - No Report JC absent	Jenny Church
	7.2 Emergency Department – MR and PL attended ED Monthly Departmental Meeting. MR confirmed as the future reporter of this meeting. ED working on better Communication with patient waiting times	Malcom Ricker
	7.4 Falls Prevention Committee – SS Absent – No Report	Shirley Smith
	7.5 Clinical Council – Absent No Report	Jenny Church
	7.6 Persons Centre Care – Virginia Hughes will attend next meeting JH will send her the information	Virginia Hughes
	7.7 Volunteer Report – LF reported that the Emergency Department is looking at EOI for volunteers to help on the day the Emergency Department opens 23 rd November, There will be an orientation with those volunteers prior	Leesa Franks
	7.8 General Manager Report- VM absent . JH advised the recruitment process underway for new GM through Ministry of Health	Jan Heiler
	<p>7.9 Nursing and Midwifery Update – Professional Practice Program has 46 participants and starts Feb, March, August next year.</p> <p>Reported that the NEW ED will open on 23rd NOV and the new IPU 30th Nov</p> <p>JH spoke about the media reports on Measles and Flu that come from Public Health Unit and the impact on TSH</p> <p>JH spoke about the trial of new visiting hours 8am to 8pm on the wards</p> <p>And 12pm to 8pm CCM review after 3 months</p>	Jan Heiler
	7.10 Overview of Patient Feedback – No new complaints and will submit report for tabling next month	Jo Flannery

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7.11	8.12 Corporate Services Report New Café tender going well and they have had many tenders. It is expected that the Café will be up and running early to mid December	Max Tuffano
9	Reports for Noting	
	9.1 Diversity Health Committee – Quarterly- Consumer not present at TSH diversity meeting Absent from this meeting – No Report	Jim Hankins
	9.2 Diversity - no report	Yu Dai
10	Vote for DCCC Members - Virginia and Peter nominated for the DCCC JH moved motion for Peter and Virginia as the reps for DCCC. JC seconded the motion.	Peter Lewis
11	Governance items	
12	New Business	None
13	Business without notice-	None
14	Confidential items	None
15	Meeting Closed	16:25
	15.1 Date of next meeting Date: November 1st, 2017 Time: 3pm Venue: Exec. Meeting Room	
	15.2 Review of new patient information material	Consumers
	15.3 Review final copies of patient information material	Consumers

CERTIFIED AS A CORRECT RECORD	
	
Name	
	
Signature	
	Date

