

## **Consumer Participation in South Eastern Sydney Local Health District Committees**

### **How we can pay you if you are a community member, consumer or carer representative participating in a South Eastern Sydney Local Health District (SESLHD) committee or community engagement activity.**

SESLHD recognises it is essential to draw on the expertise of people who use our services and involve community, consumers and carer representatives in decision making. To support you to participate as a community member, consumer or carer representative we can pay you to:

- participate in meetings,
- attend training,
- write submissions, and
- represent our local health district.

Payments are approved and paid for by either the secretary of the Committee you belong to or the SESLHD Community Partnerships Unit.

Payment rates can be found in the table below.

We can also assist with travel costs.

Payment is not available:

- if you are representing another organisation, group or council or the Public Service
- if you are attending a forum that is open to the general public and have not discussed payment with the secretary of the committee *before* attending
- for general ad-hoc communication and discussions
- to prepare for meetings or for reading time unless you have negotiated this with the secretary of the committee

Payments can either be made by electronic gift vouchers, gift cards or by direct deposit into your bank account.

For more information please contact the secretary of the committee you are a member of.

**PAYMENT SCHEDULE**

Paid participation rates are consistent with the [NSW Public Service Commission's Classification and Remuneration Framework for NSW Boards and Committees \(Level C-1\)](#). Daily rates may be subject to change in accordance with the Framework. Payments are calculated on an hourly, half day and full day rate. Payment rates are set out below.

<b>Activity Type</b>	<b>Description</b>	<b>Payment Rate</b>
Meeting – member	Committee member involved in formal consultation groups or meetings	1hr – \$30.00 2hr – \$55.00 Half Day* - \$110.00 Full Day* - \$220.00
Meeting - chairperson	Appointed chairperson of a SESLHD committee	1hr – \$44.00 2hr – \$88.00 Half Day* - \$175.00 Full Day* - \$350.00
Presenter at Education Programs	SESLHD will pay for the preparation, travel and presentation time up to a maximum of 7.5 hours (unless otherwise negotiated) at the rate of a Part Time Health Education Officer Non Graduate as advised in <a href="#">NSW Ministry of Health Information Bulletin - IB2016_049</a> (p.107)	1hr - \$37.40 Half Day* - \$130.90 Full Day* - \$280.50
Observer at Education Program	Consumer observing training prior to presenting. This is at the rate of a Part Time Health Education Officer Non Graduate as advised in <a href="#">NSW Ministry of Health Information Bulletin - IB2016_049</a> (p.107)	1hr - \$37.40
Course Development	SESLHD will compensate preparation time up to a maximum of 7.5 hours (unless otherwise negotiated) at the rate of a Part Time Health Education Officer Non Graduate as advised in <a href="#">NSW Ministry of Health Information Bulletin - IB2016_049</a> (p.107)	1hr - \$37.40
Participating in selection committees	Participation in selection panel meetings	\$30.00 per hour
Attendance at open public forum, meeting or consultation		No payment
Ad-hoc discussions with SESLHD staff		No payment

### Choosing My Payment Method

Name

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Date

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Committee

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Signature

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Please tick the box of the payment method that you choose:

**P-Card**

*Voucher from Coles/other major supermarket*

- provided as a print out or emailed
- restricted from purchasing alcohol or Tabaco, as per NSW Health regulations
- used for in-store purchases only
- no extra paperwork is required to commence payment

**Direct Deposit**

*Funds directly transferred to my bank account*

- payments can be delayed
- will be deposited into your account without a payment description
- once money is deposited, there are no restrictions on purchases
- 2 forms need to be completed to commence payments

**Opt-Out of Payment**

*I choose not to be paid*

Please be aware that accepting vouchers and/or payments for your participation may have an impact on your Tax and/or Centrelink payments.

If you have any questions or concerns, please contact your local Centrelink office or the Australian Tax Office to discuss your particular circumstances.

Feedback for this form can be provided via [SESLHD-YourVoice@health.nsw.gov.au](mailto:SESLHD-YourVoice@health.nsw.gov.au)