

Minutes

South Eastern Sydney Local Health District Board Meeting

Wednesday 26 May 2021

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Michael Still (Chair) Joined meeting at 5:05pm
- Janet McDonald (Deputy Chair) Chaired meeting from 4:00pm to 5:05pm
- Allan Spigelman
- Debra Graves
- Elli Baker
- Greg Levenston
- Helene Orr
- Neville Mitchell
- Peter Gonski
- Robert Farnsworth
- Patricia Azarias,

In Attendance:

- Tobi Wilson, Chief Executive
- Jo Karnaghan, Director, Clinical Governance and Medical Services
- John Estell, Chair, Medical Staff Executive Council
- Payal Kapoor, Director, Finance
- Kim Olesen, A/Executive Director, Operations and Director
- Karen Tuqiri, A/Director Nursing and Midwifery Services

By Invitation:

- Jennie Barry, General Manager, Prince of Wales Hospital and Sydney/Sydney Eye Hospital
- Lisa Altman, Director Strategy, Innovation and Improvement

Apologies:

- Jonathan Doy, Board Member
- Liam Harte, Board Member

Secretary:

- Susan George, A/Executive Assistant to the Chief Executive

Focus Area

Randwick Campus Update

Guest: Jennie Barry, General Manager, Prince of Wales Hospital and Sydney/Sydney Eye Hospital

The Board welcomed Jennie to the meeting.

A comprehensive overview was provided to the Board and the following highlights were noted:

- Key milestones are on track with the topping out ceremony for the Integrated Acute Services Building being successfully held in mid-March.
- Adjustments have been made for facilitating pandemic management.
- Virtual Care Centre is progressing and will play a key role in supporting patient care and management.
- Workforce plans to complement the needs of the community, in line with current funding are in development.
- Funding challenges for delivering the full complement of models of care were identified and noted as dependent on Ministry of Health funding allocation.
- Operating Theatres - discussions with Medical staff are being held to manage transition to the new facility.

Board acknowledged and supported SESLHD's strong vision for growth and service delivery and noted its responsibility to advocate on behalf of SESLHD to the Ministry of Health.

Opening

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interest were noted.

1.3. Minutes of the SESLHD Board meeting held Wednesday 28 April 2021

Resolution 352

The Board deferred approving the minutes of the SESLHD Board meeting held on Wednesday, 28 April 2021 and queried the wording of responsibility for the Randwick Hospital Innovation Precinct (RHIP). The Board agreed the wording of the minute should be changed and the Minutes resubmitted for approval at its June meeting.

The Board discussed the importance of transparent and well-understood governance structures in relation to its responsibility.

Action: *Board Governance structure to be presented at its June meeting.*

1.4. Actions

The Board noted the Action Log.

Committees

2.1. Minutes of the Finance and Performance Committee meeting

The minutes of the Finance and Performance Committee meeting held on Monday 29 March 2021 were noted with special thanks to its Secretary for being very clear and concise.

2.2. Minutes of the Quality and Safety Committee meeting

Nil minutes to note.

2.3. Minutes of the Strategic Community Partnerships Committee meeting

The Minutes of the Strategic Community Partnerships Committee meeting held on 10 May 2021 were noted with the Board congratulating the Committee for work undertaken to date.

2.4. Minutes of the Audit and Risk Committee meeting

Nil minutes to note.

Standing Items

3.1. Patient Story

The Board noted the Patient Story as read.

3.2. Board Chair Report

The Chair provided an update to the Board, highlighting the Board's responsibility for working with SESLHD management to support its direction.

3.3. Chief Executive Report

The Board noted the Report provided by the Chief Executive.

Highlights discussed were:

- SESLHD was successful in an Expression of Interest to participate in the NSW high risk Transcatheter Aortic Valve Insertion (TAVI) Supra-Local Health District service.
- Research Funding Proposal was presented to the District's Clinical Council, the Medical Staff Executive Committee and circulated to holders of Restricted Financial Assets (RFA) accounts, with overall feedback being positive.

The Chief Executive invited the Director Strategy and Innovation and Improvement, Lisa Altman to present SESLHD's Statement of Intent.

The Board noted the Statement and acknowledged the intention of the Statement would guide SESLHD over the next three years and help shape a person-centred model of not only care for patient, but of each other. The Board discussed the wording and were invited to provide feedback to the Secretary for advice to the Director Strategy and Innovation and Improvement.

3.4. Finance Report

The Board noted the Financial Summary for April 2021 as read, noting SESLHD management are introducing improved disciplines in the areas of reporting and budgeting.

3.5. Operations Report

The Board noted the Report as read.

In addition, the following highlights were noted and discussed:

- COVID-19 vaccination hub open at Homebush – receiving 5000 patients a day.
- St George Hub is now a dual/multi vaccine hub delivering Pfizer vaccine on Monday, Tuesday, Thursday and Friday and Astra Zeneca vaccine on Wednesdays only.
- Elective surgery – Additional funding from the Ministry of Health and in-house strategies will provide opportunities to reduce wait lists.
- End of Life and Palliative Care is a priority for SESLHD.

3.6. Integrated Performance Report

The Board noted the report and key performance indicator (KPI) performance for April 2021.

Regular Reporting

4.1. Research Report

The Board noted the Research Report was deferred to June 2021.

4.2. Capital Works

The Board noted the Report as read.

4.3. Review of hypoxic ischaemic encephalopathy at the Royal Hospital for Women

The Board noted the Report as read, noting Ministry of Health's recognition and satisfaction on how the review has been undertaken and managed. The Board requested a move to quarterly updates.

New Items

5.1. Visiting Practitioner Quinquennial Reappointment Process

The Board noted the Report as read and acknowledged the good work being undertaken in the areas of appointments and credentialing.

5.2. Indicative Earnings on Potential Reinvestment of SESLHD total cash investments

Board members received a briefing from the Director Finance regarding the indicative earnings potential of special purpose and trust funds invested with NSW T-Corp under the two alternatives proposed. Board members were advised that management's recommendation would require Treasury endorsement. The establishment of a governance arrangement was discussed. The briefing paper was noted.

5.3. Medical Imaging Review

The Board noted the report as read.

5.4. SESLHD Quality Plan (2021 to April 2022)

The Board noted the Plan as read and acknowledged it is integral for delivering on SESLHD's strategic plan.

- 5.5. Neuropsychologist Lookback**
The Board acknowledged the Report provided and noted a number of items for further discussion and review to ensure all stakeholder expectations and requirements are satisfactorily met.

- 5.6. Update on the Status of Plans for the transitioning of support services provided by SESLHD to the Norfolk Island Health and Residential Aged Care Service (NIHRACS)**
The Board noted the Report as read.

- 5.7. Board Strategic Community Partnerships Committee Update on FY20/21 Progress**
The Board noted the Report as read.

- 5.8. Sydney Children’s Hospitals Network – Paediatric Cardiac Services Update – May 2021**
The Board noted the Report as read and were in agreement with the SCHN Board in supporting the paediatric cardiac service being delivered as one service across the two SCHN hospital sites.

Papers for Information

- 6.1. Correspondence Register**
The Board noted the correspondence register.

- 6.2. Our People – National Volunteer Week (17 May-23 May 2021)**
The Board noted the volunteer profile provided. The Chair advised the Premier has indicated interest in attending volunteer events with SESLHD management to ensure invitations are extended to the Premier as appropriate.

Meeting Finalisation

- 7.1. Business without notice**
Nil raised.

- 7.2. Noting of Confidential Items**
Nil raised.

- 7.3. Date of next meeting:**
Wednesday 30 June 2021
4pm – 7pm Board Meeting
Location / meeting mode to be confirmed

Meeting closed at 7:15pm



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Signature
Michael Still

30 June 2021

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Date