

Minutes

South Eastern Sydney Local Health District Board Meeting

Wednesday 28 April, 2021

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Michael Still (Chair)
- Allan Spigelman
- Debra Graves
- Elli Baker
- Greg Levenston
- Helene Orr
- Janet McDonald
- Jonathan Doy
- Liam Harte
- Neville Mitchell
- Peter Gonski
- Robert Farnsworth

In Attendance:

- Tobi Wilson, Chief Executive
- Jo Karnaghan, Director, Clinical Governance and Medical Services
- John Estell, Chair, Medical Staff Executive Council
- Payal Kapoor, Director, Finance
- Kim Olesen, A/Executive Director, Operations and Director, Nursing and Midwifery Services

By Invitation:

- Brooke Griffin, Executive Director, Randwick Health & Innovation Precinct
- Lisa Altman, Director, Strategy and Innovation, South Eastern Sydney Local Health District

Apologies:

- Patricia Azarias, Board Member

Secretary:

- Susan George, A/Executive Assistant to the Chief Executive

Focus Area

Randwick Hospital Innovation Precinct (RHIP)

Guest: Brooke Griffin, Executive Director, Randwick Health & Innovation Precinct

The Board welcomed Brooke Griffin to the meeting.

Brooke presented an overview of the development for the Randwick Health & Innovation Precinct. The presentation included an update on the achievements to date and future activities planned.

Key highlights discussed and noted were:

- The Board, in conjunction with the University of NSW supports the RHIP's success.
- Randwick is the launch area for pilot projects, however, the importance of promoting the RHIP as a "no boundary" precinct was discussed.
- Accessing services across the District was confirmed as a key priority for delivering on a "no boundary" precinct.
- 100 initiatives have been identified and are the foundation pieces that will be built upon to attract stakeholder investment and interest.

The Board thanked Brooke Griffin for the presentation and participating in discussion. The Board also noted regular reporting on the RHIP will become a regular agenda item. Brooke Griffin left the meeting at 6:00pm.

Opening

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interest were noted.

1.3. Minutes of the SESLHD Board meeting held Wednesday 31 March 2021

Resolution 352

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday, 31 March 2021 as an accurate record of proceedings.

1.4. Actions

The Board noted the Action Log.

Committees

2.1. Minutes of the Finance and Performance Committee meeting

The minutes of the Finance and Performance Committee meeting held on Monday 29 March 2021 were noted.

2.2. Minutes of the Quality and Safety Committee meeting

Nil minutes to note. The next meeting of the Quality and Safety Committee to be in May 2021.

2.3. Minutes of the Strategic Community Partnerships Committee meeting

Nil minutes to note. The next meeting of the Strategic Community Partnership Committee to be held in May 2021.

2.4. Minutes of the Audit and Risk Committee meeting

The minutes of the Audit and Risk Committee meeting held on 12 March 2021 were noted.

Standing Items

3.1. Patient Story

The Board noted the Patient Story as read. The Chief Executive confirmed patient stories are of significant benefit as they provide opportunities for evaluation and improved patient experience. It is also important that positive stories are noted. A patient story will become a regular agenda item.

3.2. Board Chair Report

The Board noted the report.

3.3. Chief Executive Report

The Board noted the report provided by the Chief Executive.

The Chief Executive updated the Board on the success of the recent consumer forum, convened around strategy. The feedback received was reported as robust and beneficial for the District's efforts in continuing to build improved services.

3.4. Finance Report

The Board noted the Financial Summary for March 2021 as read.

Following discussion, the Board noted the increased overtime expenditure, noting that casual international staff returning to their homeland has impacted SESLHD's overall financial performance, and the increased responsibilities required by the Ministry of Health's COVID response. It was agreed that overtime has been unavoidable.

The Chief Executive updated the Board on the challenges for achieving a sustainable workforce. Management will continue to work on strategies to improve both attraction and retention of staff.

The Chief Executive also advised that overall activity is slightly down, however there are no significant concerns. The District is performing in line with its peers. The Ministry of Health's performance running sheet will be shared with the Board following this meeting.

3.5. Operations Report

The Board noted the Operations Report as read.

In addition, the following highlights were noted and discussed:

- COVID vaccinations – public access to the Pfizer and AstraZeneca vaccines administered from hubs at Royal Prince Alfred and St George Hospitals will

commence shortly. The District continues to promote the importance of Primary Health Network and Emergency Service staff receiving the vaccine, whilst acknowledging the challenges.

- Elective surgery – Additional funding from the Ministry of Health and in-house strategies will provide opportunities to reduce wait lists.
- Royal Hospital for Women – the organisational governance activities and positive improvements were noted.

3.6. Integrated Performance Report

The Board noted the report and key performance indicator (KPI) performance for March 2021.

Regular Reporting

4.1. Research Report

The Board noted the next Research Report is due in May 2021.

4.2. Capital Works

The Board noted the report as read.

4.3. Review of hypoxic ischaemic encephalopathy at the Royal Hospital for Women

The Board noted the report as read.

Action: A report on the Home Birth Program to be presented to the Quality and Safety Board Sub-Committee.

New Items

5.1. Board Risk Appetite

The Board noted the Risk Appetite Statement and acknowledged the wording adjustments requested at the March meeting. The Statement was endorsed by the Board and was recommended for presentation at the Audit and Risk Committee, with regular updates to be provided to the Board.

5.2. Transition to Diligent board paper management software for the SESLHD Board and Board Committees

The Board noted the report as read and approved the transition to Diligent for July 2021.

Papers for Information

6.1. Correspondence Register

The Board noted the correspondence received to Friday, 23 April 2021.

6.2. Our People – Heart of Caring Profile

The Board noted the Heart of Caring Profile.

Meeting Finalisation

7.1. Business without notice

Nil raised.

7.2. Noting of Confidential Items

Nil raised.

7.3. Date of next meeting:

Wednesday 26 May 2021

4pm – 7pm Board Meeting

Location / meeting mode to be confirmed

Meeting closed at 6:53pm.



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Signature

Michael Still

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Name

30 June 2021

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Date