

HIV Outreach Team (HOT) Client Reference Committee

MINUTES

Thursday 14 March 2019 13:00-15:00

Darlinghurst Board Room

Action Item	What	Who	When
Submission for Consumers to Aging Royal Commission on HIV LGBTQI	Gather information Charter of rights	Dianne Nyoni	ASAP Sent Age Care Residential Charter of Rights LGBTQI strategy
Amend HOT Service Flyer	Image info box	Dianne Nyoni	ASAP
Start Royal Commission into Age Care and Safety draft	Send Paul submission template and information	Dianne Nyoni PC	Sent PC template and overarching information on RC
Acting Class	Dianne to look into funding options and possible collaboration for consumer programme	Dianne Nyoni	TBA
Age Care Service In-service	Notify HOT team of concerns about education of HIV in Aged Care Services Recommendation for HOT to do in-services at consumer identified Aged Care Facilities	Dianne Nyoni	Raise at Staff Meeting

Item 1	Acknowledgement of Country. Acknowledgment of Country was given.
	Apologies: <ul style="list-style-type: none"> ▪ RM (Consumer) ▪ BB (Consumer) ▪ AB (Consumer) ▪ TM (Consumer)
	Present: <ul style="list-style-type: none"> ▪ Barreto, Leo (Program Manager HOT) ▪ Nyoni, Dianne (Consumer Engagement Officer) ▪ Althea Barry (Staff Rep) ▪ BS (Consumer) ▪ RN (Consumer) ▪ WF (Consumer) ▪ DW (Consumer) ▪ CG (Consumer) ▪ MS (Consumer) ▪ PC (Consumer) ▪ CT (Consumer) ▪ JB/V (Carer) ▪ MK (Consumer)
	Chair: Welcome to Country <ul style="list-style-type: none"> ▪ WF (Consumer)
	Minutes: <ul style="list-style-type: none"> ▪ Nyoni, Dianne (Consumer)
Item 2	Approval of Minutes: The committee approved the last minutes of the HOT CRC.
	Declaration of Conflict of Interest: No conflict of interest was declared.
Item 3	Check-in: <ul style="list-style-type: none"> ▪ Personal Sharing time/confidential
Item 4	<ul style="list-style-type: none"> ▪ HOT Program Manager Report – Leo Barreto ▪ Recruitment Carol left new Admin Start Monday Esther ▪ New Staff Brigitte and Elizabeth ▪ Leo’s position advertised for service Manager.

	<ul style="list-style-type: none"> ▪ Leo spoke to the service review paper he had to submit to Director of Population Health and once completed the need to get an external consultant for review ▪ Leo shared he attended at District HIV Interagency meeting and a discussion was had around having a consumer rep on the steering committee
Item 5	<p>STAFF Update</p> <ul style="list-style-type: none"> ▪ Unfortunately Elizabeth did not come but rather Althea came along to share the sad news on former CAC who was in palliative care.
Item 6	<p>HOT Consumer Representative report – Dianne Nyoni</p> <ul style="list-style-type: none"> ▪ Dianne spoke to need to fill in contingency workers forms and reminded those who haven't to do so. ▪ DN shared dates for 2019 meetings. ▪ Shared success in Women's Walking Group event combined with national day of women living with HIV morning tea. ▪ Shared material to invite consumers to contribute to Mental Health Working group for NDIS ▪ Relayed training at Vicarious Trauma training ▪ Acting Class and final show for WAD 2019 DN was asked to look into funding options and possible collaborations.
Item 7	<p>QOL Tool Discussion/Feedback</p> <ul style="list-style-type: none"> ▪ Shared overview of creation of QOL Tool ▪ Discussed issue of multiple services using same tool with common consumers to HOT Consumers. Is this intrusive, how do you feel about duplication? ▪ Discussed consent between services to use/share QOL Outcomes. ▪ Whilst consensus was this is a good tool, consumers suggested it needed to be more extensive, suggesting it get teased out or expanded from HOT clinicians whilst honouring the integrity of the format or QOL tool. ▪ A suggestion that if we use it we use a tablet to upload the test for client to fill out.
Item 8	<p>HOT Service Brochure</p> <ul style="list-style-type: none"> ▪ Shared Brochure and was advised to make some small amendments.

Item 9	<p>Ageing and HIV Brochure</p> <ul style="list-style-type: none"> ▪ Encouraged to consider a more effective approach is to make a submission to the Royal Commission ▪ Need for an accountability/accreditation identifying HIV and LGBTQI friendly Aged Care Facilities. ▪ Discussion around what we can do to effect change ▪ A consumer shared own concerns at Aged Care home currently residing at and was advised by group to encourage the HOT team to look at providing a in service at services our consumers reside.
Item 9	<p>Staff link forms/numbers</p> <ul style="list-style-type: none"> ▪ Thanked those who have completed staff link numbers ▪ Encouraged those who haven't to do so and handed out forms for them to fill and return ▪ Spoke about future plans for Peer based model and need to train consumers to be ready for growth within the service and expanding our role for Standard 2 and accreditation
Item 9	<p>Other Business: None</p>
	<p>Meeting Closed 15:00 Next Meeting: Thursday 13th, June 2019 13:00-15:00 Darlinghurst Board Room</p>