

# HIV Outreach Team (HOT) Client Reference Committee

## MINUTES

Thursday 13<sup>th</sup> June 2019 10:00am-12:00pm

Darlinghurst Board Room

<b>Action Item</b>	<b>What</b>	<b>Who</b>	<b>When</b>
Amend HOT Service Flyer	Image info box Ethics approval	Dianne Nyoni	Completed
Start Royal Commission into Age Care and Safety draft	Send Paul submission template and information	Dianne Nyoni PC & CG	Met with PC & CG
Acting Class	Dianne to look into funding options and possible collaboration for consumer programme	Dianne Nyoni	TBA Put on hold until RC submission complete
Age Care Service In-service	Notify HOT team of concerns about education of HIV in Aged Care Services Recommendation for HOT to do in-services at consumer identified Aged Care Facilities	Dianne Nyoni	Raised
<b>Item 1</b>	<b>Acknowledgement of Country.</b> Acknowledgment of Country was given.		
	<b>Apologies:</b> <ul style="list-style-type: none"> <li>▪ BB (Consumer)</li> <li>▪ AB (Consumer)</li> <li>▪ TM (Consumer)</li> <li>▪ MK(Consumer)</li> </ul>		

	<p><b>Present:</b></p> <ul style="list-style-type: none"> <li>▪ Barreto, Leo (Program Manager HOT)</li> <li>▪ Nyoni, Dianne (Consumer Engagement Officer)</li> <li>▪ Paul (Staff Rep)</li> <li>▪ RM (Consumer)</li> <li>▪ BS (Consumer)</li> <li>▪ RN (Consumer)</li> <li>▪ WF (Consumer)</li> <li>▪ DW (Consumer)</li> <li>▪ CG (Consumer)</li> <li>▪ MS (Consumer)</li> <li>▪ PC (Consumer)</li> <li>▪ CT (Consumer)</li> <li>▪ JB/ V (Carer/Consumer)</li> <li>▪ MM Adaphs (Consumer)</li> </ul>
	<p><b>Chair:</b></p> <p><b>Welcome to Country</b></p> <ul style="list-style-type: none"> <li>▪ WF (Consumer)</li> </ul>
	<p><b>Minutes:</b></p> <ul style="list-style-type: none"> <li>▪ PC (Consumer)</li> </ul>
<b>Item 2</b>	<p><b>Approval of Minutes:</b></p> <p>The committee approved the last minutes of the HOT CRC. WF second DW</p>
	<p><b>Declaration of Conflict of Interest:</b></p> <p>No conflict of interest was declared.</p>
<b>Item 3</b>	<p><b>Check-in:</b></p> <ul style="list-style-type: none"> <li>▪ Personal Sharing time/confidential</li> </ul>
<b>Item 4</b>	<ul style="list-style-type: none"> <li>▪ <b>HOT Program Manager Report – Leo Barreto</b></li> <li>▪ 110 consumers on books not including 10 waves consumers &amp; excludes dieticians consumers</li> <li>▪ GP/Self-referral most common pathway to HOT</li> <li>▪ Recent meeting for GP &amp; HIV @ Albion St</li> <li>▪ Leo’s position interviewed still no outcome for service Manager.</li> <li>▪ Leo shared he attended at SESLHD HIV Steering meeting and a discussion was had around having a consumer rep on the steering committee. Discussed Retention to care for homeless-AOD-ASTI-Hetero as hard to reach groups. HIV Aging and Social Isolation.</li> </ul>

Item 5	<b>STAFF Update</b> <ul style="list-style-type: none"> <li>▪ Paul came Spoke to Walking Group two days a week.</li> <li>▪ WAVES POW Hospital Monday 12pm for 1 hour</li> <li>▪ Encouraged consumers to discuss social activity options</li> </ul>
Item 6	<b>HOT Consumer Representative report – Dianne Nyoni</b> <ul style="list-style-type: none"> <li>▪ Shared material to invite consumers to contribute to SESLHD Consumer Forum online</li> <li>▪ Shared my health update</li> <li>▪ Shared work on Roya Commission Survey</li> </ul>
Item 7	<b>HOT Care Plan</b> <ul style="list-style-type: none"> <li>▪ Shared overview of creation of Care Plan</li> <li>▪ JB offered to work on project</li> <li>▪ A suggestion that we must ensure contact and emergency contacts is in care plan document and that all consumers keep a copy of their care plan to review and celebrate achievements in goals.</li> </ul>
Item 8	<b>NSW Ministry of Health changes to HIV information handling</b> <ul style="list-style-type: none"> <li>▪ Shared Consumer Handout and Summery on Changes.</li> <li>▪ Consumers expressed concern over who was consulted and why Positive Life was only service consulted.</li> <li>▪ Shared Positive Life’s role as a Peek Body org for State in HIV</li> </ul>
Item 9	<b>Response to Royal Commission</b> <ul style="list-style-type: none"> <li>▪ PC reviewed draft of Survey for the submission to the Royal Commission</li> <li>▪ PC reviewed Info and consent form for survey</li> </ul>
Item 9	<b>Other Business:</b> <ul style="list-style-type: none"> <li>▪ BS advised of Sydney Zoo birthday tickets and information on IT platform</li> <li>▪ BS requested we invite Positive Life to our next consumer meeting</li> </ul>
	<b>Meeting Closed 15:00</b> <b>Next Meeting: Thursday 12<sup>th</sup>, September 2019</b> <b>13:00-15:00 Darlinghurst Board Room</b>