

Minutes HOT CAG

Thursday 17th March 2022

11am to 12.30pm

Face to face meeting

Chair WF

We would like to acknowledge the traditional Aboriginal owners, on whose land we gather today. We would also like to pay our respects to elders past and present.

Action Item	What	Who	When
SESLHD Aboriginal Tim Croft	Invite for in-service	Dianne	TBA
More regular newsletter	Aim for monthly newsletter	Dianne	Ongoing
Item 1	Acknowledgement of Country. Acknowledgment of Country was given. 11.03am TM		
	Apologies: <ul style="list-style-type: none"> ▪ CT (Consumer) 		
	Present: <ul style="list-style-type: none"> ▪ Nyoni, Dianne (Consumer Engagement Officer) ▪ Leo Barreto Manager ▪ Mike Staff Rep ▪ PC (Consumer) ▪ TM (Consumer) ▪ CG (Consumer) ▪ WF (Consumer) ▪ PP (Consumer) ▪ DW (Consumer) 		
	Chair: <ul style="list-style-type: none"> ▪ WF Welcome to Country <ul style="list-style-type: none"> ▪ TM 		
	Minutes: <ul style="list-style-type: none"> ▪ Dianne Nyoni 		
Item 2	Approval of Minutes & Action Items The committee approved the last minutes of the HOT CAC. First; TM second; DW		
	Declaration of Conflict of Interest: No conflict of interest was declared.		

<p>Item 3</p>	<p>HOT Program Manager Report – Leo Barreto</p> <ul style="list-style-type: none"> ▪ Staff have been working in split teams of one week in office second week working from home. We still wear mask in office. May 9th back to office full time for all staff ▪ Staying on top of clinical work and clinicians have been very busy due to secondments due to COVID so we will be glad to finally back to business as usual. ▪ Accreditation has been pushed back to June next year preparations ongoing and consumers will be engaged by accreditors as information comes forward we will notify you ▪ New referrals are low and we need to take into account many of our former referrals are from Justice Health – corrective services. Hopefully this will come back to as before the pandemic. ▪ Leo thanked consumers and encouraged them
<p>Item 4</p>	<p>Staff Report – Mike Smith</p> <ul style="list-style-type: none"> ▪ Mike shared the QI Project Matt and he are working on gathering data on ARV adherence by monitoring viral loads of consumers within our HOT clients ▪ Consumers asked what this would be used for, confidentiality concerns, and overall felt this would be an interesting exercise to track. ▪ Mike said he would feed-back results to CAC
<p>Item 5</p>	<p>HOT Consumer Representative report – Dianne Nyoni</p> <ul style="list-style-type: none"> ▪ SESLHD HIV STI Steering Committee Dianne informed as meeting comes up she will keep CAC informed. Spoke to the work on national SHBBV strategy being informed by this meeting group. ▪ PACH Consumer, Carer & Community Engagement Framework – Draft. Shared copy and invited CAC to attend the launch of the Framework on May 26th at Consumer Forum for PaCH. Cheryl Brady also asked me to talk to the engagement of consumers in assisting in final copy, working on induction training for new consumers and assisting with the Forum. I was asked to send out invitations which was done. ▪ HOT service QI updates consumer involvement I thanked consumers who have already engaged with the QI projects and encouraged them to further engage. We discussed our own QI Project for Exit Survey to be our new body of work with staff member Annabel to aid in work.

- HIV Outreach Client Assessment Form (intake folder)
Looking at current trial version many were concerned not much had changed and recommendations from CAC were not implemented. CAC asked me to set up a further meeting with team to share alarming concerns about the lack of changes needed from a consumer perspective.
- Client Satisfaction Survey Annually 2022
Shared we are not doing this annually and will be working on getting this out by November
- Exit Survey for Consumers Project
As stated earlier the CAC agreed to focus on this project as our QI Project
- Advance Care Plan Forum Proposal
Discussed ACONS event and consumers felt no need to engage as ACON will do this well and we can add this to our exit survey to ensure support of existing clients that may have chosen not to engage this form at this stage while with HOT. Consumers spoke to personal nature and timing of completing this document feeling it is very personal matter not to be pressured by clinician. Suggested at exit point if not done ensure information for person seeking help advice at that point to complete themselves.
- Aboriginal/TSI matters
As a new standing item in our meetings this is most welcomed. Wanting to know more about these matters within the district and how CAC can engage more it was suggested I ask Time Croft to speak to us at our next CAC meeting.
- CAC work plan 2022 draft
Due to today's discussion our main body of work will be the QI project on exit survey.
- Newsletter
CAC happy with value and product so far, stated it's a great read and well received. I was encouraged to continue the good work. I encouraged others to be inclusive in participating in newsletter and talked to setting up drop in tea to engage other consumers distribute newsletter and build future capacity for CAC.
- Potential CAC members
Encouraged we have one spot available and to share this information amongst those who may consider joining.

HIV Outreach Team
Consumer Advisory Group Meeting



Health
South Eastern Sydney
Local Health District

Item 7	Action Items invite Tim Croft to next CAC Dianne
Item 8	Other Business: None
Item 9	Next Meeting: Thursday 9th, June 2022 11:00am – 12.30pm TBA
	Meeting Closed 1pm