**Selection Regulations Checklist: SET Program in Paediatric Surgery**

*Aim: to provide a checklist of requirements for application to the 2022 Paediatric Surgery specialty*

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| **Name:** |  |
| **PGY Level:** |  |
| **CV points/50:** |  |
| **Has Log Book (bring this with you to meeting):** |  |

According to the Royal Australasian College of Surgeons (RACS) – Selection Regulations: 2021 Selection to Surgical Education and Training in Paediatric Surgery for 2022 Intake document:

The Board applies three selection tools in assessing an applicant’s suitability for the training program: the Structured Curriculum Vitae, the Online Referee Report, and the Semi-Structured Interview. In 2020, the selection process is as follows:

1. Structured Curriculum Vitae – *Applicants must score a* ***minimum of 33 out of 50*** *for the Structured Curriculum Vitae to be eligible to proceed to the next stage of the Selection Process, the Referee Report.*

2. Structured Referee Reports – *Applicants must achieve a* ***minimum score of 75%*** *on the Referee Reports to be eligible to proceed to the final stage of Selection Process, the Interview.*

3. Multiple Mini Interview (MMI) – Applicants invited to attend the Interview must meet the **minimum standard score of 80%** to be considered for selection.

\**Please refer to the Royal Australasian College of Surgeons (RACS) – Selection Regulations: 2021 Selection to Surgical Education and Training in Paediatric Surgery for 2022 Intake document for a detailed breakdown of eligibility and application requirements.*

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| **Specialty Specific Eligibility Requirements**  *\*The minimum eligibility criteria do not receive points* | **Check-off** | **Notes** |
| 1. 26 weeks supervised postgraduate clinical work in surgery in an Australian or New Zealand Unit at a Registrar level; completed within the last three (3) years before the Closing Date for Applications |  |  |
| 1. Minimum 10 week Attachment in an Australian or New Zealand paediatric surgical Unit composing fulltime paediatric surgery workload; completed within the last three (3) years before the Closing Date for Applications |  |  |
| 1. Pass the RACS Surgical Sciences Exam (SSE) |  |  |
| **Applicants Log of Procedural and Clinical Abilities**\**Each procedure must be verified during Attachments undertaken*  *within the last three (3) years* | **Check-off** | **Notes** |
| Applicants must submit the Paediatric Surgery Procedural Skills  form available on the RACS website via the RACS online  application system |  |  |

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| 1. **Structured Curriculum Vitae (% weighting) – maximum of 50 points** | | |
| 1. **Surgical and Medical Experiences** (maximum 27 points)   *\* Scoring will only consider rotations completed within the 3 years prior to the application closing date.*  *\*Scoring for clinical experience will only include terms equal or greater than 10 weeks in duration (i.e. 4-5 rotations per 12 months).* | **Check-off & points tracker** | **Notes** |
| RMO term in paediatric medicine or paediatric surgery – scored 3 points per 10-12 weeks (maximum 6 points) |  |  |
| Registrar term in paediatric medicine, PICU, NICU – scored 6 points per 6 month rotation (maximum 6 points) |  |  |
| Registrar term in Paediatric Surgery is scored 6 points per 6 month rotation (maximum 12 points) |  |  |
| Registrar term in General Surgery (including subspecialties) is scored 6 points per 6 month rotation (maximum 18 points) |  |  |
| Relief attachments in General Surgery (including subspecialties) are recognised as providing some experience and are scored at 50%. Relief attachments cannot be counted towards minimum requirements |  |  |
| Terms as a RACS SET Trainee in another specialty – scored 9 points per 6 month rotation |  |  |
| = **/27** | | |
| 1. **Skills Courses** (maximum 3 points)   *\*Scoring only considers skills courses or their refresher completed in the 6 years prior to the closing date for applications.* | **Check-off & points tracker** | **Notes** |
| Scoring for surgical courses (or equivalent) includes those related to professional development in clinical and technical  competencies score 1 point each |  |  |
| APLS, EMST/ATLS, EMSB, ASSET, CCrISP, CLEAR, PCM, TIPS score 1 point each |  |  |
| The EMST/ATLS course will score 1 point provided it is within the course certification validity period (certification is currently valid for four years). |  |  |
| = **/3** | | |
| 1. **Qualifications** (maximum 12 points)   *\*Scoring only includes higher degrees successfully completed at the time of application at a recognised institution.* ***Only the single highest scoring qualification*** *will contribute to this section.* | **Check-off & points tracker** | **Notes** |
| Graduate Diploma in a relevant field of medicine from an Australian and New Zealand recognised institution – scored 2  points |  |  |
| Master’s Degree or Master of Philosophy in a relevant field of medicine from a New Zealand or Australian tertiary  institution – scored 6 points |  |  |
| PhD in a relevant field of medicine from a recognised tertiary institution – scored 9 points. |  |  |
| Fellowship of the Royal Australasian College of Surgeons (RACS) – scored 12 points |  |  |
| = **/12** | | |
| 1. **Publications & Presentations** (maximum 8 points)   *\*Scoring only includes presentations and publications relevant to medicine presented and published in the 5 years prior to the closing date for applications.*  *\*Only the two highest scoring publication/presentation will be scored in this category.* | **Check-off & points tracker** | **Notes** |
| An article where the applicant is the first or second author – scored 4 points |  |  |
| Presentations must be at scientific meetings that are convened by recognised organisations in a relevant medical field and  subject to abstract peer review – scored 3 points |  |  |
| A case report or conference poster – scored 1 point |  |  |
| Documented participation in a multi-author collaborative project/paper – scored 1 point |  |  |
| An article or book chapter where the applicant is not the first or second author – scored 2 points |  |  |
| An article or book chapter where the applicant is the first author – scored 4 points |  |  |
| = **/8** | | |
| **Total CV points= /50** | | |