**Selection Regulations Checklist: SET Program in Plastic and Reconstructive Surgery**

*Aim: to provide a checklist of requirements for application to the 2022 Plastic & Reconstructive Surgery specialty*

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| **Name:** |  |
| **PGY Level:** |  |
| **CV points/200:** |  |
| **Has Log Book (bring this with you to meeting):** |  |

According to The Australian Board of Plastic and Reconstructive Surgery - 2021 Regulations for Selection into 2022 Plastic & Reconstructive Surgical Education and Training document:

The Board applies three selection tools in assessing an applicant’s suitability for the training program: the Structured Curriculum Vitae, the Online Referee Report, and the Semi-Structured Interview. In 2020, the weighting of each of these tools is as follows:

1. Structured Curriculum Vitae – 20%

2. Referee Reports – 35%

3. Semi-Structured Interview – 45%

\**Please refer to The Australian Board of Plastic and Reconstructive Surgery - 2021 Regulations for Selection into 2022 Plastic & Reconstructive Surgical Education and Training document for detailed breakdown of eligibility and application requirements.*

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| **Specialty Specific Eligibility Requirements**  *\*The minimum eligibility criteria do not receive points* | | **Check-off** | **Trainee Notes / Details** |
| 1 Emergency or Critical Care rotation (min. 8 weeks) | |  |  |
| 1 Plastic & Reconstructive Surgery rotation (min. 10 weeks) within the last five (5) years | |  |  |
| 1 Surgery in General Rotation in any surgical specialty  (min. 26 weeks) within the last five (5) years | |  |  |
| Pass the RACS Surgical Sciences Exam (SSE) | |  |  |
|  | |  |  |
| 1. **Structured Curriculum Vitae (20% weighting) – maximum of 200 points** | | | |
| 1. **Surgical Experience & Qualifications** (maximum 60 points) | | **Check-off** | **Notes** |
| **Surgical Experience**  *\*Maximum credit available for surgical experience not already used for**minimum eligibility is fifteen (15) points per half year in unaccredited P&RS experience or accredited non-P&RS SET experience; five (5) points per half year experience not in P&RS and not in SET (PGY3+); three (3) points per 10 week rotation in P&RS (PGY2+).* | | | |
| Resident level or higher (PGY2+) experience in P&RS over the last five (5) years | |  |  |
| Accredited SET experience NOT in P&RS over the last five (5) years | |  |  |
| Registrar level or higher (PGY3+) experience NOT in P&RS and NOT in SET, over the last five (5) years | |  |  |
| **Surgical Qualifications** | | | |
| Non P&RS FRACS | |  |  |
| FRACDS | |  |  |
| **Surgical Examinations**  *\*Maximum credit is two (2) points.* | | | |
| RACS Clinical Examination (CE) | |  |  |
| = **/60** | | | |
| 1. **Publications & Presentations Section** (maximum 60 points) | | **Check-off** | **Notes** |
| **Research Publications**  *\*Full credit will be given for eligible publications where the applicant is the principal author. Credit may be given in increments of five (5) points to a maximum of fifteen (15) points per publication.*  *\* Partial credit will be given for eligible publications where the applicant is a subsequent author. Credit may be given in increments of two and a half (2.5) points to a maximum of seven and a half (7.5) points per publication.*  *\*Multiple publications with duplicate or similar topics or content will only attract credit for one (1) publication or presentation* | | | |
| Article in a listed P&RS journal | |  |  |
| Article in other journals meeting the conditions listed in 5.8.5 | |  |  |
| Case report in either a listed P&RS journal, or another journal meeting the conditions listed in 5.8.5 | |  |  |
| Chapter in a medical or surgical textbook | |  |  |
| **Research Presentations**  *\*Applicants will receive credit for presentations and posters at events that involve competitive selection over the last five (5) years only* | | | |
| Oral or poster presentation at a conference listed in 5.8.7 | |  |  |
| Oral or poster presentation at an international medical and surgical science conference, other than those listed in 5.8.7 | |  |  |
| Oral presentation at another Australian or New Zealand surgical science conference, including all RACS specialties and Obstetricians and Ophthalmologists | |  |  |
| **= /60** | | | |
| 1. **Educational Qualifications** (maximum 40 points) | | **Check-off** | **Notes** |
| PhD (Medically related)  (AQF = 10) | If completed with thesis – **scored 40 points** |  |  |
| If completed without thesis **– scored 20 points** |  |  |
| If currently enrolled **– scored 15 points** |  |  |
| PhD (Non- medically related)  (AQF = 10) | If completed with thesis – **scored 20 points** |  |  |
| If completed without thesis – **scored 10 points** |  |  |
| Doctor of Medicine (MD), except MD awarded after 2012 from UNSW  (AQF = 10) | If completed with thesis – **scored 35 points** |  |  |
| If completed without thesis – **scored 15 points** |  |  |
| If currently enrolled – scored **10 points** |  |  |
| Master of Surgery (MS)  OR  Master of Surgical Science, awarded by University of Adelaide or awarded by University of Edinburgh  (AQF = 9) | If completed with thesis – **scored 25 points** |  |  |
| If completed without thesis – **scored 10 points** |  |  |
| Bachelor of Science (Medicine) with thesis  OR  Bachelor of Medical Science with thesis  OR  Bachelor of Medicine / Bachelor of Surgery (MBBS) with thesis  OR  Doctor of Medicine (MD) with thesis, awarded after 2012 from UNSW  OR  Master of Medicine, awarded by University of Queensland  (AQF = 8 and 9)  – **scored 10 points** | |  |  |
| Diploma in Surgical Science awarded by University of Edinburgh  (AQF = 8)  – **scored 2 points** | |  |  |
| **= /40** | | | |
| 1. **Special Skills** (maximum 40 points) | | **Check-off** | **Notes** |
| **Undergraduate Academic Awards, Medical & Surgical Awards, and Non-Medical Awards** | | | |
| One or more of:  University Medal  OR  First Class Honours  OR  Second Class Honours  OR  Recognition from the university with acknowledgement on a merit list / dean’s list – **scored maximum 5 points** | |  |  |
| Golden Key Society Membership – **scored maximum 5 points** | |  |  |
| Medical Awards – **scored maximum 5 points** | |  |  |
| Surgical Awards – **scored maximum 5 points** | |  |  |
| Non-medical awards with state, regional or national recognition – **scored maximum 4 points** | |  |  |
| Non-medical awards with local recognition – **scored maximum 4 points** | |  |  |
| **Positions Held** | | | |
| Paid medical manager or assistant medical manager  (minimum 6 months) | |  |  |
| Leadership position on a medical or surgical committee / board (minimum 6 months) – **scored maximum 4 points** | |  |  |
| Clinical teaching or anatomy demonstrating position in an accredited higher education institution (minimum 6 months) – **scored maximum 4 points** | |  |  |
| Unpaid part-time volunteer work in a not-for-profit organisation(minimum 6 months) – **scored maximum 3 points** | |  |  |
| Continuous, full-time unpaid volunteer work in a not-for profit organisation (minimum 2 weeks) – **scored maximum 3 points**  *Examples include: volunteer humanitarian missions to developing nations.* | |  |  |
| **Post-Secondary Skills** (maximum 3 points total combined)  *\*Individual (non-team) sports will not attract points*  *\*Language skills must be at a minimum of “conversational”* | | | |
| Sporting achievements  (National representative level) | |  |  |
| Sporting achievements  (State representative level) | |  |  |
| Language Skills | |  |  |
| **Medical Courses & Conferences Attended**  *\*A maximum combined total of eight (8) credit points will be awarded for Medical Courses attended*  *\*A maximum combined total of five (5) credit points will be awarded for Medical Conferences attended over the last five (5) years* | | | |
| Medical courses including (or equivalent to):  • ASSET  • BSS  • CCrISP  • CLEAR  • EMSB  • EMST  • Statistics for Surgeons | |  |  |
| Any surgical skills course, medically-related ethical skills course, medical management course, or anatomy course not outlined above. | |  |  |
| Plastic Surgery Congress (PSC) | |  |  |
| Other Plastic Surgery meeting or conference (state, national or international) that meets the conditions below | |  |  |
| RACS Annual Scientific Conference (ASC) | |  |  |
| **= /40** | | | |
| **Total CV points = /200** | | | |

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| 1. **Referee Reports (35% weighting) – maximum 350 points**   *A minimum total of 8 consultants and 2 nurse referees must be nominated by the applicant.* | | |
| **Referees** | **Check-off** | **Notes** |
| **All** Consultant Plastic Surgeons from the most recent plastic & reconstructive surgical term. |  |  |
| No less than three (3) and no more than five (5) consultant surgeons worked with from each surgical term over the last three (3) years (in 2.1.7).  This includes consultant surgeons from P&RS and non-P&RS terms. |  |  |
| At least one (1) of the following (or equivalent) from each surgical term over the last two (2) years (in 2.1.8):  • Clinical nurse unit manager  • Charge nurse  • Clinical nurse consultant  • Unit nurse |  |  |