

Surgical Research Society East and Greater Southern Sydney at Prince of Wales Hospital

Date: 28 January 2021

Location: Online via Zoom

Attendees:

- Niamh Ramsay
- Nicholas Skladnev
- David Abi-Hanna
- Amy Weber
- Ben Xie
- Chris Shirbin
- Tom Warburton
- Claire Lim
- Chris Chen
- Avinesh Chelliah

Online dial-in details:

- **If you are unable to attend in person**, dial-in instructions: via ZOOM
- Meeting ID: 792 9120 5554
- Passcode: SRS
- Link: <https://us04web.zoom.us/j/79291205554>
- (Please ensure that you select to join in with audio and video, before muting these, so that you are able to access the audio and video content).

Minutes

Agenda Item: Recap of SRS objectives for new attendees

Presenter: Niamh

Discussion:

- Encourage and facilitate opportunities for exposure and experience in quality improvement and research activity at Prince of Wales Hospital
- Provide a networking platform for individuals with similar interests in research topics
- Provide opportunity for feedback on current projects
- Encourage education and teaching on relevant research topics
- Collate a database of current and upcoming research project opportunities

Agenda Item: 2021/2022 Committee introduction

Presenter: Niamh

Discussion:

- Positions
 - President - David Abi-Hanna
 - Vice President of Research - Avinesh Chelliah
 - Vice President of Education - Nick Skladnev
 - Vice President of Network Relations - Thomas Warburton
 - Secretary - Ben Xie
 - Research Coordinator - Matthew Rackemann
 - Education Coordinator - Amy Weber
 - Network Relations Coordinator - Unfilled (SVH based)
 - Immediate Past President - Niamh Ramsay
- Responsibilities
 - President - Responsible for overseeing committee & members, liaising directly with Eastern and Greater Southern Sydney Surgical Network, providing direction and coordination of activities, promoting growth of society
 - Vice President of Research - liaising with supervisors to source potential projects, supporting the Research Coordinator to link projects up with juniors, liaise with Network Relations to facilitate multi-site projects
 - Vice President of Education - planning education schedule for meetings, sourcing and locking in speakers, linking with surgical network teaching program
 - Vice President of Network Relations - source research projects (namely at St Vincent's Hospital), liaise with supervisors across networks, link potential multisite audits/projects and support the Coordinator of Network Relations, working with the Eastern and Greater Southern Sydney Surgical Network
 - Secretary - facilitating communication between committee and members as well as external contacts, recording and distributing minutes via Fb group and email, ensuring room booking/multimedia set up, facilitating catering
 - Research Coordinator - managing online projects database, liaising with juniors to link them to potential supervisors, following up current projects to ensure progress and identify any help/feedback needed, refer research content for meetings (e.g. if

any juniors want feedback on a poster or abstract, this can be put forward for an upcoming meeting)

- Education Coordinator - managing education content, liaising with committee members on needed topics, preparing meeting powerpoints (in liaison with the secretary), managing educational resources to be uploaded on portal, and working with the Vice President of Education.
- Network Relations Coordinator - Linking juniors with projects across networks (specifically SVH), recruiting members across sites, ensuring SVH room booking/catering, liaising with SVH juniors and linking with VP Network Relations to find suitable opportunities

Agenda Item: How to find your research supervisor

Presenter: Niamh

Discussion:

- Find a mentor with similar values and interests to you
- Keep your ears and eyes peeled
- Use case studies and local audits as your way in
- Approach in person
- Speak to your fellow junior doctors & registrars
- Only undertake a project you have a purpose for
- Be open to topics you have not considered before
- Advertise your interest! (and let us know so we can help!)

Agenda Item: Education plan 2021

Presenter: Nick

Discussion:

- Finding a Research Topic & Team
- Developing a Research Protocol
- Conducting an Internal Audit
- Submitting an Ethics Application
- The Art of Referencing
- Performing a Literature Review
- Managing Data Collection
- How to Statistically Analyse Your Results
- Presenting a Research Poster
- "Getting Published"
- Working with Health Registries

- A Career in Medical Research

Agenda Item: Current research opportunities

Presenter: Niamh

Discussion:

- Difficult time with changeover - will be better in months to come
- Register your interest so we can advocate for you!

Agenda Item: Constitution changes

Presenter: Niamh

Discussion:

- Duties of the Committee
 - The Committee of the Surgical Research Society of Prince of Wales Hospital shall comprise of:
 - (A) The President of the Surgical Research Society;
 - (B) Vice-President of Education
 - (C) Vice-President of Research
 - (D) Vice-President of Network Relations
 - (C) Secretary
 - (D) Education Coordinator
 - (E) Research Coordinator
 - (F) Network Relations Coordinator (St Vincent's Hospital)
 - Members elected to represent the management committee must be employees within the **Eastern and Greater Southern Sydney hospital network**, undertaking a junior or resident medical officer position (including senior resident medical officer position) **or be a final year medical student attending a corresponding clinical school**. It is desired that members elected have research experience.