

# Factsheet - Fee Schedule for Research Ethics and Governance Review of Clinical Trial Research (PD2025\_17)

## What you need to know



### What is happening?

The NSW Health Fee Policy [PD2025\_017] will replace the existing Policy [PD2023\_15], for applications received on or after 1 July 2025.

### Why is this happening?

The NSW Health Fee Policy [PD2025\_017] is being introduced to replace the existing Policy [PD2023\_015] to ensure that the fee structure for research applications remains current, transparent, and aligned with the evolving operational, financial, and governance needs of the NSW Health system. This update reflects lessons learned from the previous policy's implementation, incorporates stakeholder feedback, and supports consistent cost recovery practices across health services. The new policy aims to streamline processes, improve equity, and provide greater clarity for sponsors and researchers engaging with the NSW public health system from 1 July 2025.

### What are the fees?

Fees will apply to eligible review types for clinical trial studies submitted on or after 1 July 2025:

Item	Institution-sponsored clinical trials	Non-commercial external sponsor (excluding GST)	Commercial external sponsor (excluding GST)
<b>HREC Review</b>	\$0	\$1000	\$6250
<b>Addition of a sub-study</b>	\$0	\$500	\$2500
<b>Amendments</b>	\$0	\$250	\$1000

Table 1 - Fee Schedule for Research Ethics Review

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Item	Institution-sponsored clinical trials	Non-commercial external sponsor (excluding GST)	Commercial external sponsor (excluding GST)
Site Specific Assessment (SSA) Review	\$0	\$500	\$4500
Non-standard contract-review	see PD2025_017, section 4.5 <sup>(1)</sup>	\$500	\$2000
Amendments	\$0	\$0	\$750

Table 2 - Fee Schedule for Research Governance Review

## What will the fees pay for?

- Review of research ethics applications by the Human Research Ethics Committees.
- Review of research governance applications (Site Specific Assessments).
- Review of amendments and non-standard contracts.

## Will this affect my study?

Researchers must ensure that sufficient funds are included as part of research project budget planning and obtain appropriate clearances for the expenditure of any research projects funds and abide by provisions outlined within this Policy Directive.

We recommend using standard wording on Schedule 2 of the CTRA, "Research review fees are pass-through expenses that are invoiced directly by the Research Office to the Sponsor, in accordance with the NSW Health Fee Policy."

## Who is responsible for paying the fee?

The sponsor, principal investigator and/or relevant research project contact person is responsible for ensuring the invoice is paid in accordance with details included.

Research ethics and governance fees set out in this Policy Directive and related information bulletin represent part of the cost of conducting research and are expected to be passed on to the sponsor of the trial.

## Where can I get more information?

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Policy Directive: [https://www1.health.nsw.gov.au/pds/Pages/doc.aspx?dn=PD2025\\_017](https://www1.health.nsw.gov.au/pds/Pages/doc.aspx?dn=PD2025_017)

Information Bulletin: [https://www1.health.nsw.gov.au/pds/Pages/doc.aspx?dn=IB2025\\_014](https://www1.health.nsw.gov.au/pds/Pages/doc.aspx?dn=IB2025_014)