**“Does my project need ethical review?” checklist**

**CHECKLIST**

This Checklist helps identify whether a proposed ‘low/negligible risk research activity’ involves ethical ‘risks’. If the response to any of these statements is ‘Yes’, you will need to discuss your project with one of our Ethics officer. If the response to all the statements below is ‘No’, then no ethical issues have been identified with this project and no ethical review is required.

The Committee may request a full application if it considers the risk to be greater than minimal.

To assist you in completing the form please refer to [Human Research Ethics Committees – Quality Improvement & Ethical Review: A Practice Guide for NSW](https://www1.health.nsw.gov.au/pds/ActivePDSDocuments/GL2007_020.pdf)

**Section 1: ISSUES WHICH MAY REQUIRE CONSENT**

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| --- | --- | --- |
| 1. The project involves direct contact with patients, consumers, or members of the public. | Yes | No |
| 1. The project poses additional risks or burdens to the patient beyond their routine care. | Yes | No |
| 1. The data to be collected is of a sensitive nature or application. | Yes | No |
| 1. The purpose of the activity is not ‘directly related’ to the patient’s disease, illness or its management. | Yes | No |
| 1. The data will be used or available in such a way that may identify individuals. | Yes | No |

**Section 2: PRIVACY AND CONFIDENTIALITY**

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| --- | --- | --- |
| 1. The final dataset will contain information that identifies the participants. | Yes | No |
| 1. Is the proposed activity to be conducted by a person who does not normally have access to the client’s health or other records for care or a directly related secondary purpose? | Yes | No |
| 1. The project involves rare conditions or a small community. | Yes | No |
| 1. Data will be selected or identified by:   • Aboriginal or Torres Strait Islander status; or  • Ethnic, religious or minority group. | Yes | No |
| 1. Data will be collected beyond that which is normally collected in routine care. | Yes | No |

**Section 3: OTHER IMPLICATIONS**

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| --- | --- | --- |
| 1. The project uses ‘new’ interventions, protocols or equipment. | Yes | No |
| 1. The project will involve allocation of patients to groups to enable comparisons. | Yes | No |
| 1. The project will involve genetic tests/testing. | Yes | No |
| 1. The project may potentially infringe the rights, privacy or professional reputation of carers, health professionals or institutions. | Yes | No |
| 1. The project involves use of placebo. | Yes | No |
| 1. The project is likely to generate data that may lead to publication. | Yes | No |