

Friday 1 June 2018, 10 am

MINUTES

PRESENT:

Ms T Fletcher, Community member
Ms H Nascimento-Blair, Community member
Mr P O'Donoghue, Community member
Ms G Parsonage, Community member
Ms S Rawlinson, Community member (Co-Chair)
Dr J Wilson, Community member (Co-Chair)

RHW In Attendance :

Ms A Finch, Director of Corporate & Clinical Support Services
Ms V Madunic, General Manager
Ms H McCarthy, Director of Nursing & Midwifery Services (arrived 11.15 am)
Ms C Price, Manager, Clinical Practice Improvement
Ms J East Secretariat

2. APOLOGIES:

Ms A Jezewski, Community member
Ms M Lennan, Community member

Ms Shea Caplice, Clinical Nurse Consultant and Ms Trudy Allende, Aboriginal Worker, Malabar Midwifery Group Practice gave a presentation on the services they provide.

- Continuity of care
- Positive introduction to health
- Premises in Malabar – rooms are set up home-like
- Monthly clinic at Redfern
- Outlined a patient journey as an example
- Independent funding to provide box of fruit and vegetables
- Healthy Body Healthy Mind groups held in conjunction with other organisations – age group depends on community need – has an educational focus as well as health
- External funding for gym group for mothers and cooking classes as well as gift bags
- Referrals mainly through 'word of mouth'
- Birth is in the Hospital
- Provide support for patients state wide

Shea and Trudy will canvas if there is any interest in the community to join CAC.

S Caplice and T Allende left 10.40 am

1. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we are meeting today and pay my respects to their elders both past and present.

3. CONFIRMATION OF AGENDA**4. MINUTES OF PREVIOUS MEETING**

The minutes from the previous meeting held 2 February 2018 were approved.

5. MATTERS ARISING FROM THE MINUTES**5.1 Action Items – updated****6. STANDING ITEMS****6.1 Youth Health & Diversity update**

Held over to next meeting.

6.2 Quality & Safety Data

C Price circulated data for information and noting.

6.3 Patient Feedback

Discussion ongoing about the possibility of acquiring tablets to help with filling out surveys.

6.4 Feedback from Hospital Committee representatives

Held over to next meeting.

7. GENERAL BUSINESS**7.1 Accreditation – Standard 2**

S Rawlinson expressed concern that co-ordination of consumer activities is lacking. The Committee needs to be briefed prior to accreditation. C Price advised this will be done in the lead up to the survey. The narrative is being finalised for submission July.

7.2 Consumer tick of approval on brochures and information leaflets

V Madunic is liaising with the SESLHD.

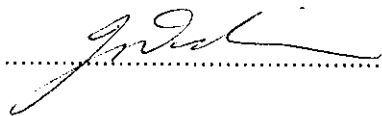
7.3 Junior Medical Officers (JMOs) Wellness Committee - moved to follow presentation

A Finch gave a brief outline of the newly formed JMO Wellness Committee which has representatives from obstetrics, gynaecology and neonatal. As well as Executive representation there is also senior medical staff. To begin with meetings are being held fortnightly to identify projects which will be progressed over the next three months and then evaluated. A wellbeing session will be introduced into the weekly teaching time – the first one will be managing stress which will be provided by the Employee Assistance Programme (Converge Int). The second project will be development of a JMO Handbook. A Finch noted that harassment and bullying hasn't been raised as an issue by the group and is not of high concern. Work is also being done on adequate debriefing for nursing and medical following difficult outcomes. A Finch will ask the group about possible consumer input.

7.4 Feedback from members on topics they would like to have considered for inclusion in the annual plan
Suggestions to be forwarded to the Co-chairs.

7.5 Discussion of a section of the draft charter which would enable 'visitors' to attend meetings
Consideration be given to inviting visitors to meetings and/or presentations.

NEXT MEETING : 3rd August 2018

Signature 

Date 3/8/18