

Friday 5 October 2018, 10 am

MINUTES

PRESENT:

Ms T Fletcher, Community member
Ms A Jezewski, Community member
Ms M Lennan, Community member
Ms A Mathieson, Community member
Ms H Nascimento-Blair, Community member
Mr P O'Donoghue, Community member
Ms G Parsonage, Community member
Ms S Rawlinson, Community member (Co-Chair)
Dr J Wilson, Community member (Co-Chair)

RHW In Attendance :

Ms M Berry, Manager, Social Work Dept
Mr P Crowe, Acting General Manager
Dr J Svensson, Health Education Co-ordinator & Diversity Health Officer
Ms J Heads, Community representative on Quality & Patient Safety Committee
Ms J East Secretariat

Randwick Campus Redevelopment team :

Mr B Wilson, Chair, Redevelopment Community Advisory Committee
Ms T Wills, Redevelopment Team

2. APOLOGIES:

Ms A Lainchbury, Clinical Midwifery Consultant, Midwifery Practice Development
Ms H McCarthy, Director of Nursing & Midwifery Services
Ms C Price, Manager, Clinical Practice Improvement
Ms N Fragosa, Community representative, Homebirth Steering Committee

The Committee welcomed :

Paul Crowe, Acting General Manager while V Madunic is on long service leave
Madeleine Berry, Manager, Social Work Department
Joy Heads, community representative on the Hospital's Quality & Patient Safety Committee
Bob Wilson and Trish Wills from the Randwick Campus Redevelopment project team

The project team gave a presentation and update on the redevelopment :

- Mackenzie Group is the consultant group for disability access – involved in design – preferred auditors for Health Infrastructure
- Active consumer involvement in project groups
- Entrance to Hospital will be modified and there will be three link bridges connected to the Hospital together with some modifications to the Social Work area on Level 3
- Follow Health Facility Guidelines
- No increase in parking spaces – no additional beds in the project – there will be drop off zones at the new building
- A green travel plan is being undertaken with involvement of the Project Consumer Advisory Group. This will be sent to the RHW CAC for comment.
- Guiding principles – main point is patient first
- Involvement of Government travel consultants

- T Fletcher suggested the project team link into the disability organisations
- The members had the opportunity to ask questions and give feedback
- T Wills will make another presentation early next year

The Committee thanked T Wills and B Wilson – left 10.45 am

1. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we are meeting today and pay my respects to their elders both past and present.

3. CONFIRMATION OF AGENDA

4. MINUTES OF PREVIOUS MEETING

The minutes from the previous meeting held 3 August 2018 were approved.

5. MATTERS ARISING FROM THE MINUTES

5.1 Action Items – updated

6. STANDING ITEMS

6.1 Youth Health & Diversity update

J Svensson provided an update :

- Youth Health meeting soon
- Presented to Year 11 & 12, Randwick High School
- Diversity Health – efficiencies with interpreters being reviewed
- Issue with needs of Mongolian families District wide – interpreter on maternity leave, relief is Australia wide

6.2 Quality & Safety Data

Data circulated noted.

6.3 Patient Feedback

Nil.

6.4 Feedback from Hospital Committee representatives

P O'Donoghue – Clinical Council

- Redevelopment presentation
- Unfavourable to budget – exploring ways of increasing revenue

7. GENERAL BUSINESS

7.1 Accreditation

New Standards commencing next year is more demanding and vigorous in consumer involvement.

7.2 Outcomes of discussion between V Madunic, S Rawlinson and J Wilson

There will be a brainstorming session in February 2019 involving key staff members and the Committee to discuss consumer engagement. Consumers/community representatives from Hospital committees will also be invited. The session will be an additional CAC meeting for half day.

7.3 Discussion of email from T Fletcher

Following brief discussion it was agreed to include this in the brainstorming session.

- 7.4 Query re patient pack given to patients on entry to hospital**
A copy of the packs sent to patients when they book into the Hospital was given to the Co-Chairs.
- 7.5 Royal Hospital for Women Foundation**
Deferred to next meeting.

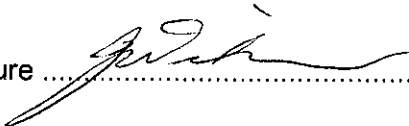
BUSINESS WITHOUT NOTICE :

- a) P Crowe discussed the future role of the RHW as well as its position in relation to the Randwick Campus. He advised that a RHW Clinical Services Plan Executive Steering Committee was to commence shortly. This is to plan for the development of RHW for the next fifteen to twenty years. The Co-Chairs will be invited to become members.
- b) Informal meeting – date and time to be advised. An agenda will be circulated to members in advance.
- c) Community Advisory Committee Annual Plan 2018/19 – document circulated ratified by the Committee.

Meeting concluded 11.45 am

NEXT MEETING : 7th December 2018

Signature



Date

7/12/18