

Friday 4 October 2019, 10 am

MINUTES

PRESENT:

Ms M Lennan, Community member
Ms A Matheson, Community member
Ms H Nascimento-Blair, Community member
Mr P O'Donoghue, Community member
Ms S Rawlinson, Community member (Co-Chair)
Ms E Warren, Community member

RHW In Attendance :

Ms J Heads, Community representative, Quality & Patient Safety Committee
Ms A Lainchbury, Clinical Midwifery Consultant, Midwifery Practice Development
Ms V Madunic General Manager
Ms H McCarthy, Director of Nursing & Midwifery Services
Ms T O'Brien, Chief Executive, The Royal Hospital for Women Foundation
Ms C Price, Manager, Clinical Practice Improvement
Dr J Svensson, Health Education Co-ordinator & Diversity Health Officer
Ms J East Secretariat

2. APOLOGIES:

Ms T Fletcher, Community member
Ms A Jezewski, Community member
Ms G Parsonage, Community member
Dr J Wilson, Community member (Co-Chair)

The Co-Chair welcomed Joy Heads and Trish O'Brien to the meeting

T O'Brien gave a verbal overview of the Foundation's work :

- Foundation has a Board with representatives from the Hospital
- Difficult to engage with patients due to inability to access details
- Community fundraising
- Individual giving
- Baby Stars in Level 1 – will be converted to digital in the future
- Building up database to open doors of communication
- Areas of donations : events, corporate lunches, trusts & foundations, major gifts and bequests, corporate partnerships
- Meet regularly with the General Manger to allocate funds
- Outlined tied and untied funds

A Matheson requested more emphasis and focus be put on parts of the Hospital that need updating, eg painting, artwork. Ms O'Brien noted this was not part of the Foundation's remit but would keep it in mind if anything relevant came up.

The Committee thanked Ms O'Brien who left at 10.50 am.

1. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we are meeting today and pay my respects to their elders both past and present.

3. CONFIRMATION OF AGENDA**4. MINUTES OF PREVIOUS MEETING**

The minutes from the previous meeting held 2 August 2019 were approved.

5. MATTERS ARISING FROM THE MINUTES**5.1 Action Items – updated**

M Berry and P O'Donoghue left 11 am

6. STANDING ITEMS**6.1 Youth Health & Diversity update**

J Svensson gave a verbal update :

- SESLHD Youth Health working party being reformed
- Diversity – NSW Health Plan 2019-2023 being circulated for consultation – 60% of the membership are consumers

6.2 Quality & Safety Data

- a) New Charter of Healthcare Rights – receive on booking and there are posters in the lifts
- b) Acknowledgement to Country plaques – tabled signage to be displayed
- c) Indigenous information package for women having chemotherapy – booklet tabled for noting
- d) Indigenous refurbishment of a room in Delivery Suite – noted

H McCarthy noted other hospitals are also doing similar projects.

C Price outlined Patient Opinion which will be officially launched on 5 November.

6.3 Patient Feedback

- a) Maternity feedback May – July 2019 – noted

C Price advised the survey is conducted by Bureau of Health Information and run by the Ministry of Health – results are circulated to relevant hospitals.

6.4 Feedback from Hospital Committee representatives

A document on sustainability received from J Wilson was distributed. V Madunic advised that the Hospital is very focused on recycling and will ask the Domestic Services Manager to provide an outline. There is a waste management plan which can be circulated.

M Lennan attends an End of Life Committee and will advise C Price if it is a SESLHD or POWH committee. C Price noted J Duggan from Gynaecological Oncology attends the SESLHD committee as RHW representative.

6.5 RHW Integrated Health Services Plan (Clinical Services Plan)

V Madunic provided an update :

- Draft plan has been circulated to staff and steering committee for feedback
- Will be presented to SESLHD Board in October
- Will be commencing work on a new Strategic Plan as the current document expires 2020

6.6 Campus redevelopment update

S Rawlinson tabled feedback from B Wilson.

V Madunic noted recent discussions with Health Infrastructure on relocating the pathway from the new building through RHW. Alternatives are being reviewed which not impact on safety, security, privacy and reduction of clinical space for RHW.

6.7 Annual Plan 2018/19

A separate meeting will be organised to review.

7. GENERAL BUSINESS

Nil

Meeting closed 11.50 am

Signature



Date

6/12/19