

Wednesday 26 October 2016 at 4.30pm | Worrall Theatre, Sydney/Sydney Eye Hospital

SESLHD Board Meeting Minutes

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Deborah Cansdell
- Mr Jonathan Doy
- A/Prof Robert Farnsworth
- A/Prof Peter Gonski
- Dr Debra Graves
- Janet McDonald
- Prof Peter Smerdely

In Attendance:

- Mr Gerry Marr – Chief Executive
- Ms Karen Foldi – Director of Finance
- Dr Theresa Jacques – Chair, Medical Staff Executive Council
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Mr Mark Shepherd – Director of Programs and Performance
- Mr Tobi Wilson – General Manager, Prince of Wales Hospital and Sydney/Sydney Eye Hospital

Apologies:

- Dr Harry Harinath
- Ms Kate Munnings
- Prof Jeanette Ward
- Ms Kristin Stubbins (Advisor)

Secretariat:

- Ms Nicole McGregor – Executive Officer to the Chief Executive

ADMINISTRATION

1.1. Minutes of the SESLHD Board meeting held Wednesday 28 September 2016

Resolution 309

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 28 September 2016 as an accurate record of proceedings.

1.2. Minutes of the Finance and Performance Committee meeting held Monday 26 September 2016

The minutes of the meeting of the Finance and Performance Committee meeting held on Monday 26 September 2016 were noted.

The Board discussed the visiting medical officer (VMO) quinquennium, which is due for renewal in 2017. A piece of work is being undertaken to update position descriptions with a new performance and accountability framework.

1.3. Minutes of the Healthcare Quality Committee meeting

Nil minutes to note this month. The next meeting of the Healthcare Quality Committee is to be held on Monday 21 November 2016.

The Board was advised that a community representative has been appointed to the Healthcare Quality Committee and will attend the next meeting on Monday 21 November 2016.

1.4. Minutes of the Community Partnerships Committee meeting held Monday 19 September 2016

The minutes of the meeting of the Community Partnerships Committee meeting held on Monday 19 September 2016 were noted.

The Board acknowledged the success of the Community Partnerships Committee over the past year, and noted in particular the commitment of attendees.

The Board gave special thanks to Board member and Chair of the Community Partnerships Committee, Janet McDonald, for her outstanding efforts and dedication to the work of the committee, which has been a driving factor in its success.

The next meeting will be held on Monday 28 November 2016 and all Board members were invited to attend, to hear presentations from NSW Police, and from Sir Harry Burns, former Chief Medical Officer for Scotland.

1.5. Minutes of the Audit and Risk Management Committee meeting held Wednesday 7 September 2016

The minutes of the extra-ordinary Audit and Risk Management Committee meeting held on Wednesday 7 September 2016 were noted.

The Board was advised that SESLHD has improved on the NSW Audit Office's risk management maturity scale.

1.6. Actions

The Board reviewed and updated the Action Log.

A meeting between the Board and facility Clinical Councils will be a priority in the first three months of 2017.

The Finance and Performance Board Subcommittee will take carriage of the analysis of one-off payments.

1.7. Correspondence Register

The Board noted the correspondence received to Wednesday 19 October 2016.

The Board resolved to hold a discussion on the *Government Sector Employment Legislation Amendment Act 2016* in the coming months.

1.8. Teaching and Research

The Board noted this item.

FOCUS

2.1 Introduction

Invited guests: Mr Tobi Wilson, General Manager, Prince of Wales Hospital and Sydney/Sydney Eye Hospital

Mr Tobi Wilson commenced in the role of General Manager, Prince of Wales Hospital and Sydney/Sydney Eye Hospital on Tuesday 4 October 2016, and attended the Board meeting to introduce himself to the Board and share his thoughts on his first month with SESLHD.

The Board congratulated Mr Wilson on his appointment and welcomed him to SESLHD.

STANDING ITEMS

3.1 Board Chair Report

The Board noted the verbal update provided by the Board Chair.

A positive meeting was held with the Minister for Health on the plans for the Randwick Precinct Redevelopment. All parties involved are enthusiastic about the proposal.

3.2 Chief Executive Report

The Board noted the verbal updated provided by the Chief Executive.

The 'Lightfoot' analytics tool continues to be used across the District and has been well-received by clinicians. A stream of work focusing on the frail and elderly population has been successful in reducing the length of stay of this patient group.

3.3 Finance and Performance Report

The Director of Finance provided an update on the District's financial results for September 2016, as detailed in the Director of Finance Report in the meeting papers.

The District remains focused on delivering a balanced position on expenditure at the end of the financial year.

Revenue continues to be the main financial challenge; however, strong performance on private patient conversion continues, with St George Hospital and Sutherland Hospital holding amongst the highest conversion rates in the state. Prince of Wales Hospital has also increased conversion by 10% over the past year, due to a renewed focus on revenue performance.

The Board discussed risks around current performance against net weighted activity unit (NWAU) targets.

3.4 Key Performance Indicator (KPI) Report

The Board noted the report provided in the meeting papers. An overview of KPI performance for the month of September 2016 was provided.

The Board discussed strategies to improve emergency treatment performance (ETP) towards the District's identified target for 2016/17. The Board discussed the number of mental health patients staying in the emergency department for longer than 24 hours, and highlighted the need to improve performance on this important KPI.

The 'Lightfoot' analytics tools have facilitated improved predictability of emergency department demand, which assists in bed management, and in addition, a piece of work focusing on mental health is being undertaken.

The Board discussed the various medial assessment unit (MAU) models that are in place across the District, as well as international comparisons, and the scope for general medicine training in New South Wales.

3.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted. An overview of the year-to-date results for the value improvement plans (VIPs) was provided.

NEW ITEMS

4.1 Service Rationalisation Project Update

The Board noted the papers and verbal report on the Service Rationalisation Project provided by the Medical Executive Director.

The following key points were discussed:

- Work continues to be undertaken to identify variation across the system. The most recent area of investigation is prosthesis costs.
- The sensible test ordering of pathology (STOP) project continues to produce strong results, and is now implemented at all major facilities.
- Ground-breaking work is being undertaken on length of stay for orthopaedics patients at Sutherland Hospital and St George Hospital.

The Board remains interested in receiving updates on the Service Rationalisation Project.

4.2 Board Meeting Schedule for 2017

The Board approved the Board meeting schedule for 2017. Board meetings will continue to be held on the last Wednesday of the month in 2017.

4.3 Annual Financial Statements for 2015/16

The Board noted the Annual Financial Statements for 2015/16.

CLOSE

5.1 Business without notice

The Board discussed the SESLHD representatives on the Neuroscience Research Australia (NeuRA) Board and Mr Michael Still's involvement with NeuRA.

5.2 Noting of Confidential Items

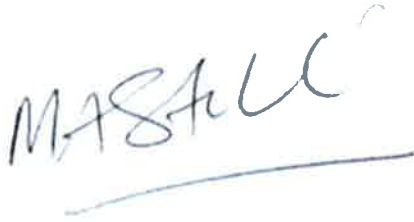
Nil noted.

5.3 Date of next meeting:

Wednesday 30 November 2016

4pm – 7pm Board Meeting, Sydney Hospital

Meeting closed at 6.40pm.



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Signature

Michael Still

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Name

30 November 2016

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Date