

Wednesday 30 November 2016 at 4.30pm | Worrall Theatre, Sydney/Sydney Eye Hospital

## SESLHD Board Meeting Minutes

**Board Members:**

- Ms Patricia Azarias
- Ms Deborah Cansdell
- Mr Jonathan Doy
- A/Prof Robert Farnsworth
- A/Prof Peter Gonski
- Dr Debra Graves
- Dr Harry Harinath
- Janet McDonald
- Prof Jeanette Ward (*via teleconference*)

**In Attendance:**

- Mr Gerry Marr – Chief Executive
- Ms Karen Foldi – Director of Finance
- Dr Theresa Jacques – Chair, Medical Staff Executive Council
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Mr Mark Shepherd – Director of Programs and Performance

**Apologies:**

- Mr Michael Still (Chair)
- Ms Kate Munnings
- Prof Peter Smerdely
- Ms Kristin Stubbins (Advisor)

**Secretariat:**

- Ms Nicole McGregor – Executive Officer to the Chief Executive

### ADMINISTRATION

**1.1. Minutes of the SESLHD Board meeting held Wednesday 26 October 2016**

*Resolution 310*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 26 October 2016 as an accurate record of proceedings.

**1.2. Minutes of the Finance and Performance Committee meeting held Monday 24 October 2016**

The minutes of the meeting of the Finance and Performance Committee meeting held on Monday 24 October 2016 were noted.

### **1.3. Minutes of the Healthcare Quality Committee meeting held Monday 21 November 2016**

The minutes of the Healthcare Quality Committee meeting held on Monday 21 November 2016 were noted.

The Chair of the Healthcare Quality Committee briefed the Board on two key matters that had been discussed:

- The District is improving in hand hygiene audit performance, with the Royal Hospital for Women in particular performing extremely well. However, there remains room for improvement, in particular at Sutherland Hospital. The Board resolved to write to the General Manager, Sutherland Hospital, to seek an action plan for improvement, and for an update to be provided at a Board meeting in early 2017.
- A report was provided on the District's top ten clinical risks. The Chief Executive is holding a meeting with key representatives from Clinical Governance and Internal Audit, to discuss the best approach to managing clinical risks.

**Action:** Correspondence to be sent on behalf of the Board to the General Manager, Sutherland Hospital to seek an action plan for improvement in hand hygiene compliance. Hand hygiene to be reported on at a Board meeting in early 2017.

### **1.4. Minutes of the Community Partnerships Committee meeting**

Nil minutes to note this month. The most recent meeting was held on Monday 28 November 2016, and included presentations from Karen McCarthy, Detective Superintendent, Eastern Beaches Local Area Command, NSW Police, and from Sir Harry Burns, Professor of Global Public Health at the University of Strathclyde.

The meeting concluded a very successful year for the Community Partnerships Board Subcommittee.

### **1.5. Minutes of the Audit and Risk Management Committee meeting**

Nil minutes to note this month. The next meeting is scheduled for Tuesday 13 December 2016.

### **1.6. Actions**

The Board reviewed and updated the Action Log.

### **1.7. Correspondence Register**

The Board noted the correspondence received to Wednesday 23 November 2016.

### **1.8. Teaching and Research**

The Board discussed this topic as per item 4.1 below.

## FOCUS

### 2.1 Introduction

**Invited guests:** Mr Don Schick, President and Chief Executive Officer, Strata Health Solutions

Mr Stephen Gilks, Strata Health Solutions

Mr Don Schick and Mr Stephen Gilks from Strata Health Solutions attended the start of the Board meeting to give a presentation and demonstration on the Patient Referral Intelligent Service Matching (PRISM) system which is being trialled in SESLHD.

Mr Schick provided a brief overview of Strata Health Solutions, which operates in Canada, the United Kingdom, France and Australia.

The PRISM system actively matches clients to the right resources across the health continuum at the right time based on clinical need and is supported by integration and live analytics. The current 'test of change' is operating across selected streams, including diabetes services, hepatitis C, community nursing and the Southcare Outreach Service (SOS).

Mr Gilks provided a demonstration of the system, which integrates with eMR. General practitioners (GPs) are able to view the range of clinics or programs available, which are suitable for the patient. The dashboard includes details of appointments made as well as real-time appointment wait times.

The Board thanked Mr Schick and Mr Gilks for their presentation. The Board discussed aspects of this program of work, including the relationship with the Primary Health Network (PHN) and non-government organisations (NGOs). There is strong potential for synergies between SESLHD, the PHN and Sydney Local Health District. eHealth NSW is supportive of the work of Strata Health Solutions.

Discussion was held on the indicators to demonstrate the impact this program of work. An independent evaluation will be commissioned.

## STANDING ITEMS

### 3.1 Board Chair Report

The Board noted the verbal update provided by the Deputy Board Chair.

The Deputy Board Chair acknowledged Board members Ms Deb Cansdell, Ms Kate Munnings, Ms Kristin Stubbins, Professor Peter Smerdely and Professor Jeanette Ward, who are completing their terms on the SESLHD Board on 31 December 2016. The Deputy Board Chair sincerely thanked each of the outgoing Board members for their commitment and contribution to the SESLHD Board over a number of years.

The Minister for Health has advised that the following individuals will join the SESLHD Board as of 1 January 2017:

- Mr Liam Harte
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

The Deputy Board Chair reminded those present of the SESLHD Annual Public Meeting being held on Friday 2 December 2016 at St George Hospital.

### 3.2 Chief Executive Report

The Board noted the verbal update provided by the Chief Executive. The following key points were noted:

- The final Senior Executive Forum for the year with the Chief Executives from across NSW Health is being held next week in Dubbo, with a rural focus. It will be the last meeting that Mr Marr, as the elected chair for 2016, will lead.
- The Chief Executive travelled to Norfolk Island last week to assess progress and meet with key groups from the government and community. SESLHD's involvement with Norfolk Island is working well.

### 3.3 Finance and Performance Report

The Director of Finance provided an update on the District's financial results for October 2016, as detailed in the Director of Finance Report in the meeting papers.

The District's year-to-date position improved for October 2016 and the District continues to work towards delivering a balanced position on expenditure at the end of the financial year.

Revenue remains the District's main financial challenge, however strong performance continues to be seen in private patient conversion, with the District's results currently above 80%.

As detailed in the Director of Finance's report, the significant commissioning costs associated with the capital redevelopments at St George Hospital (SGH) and Sutherland Hospital (TSH) are an emerging issue, and of concern to the Board. The Ministry of Health is open to a discussion on commissioning costs, and the Director of Finance and Director of Programs and Performance will be meeting with Ministry of Health staff in the coming weeks to discuss this matter. The Board will be kept informed on progress on this matter, as will the facility General Managers and Clinical Council Chairs.

### 3.4 Key Performance Indicator (KPI) Report

The Board noted the report provided in the meeting papers. An overview of KPI performance for the month of October 2016 was provided.

The Board was advised of the accolade received from the Deputy Secretary on the District's transfer of care (ToC) performance over the winter period, at the District's recent Performance Meeting with the Ministry of Health.

The Board discussed elective surgery access performance (ESAP). The District is using a range of strategies to improve elective surgery access performance, which has been a challenge in recent months; the number of overdue elective surgery cases is expected to be reduced by the end of December 2016.

The Board was advised of the District's strong performance on community and population health indicators, and resolved to receive a report on such performance at the next Board meeting.

**Action:** Population health performance indicator results to be reported on at the February 2017 Board meeting.

### 3.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted. An overview of the year-to-date results for the value improvement plans (VIPs) was provided. Expense reduction strategies are

currently performing above target in delivering savings to the organisation, in line with the District’s strategy for ‘saving money safely’, without impacting on patient care.

**NEW ITEMS**

**4.1 SESLHD Research Strategy**

The draft SESLHD Research Strategy was presented to the Board for endorsement. Though staff and groups across the organisation are engaged in a range of research activities, the Chief Executive recognised the need for a coordinated strategy at the District level. The Medical Executive Director has been leading the development of the strategy, and detailed to the Board the extensive consultation process that was undertaken. Staff members were engaged over a number of months through workshops and online surveys.

Once written, the draft plan has again been circulated for the review of key groups, including facility Clinical Councils.

The Medical Executive outlined the two main objectives of the strategy:

- To build research capacity within SESLHD
- To foster research and translation into SESLHD

It was noted that a key next step in research is to appoint a leader for research in the District.

The Board commended the Medical Executive Director and his team on the outstanding strategy that has been presented, and expressed their strong support for this piece of work.

The Board resolved to endorse the SESLHD Research Strategy.

**4.2 The Inspiring Ideas Challenge (TIIC) Project Report**

The Board noted The Inspiring Ideas Challenge (TIIC) Project Report. The Board noted the variety of projects underway and acknowledged the progress each team has made thus far.

**4.3 2016/17 Activity Plans for Christmas Period**

The Board noted the 2016/16 Activity Plans for the Christmas and New Year period, provided for the information of the Board.

**CLOSE**

**5.1 Business without notice**

The Board resolved to receive an update on recent developments in information technology (IT) in the District, including how IT-related risks are being addressed.

**Action:** Presentation on recent developments in information technology (IT) to be scheduled.

**5.2 Noting of Confidential Items**

Nil noted.

**5.3 Date of next meeting:**

Wednesday 22 February 2017

**4pm – 7pm** Board Meeting, Sydney Hospital

Meeting closed at 6.20pm.



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**Signature**

Peter Gonski  
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**Name**

22 February 2016  
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**Date**

