

Wednesday 28 September 2016 at 4.30pm | Worrall Theatre, Sydney/Sydney Eye Hospital

## SESLHD Board Meeting Minutes

**Board Members:**

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Ms Deborah Cansdell
- Mr Jonathan Doy
- A/Prof Robert Farnsworth
- A/Prof Peter Gonski
- Dr Harry Harinath
- Janet McDonald
- Ms Kate Munnings
- Prof Jeanette Ward (*via teleconference*)

**In Attendance:**

- Mr Gerry Marr – Chief Executive
- Ms Karen Foldi – Director of Finance
- Dr Theresa Jacques – Chair, Medical Staff Executive Council
- Dr James Mackie – Medical Executive Director
- Ms Leisa Rathborne – Acting Director of Programs and Performance
- Mr Christopher Matthey – Management Trainee (Observer)

**Apologies:**

- Dr Debra Graves
- Prof Peter Smerdely
- Ms Kristin Stubbins (Advisor)
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Mr Mark Shepherd – Director of Programs and Performance

**Secretariat:**

- Ms Nicole McGregor – Executive Officer to the Chief Executive

### ADMINISTRATION

**1.1. Minutes of the SESLHD Board meeting held Wednesday 31 August 2016**

*Resolution 307*

That Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 31 August 2016 as an accurate record of proceedings.

**1.2. Minutes of the Board Service Agreement Session held Monday 22 August 2016**

*Resolution 308*

The Board resolved to approve the minutes of the SESLHD Board Service Agreement Session held on Monday 22 August 2016 as an accurate record of proceedings.

**1.3. Minutes of the Finance and Performance Committee meeting held Monday 29 August 2016**

The minutes of the meeting of the Finance and Performance Committee meeting held on Monday 29 August 2016 were noted.

**1.4. Minutes of the Healthcare Quality Committee meeting held Monday 29 August 2016**

The minutes of the meeting of the Healthcare Quality Committee held on Monday 29 August 2016 were noted.

The Board discussed hand hygiene and strategies underway to improve hand hygiene. The Chair of the Healthcare Quality Committee advised that an analysis of hand hygiene compliance is underway and will be reported on at the next Healthcare Quality Committee.

The Board noted the inclusion of an additional module in the mandatory training requirements for Board members.

**1.5. Minutes of the Community Partnerships Committee meeting**

The most recent meeting of the Community Partnerships Committee was held on Monday 19 September 2016, and was a well-attended and productive meeting.

The minutes of the meeting held on Monday 19 September 2016 will be available to the Board in the October Board papers.

The Board was invited to attend the next Community Partnerships Committee meeting.

**1.6. Minutes of the Audit and Risk Management Committee meeting**

Nil minutes to note this month. The most recent meeting of the Audit and Risk Management Committee was held on Tuesday 30 August 2016.

**1.7. Actions**

The Board reviewed and updated the Action Log.

**1.8. Correspondence Register**

The Board noted the correspondence received to Wednesday 21 September 2016.

**1.9. Teaching and Research**

The Board noted this item.

## FOCUS

### 2.1 Presentation from Primary, Integrated and Community Health Directorate

**Invited guests:** Dr Greg Stewart, Director of Primary, Integrated and Community Health

Claire Phelan, Director of Oral Health Service

Dr Greg Stewart and Ms Claire Phelan attended the start of the Board meeting to present on the work of the Primary, Integrated and Community Health Directorate, and in particular, the *SESLHD Oral Health Promotion Plan*.

Dr Stewart provided an overview of the work underway in the Directorate, including the areas of integrated health, community health, and drug and alcohol services.

Ms Claire Phelan gave a presentation on the *SESLHD Oral Health Promotion Plan*. The following key points were noted:

- Development of the plan was informed by wide-reaching consultation, and aligns with key local and state strategy documents, including the *SESLHD Integrated Care Strategy* and the *NSW State Plan for Oral Health 2020*.
- The plan is underpinned by three key principles:
  1. Integrate health promotion into all our services
  2. Work in partnership with communities
  3. Focus on priority populations
- A combination of both qualitative and quantitative data will be used to measure the impact of the actions under the plan.
- SESLHD has recently acquired and fitted out a mobile dental van, in order to provide dental services to priority populations, such as residential aged care clients and youth at risk.

The Board discussed the challenges related to the provision of oral health services, including how to reach groups of the communities that are eligible for dental care but are not aware of the service, or have difficulty accessing the service.

The Board discussed availability of oral health data and the expected trajectory of the oral health status of the population. There is useful data available at both the Local Health District level and state level, from previous surveys.

### 2.2 Presentation from Planning, Population Health and Equity

**Invited guest:** Ms Julie Dixon, Director of Planning, Population Health and Equity

Ms Julie Dixon attended part of the Board meeting to present on the *SESLHD Equity Delivery Plan*.

The following key points were noted:

- The Equity Delivery plan incorporates the three strategic directions of the *SESLHD Equity Strategy*:
  1. Transform our health services to systematically improve equity
  2. Invest to provide more care in the community and more prevention and wellness programs
  3. Refocus our work to better address the social determinants of health and wellbeing

- There are twenty-three initiatives underway, focused around supporting staff, providing tools and analysing data, to address inequities.
- An equity data project is also underway, to develop an equity dashboard for the District, to monitor a range of metrics related to equity.
- ‘Doing It Differently’ is an example of an initiative being trialled in Rockdale local government area, and aims to provide grants to support the community to identify current and emerging issues, devise and act upon solutions that will enhance resilience and wellbeing in the community.
- It is acknowledged that many of the equity initiatives are long-term projects and that outcomes are likely to be measured over periods of years.

The Board discussed challenges related to collecting data in such areas, as it can be difficult to evaluate the impact of strategies in the usual terms of measurement and indicators, as social outcomes are not as easily quantified.

Data and analytics is also an area that the District is focusing on improving capacity and capability in.

The Board discussed the involvement of Primary Health Networks (PHNs) and non-government organisations (NGOs) in this area of work. The District works collaboratively with a range of such organisations.

The Board discussed the aspiration for a state-wide, multi-agency coordinated effort in this area. The work SESLHD is undertaking is providing support for such an approach.

**Action:** The Board resolved to receive an update on progress on the Equity Delivery Plan in six months.

## STANDING ITEMS

### 3.1 Board Chair Report

The Board noted the verbal update provided by the Board Chair.

### 3.2 Chief Executive Report

The Board noted the verbal updated provided by the Chief Executive.

### 3.3 Finance and Performance Report

The Director of Finance provided an update on the District’s financial results for August 2016, as detailed in the Director of Finance Report provided. A detailed forecast will be provided at the end of the first quarter of the financial year.

The Board discussed challenges associated with revenue, and in particular, private health insurance.

### 3.4 Key Performance Indicator (KPI) Report

The Board noted the report provided in the meeting papers. An overview of KPI performance for the month of August 2016 was provided.

### 3.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted and will be discussed further at the October meeting.

**NEW ITEMS**

**4.1 Randwick Integrated Health Services Plan**

The Board noted the Randwick Integrated Health Services Plan. The Board resolved to hold a workshop focusing on the Randwick Integrated Health Services Plan.

**4.2 Update on Junior Doctor Taskforce Recommendations**

The Board noted the update provided on the Junior Doctor Taskforce Recommendations, and acknowledged the work of the Taskforce.

**CLOSE**

**5.1 Business without notice**

Nil raised.

**5.2 Noting of Confidential Items**

Nil noted.

**5.3 Date of next meeting:**

Wednesday 26 October 2016  
4pm – 7pm Board Meeting, Sydney Hospital

Meeting closed at 6.42pm.



**Signature**

Michael Still

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**Name**

26 October 2016

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**Date**