

Wednesday 26 April 2017 at 4.30pm | Worrall Theatre, Sydney/Sydney Eye Hospital

SESLHD Board Meeting Minutes

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Dr Harry Harinath
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

In Attendance:

- Ms Karen Foldi – Director of Finance
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Mr Mark Shepherd – Director of Programs and Performance
- Dr Greg Kaufman – Chair of the Medical Staff Executive Council

Apologies:

- Mr Liam Harte, Board Member
- Mr Gerry Marr – Chief Executive

Secretariat:

- Ms Nicole McGregor – Executive Officer to the Chief Executive

ADMINISTRATION

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interests made.

1.3. Minutes of the SESLHD Board meeting held Wednesday 29 March 2017

Resolution 314

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 29 March 2017 as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Wednesday 29 March 2017

The minutes of the meeting of the Finance and Performance Committee meeting held on Wednesday 29 March 2017 were noted.

1.5. Minutes of the Healthcare Quality Committee meeting

Nil minutes to note this month. The next committee meeting is scheduled for Monday 22 May 2017. The committee will be reviewing the draft District quality framework in the coming months.

1.6. Minutes of the Community Partnerships Committee

Nil minutes to note this month. The next committee meeting is scheduled for Monday 5 June 2017.

1.7. Minutes of the Audit and Risk Management Committee meeting held Thursday 16 March 2017

The minutes of the meeting of the Audit and Risk Management Committee meeting held on Thursday 16 March 2017 were noted. The Board was advised that the new Internal Audit team is almost fully recruited to, and as such, improved progress against the internal audit plan is expected.

1.8. Actions

The Board reviewed and updated the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Wednesday 19 April 2017.

FOCUS

2.1 Presentation

Nil presentations scheduled this month.

STANDING ITEMS

3.1 Board Chair Report

The Board received a verbal update from the Board Chair. The following key points were noted:

- The Board Chair introduced Dr Greg Kaufman, the newly elected chairperson of the SESLHD Medical Staff Executive Council, who will be attending Board meetings as an observer.

- The Bright Building on the Randwick Hospitals Campus was officially opened by the NSW Premier and NSW Minister for Health on Tuesday 18 April 2017.

3.2 Chief Executive Report

The Board noted the verbal update from the Acting Chief Executive.

3.3 Finance and Performance Report

The Director of Finance provided an update on the District's financial results for February 2017, as detailed in the Director of Finance Report in the meeting papers.

The District's full-year forecast has been adjusted to include the additional expenditure related to the updated policy issued by the Ministry of Health regarding junior medical officer allocated days off.

The Board discussed the 2017/18 Service Agreement with the Ministry of Health. The Board was advised that a submission has been made to the Ministry of Health on draft activity targets and that activity and budget negotiations are ongoing.

A presentation on the 2017/18 budget and service agreement will be provided to the Finance and Performance Committee and Board next month.

The Board discussed funding for information technology (IT) services. Overall, the Information Management Services Directorate (IMSD) is well managed and operates on budget. IMSD also receives project-related funding from eHealth NSW.

3.4 Key Performance Indicator (KPI) Report

The Board noted the report provided in the meeting papers. An overview of KPI performance for the month of March 2017 was provided.

Transfer of care (ToC) performance remains above the state target of 90%, and emergency treatment performance (ETP) continues to improve.

Work continues to be done to support St George Hospital in their surgical capacity and move towards achieving KPI targets by the end of the financial year.

The Board was advised that the KPI reporting is being revised to ensure that information provided to the Board is clear, relevant and provides analysis of key areas.

3.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted.

The Director of Programs and Performance gave a presentation to the Board on the work of the Program Management Office (PMO). The vision of the PMO is to enable the achievement of organisational objectives by leading successful change initiatives and embedding a culture of continuous business process improvement.

The Board discussed the workstreams being managed by the PMO, including the medications management workstream, which is focused on reducing wastage of medication and consolidating contracts at a District level.

The Board was advised that the PMO has recently undergone a maturity assessment and review, in order to continue to improve how the PMO operates and engages partners across

the District.

3.6 Teaching and Research

The Board was advised that the new position of SESLHD Director of Research has been graded and will proceed to advertising in the coming weeks. The position will be open to SESLHD staff of all clinical disciplines.

The Board was advised of the successful launch of the Sydney Partnership for Health, Education, Research and Enterprise (SPHERE) in late March 2017. The Minister for Health attended the event and gave an address.

NEW ITEMS

4.1 Membership of the Healthcare Quality Committee

The Board approved the appointment of two new Board member representatives to the SESLHD Health Care Quality Board Subcommittee.

4.2 Article – How hospitals could be rebuilt, better than before

The Board discussed the article provided, and how it applies to the Randwick Redevelopment. The Board is eager to ensure that the design of the redevelopment of the Randwick Hospitals Campus is innovative and that the opportunity to learn from hospital developments around Australia and internationally is taken up.

4.3 Briefing on Board Session with Clinical Councils

The Board noted the brief on the Board session with Clinical Councils.

The Board discussed the upcoming joint discussion with clinical representatives from across the District. The Board requested that the session be structured with an agenda, and for the Board to be provided the proposed discussion points from attendees in advance of the session.

CLOSE

5.1 Business without notice

The Board discussed the reporting on cancer statistics by the NSW Cancer Institute and how the District is addressing these reports.

Action: NSW Cancer Institute Reporting for Better Outcomes reports to be sent to SESLHD Board Members.

5.2 Noting of Confidential Items

Nil noted.

5.3 Date of next meeting:

Wednesday 31 May 2017

4pm – 7pm Board Meeting, Sydney Hospital

Meeting closed at 6.54pm.



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Signature

Michael Still

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Name

31 May 2017

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Date