

# Minutes

## SESLHD Board Meeting

Wednesday 25 October 2017

4.30pm – 7pm

Executive Meeting Rooms, Level 3, High Street Building, Prince of Wales Hospital

### Present and Apologies

#### Board Members:

- Mr Michael Still (Chair)
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

#### In Attendance:

- Mr Mark Shepherd – Acting Chief Executive and Director of Programs and Performance
- Ms Karen Foldi – Director of Finance
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services
- Ms Vanessa Madunic – Acting General Manager, Sutherland Hospital

#### Apologies:

- Ms Patricia Azarias – Board Member
- Mr Gerry Marr – Chief Executive
- Dr Greg Kaufman – Chair of the Medical Staff Executive Council

#### Secretariat:

- Ms Nicole McGregor – Executive Officer to the Chief Executive and Board Secretary

**Focus Areas**

**Focus 1: SESLHD Board and Clinical Council Joint Discussion Session**

Following the Board's general business, a discussion session was held with management and clinical representatives from the Royal Hospital for Women, Prince of Wales Hospital, Sydney/Sydney Eye Hospital and the Mental Health Service.

A summary report is attached to the Board minutes.

**Administration**

**1.1. Present and Apologies**

The Board noted those present and the apologies received.

**1.2. Declaration of Interests**

Neville Mitchell, Board Member, advised the Board that he has joined the board of Sonic Healthcare, a medical diagnostic company.

Nil other declarations of interests made.

**1.3. Minutes of the SESLHD Board meeting held Wednesday 27 September 2017**

*Resolution 320*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 27 September 2017 as an accurate record of proceedings.

**1.4. Minutes of the Finance and Performance Committee meeting held Monday 25 September 2017**

The minutes of the meeting of the Finance and Performance Committee held on Monday 25 September 2017 were noted.

**1.5. Minutes of the Healthcare Quality Committee meeting**

Nil minutes to note this month. The next meeting is scheduled for Monday 11 December 2017.

**1.6. Minutes of the Community Partnerships Committee meeting held Monday 11 September 2017**

The minutes of the meeting of the Community Partnerships Committee held on Monday 11 September 2017 were noted.

The next meeting is scheduled for Monday 4 December 2017.

**1.7. Minutes of the Audit and Risk Management Committee meeting**

Nil minutes to note this month. The next meeting is scheduled for Wednesday 6 December 2017.

**1.8. Actions**

The Board reviewed the Action Log.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 18 October 2017.

**Standing Items**

**2.1 Board Chair Report**

The Board noted the verbal update from the Board Chair. The following key points were highlighted:

- The Prime Minister and Federal Minister for Health attended the Nelune Comprehensive Cancer Centre on the Randwick Campus to announce \$200 million in funding for medical research across Australia.
- The Board Chair gave a presentation at the University of New South Wales’ annual Town and Gown event, on research and the vision for the Randwick Campus.
- The Board Chair attended a Centre for Healthy Brain Ageing (CHeBA) event focused on falls and memory, attended by over 500 people.
- The Council of Board Chairs meeting was held this month and included discussion on clinician engagement and the role of Medical Staff Councils.

The Board discussed the Randwick Redevelopment and resolved for the redevelopment to be a standing item on the Board agenda. It was noted that a presentation on the Randwick Redevelopment is scheduled for the November 2017 Board meeting.

**Action:** Randwick Redevelopment to be a standing item on the Board agenda until further notice.

The Board discussed the Sydney Children’s Hospital Network’s information technology (IT) integration project, and raised concerns regarding the impact it may have on SESLHD facilities.

**2.2 Acting Chief Executive Report**

The Board noted the verbal update from the Acting Chief Executive. The following key points were noted:

- The St George Hospital Acute Services Building has been handed over to SESLHD. A Community Open Day was held and was very well attended by staff, their families and community members, who were taken on tours through the new building.
- The Sutherland Hospital redevelopment is progressing to the final stages, and will be officially opened in December 2017.
- Interviews have been recently held for the position of General Manager, Sutherland Hospital and Garrawarra Centre.
- Interviews for the Chief Risk Officer position for the District will be held in the coming week.
- The NSW Health Innovation Symposium is being held this week. SESLHD has two finalists; a Mental Health Service seclusion project for a project award, and the Director of Oral Health, Ms Claire Phelan, for a leadership award.

**2.3 Finance Report**

The Director of Finance provided an update on the District’s financial results for September 2017, as detailed in the Director of Finance’s Report. It was noted that the Board Finance and Performance Subcommittee received a detailed presentation on the District procurement project,

Project Beacon, at the October 2017 meeting. Clinician engagement has been a fundamental component to progressing this project.

**2.4 Key Performance Indicator (KPI) Report**

The Board noted the Integrated Performance Report provided in the meeting papers.

**2.5 Program Management Office (PMO) Report**

The Program Management Office (PMO) Report was noted.

**2.6 Teaching and Research**

The Board noted this item.

**New Items**

**3.1 Membership of Community Partnerships Board Subcommittee**

The SESLHD Board approved the appointment of Ms Helene Orr, Board Member, as a member of the Community Partnerships Board Subcommittee.

**3.2 Adoption of NSW Health Model By-Laws**

The Board noted this item and resolved to hold discussion at the November 2017 Board meeting.

**3.3 Health ICT Security Briefing**

The Board noted this item and resolved to hold discussion at the November 2017 Board meeting.

**3.4 SESLHD Audited Financial Statements**

The Board noted this item and resolved to hold discussion at the November 2017 Board meeting.

**Meeting Close**

**5.1 Business without notice**

Nil items raised.

**5.2 Noting of Confidential Items**

Nil items noted.

**5.3 Date of next meeting:**

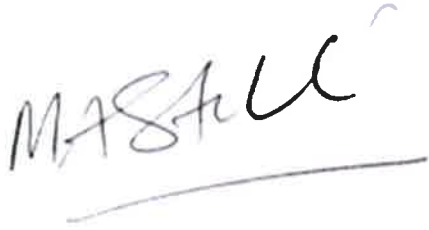
Wednesday 22 November 2017

4pm – 7pm Board Meeting

Worrall Theatre, Sydney/Sydney Eye Hospital

Regular Board meeting closed at 5.25pm.

Board joint discussion session commenced at 5.45pm and closed at 7.20pm.



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**Signature**

Michael Still

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**Name**

22 November 2017

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**Date**

**Focus 1**

**Joint discussion session with SESLHD Board and clinical council and clinical service representatives**

Wednesday 25 October 2017  
5.30pm – 7pm

Executive Meeting Rooms, Level 3, High Street Building, Prince of Wales Hospital

**Attendees:**

Board Members

Mr Michael Still, Board Chair  
Mr Jonathan Doy, Board Member  
A/Prof Bob Farnsworth, Board Member  
A/Prof Peter Gonski, Board Member  
Dr Debra Graves, Board Member  
Mr Liam Harte, Board Member  
Janet McDonald, Board Member  
Mr Neville Mitchell, Board Member  
Ms Helene Orr, Board Member  
Prof Allan Spigelman, Board Member

Executive

Mr Mark Shepherd, Director of Programs and Performance  
Ms Karen Foldi, Director of Finance  
Ms Kim Olesen, Director of Nursing and Midwifery Services  
Dr Jim Mackie, Medical Executive Director

Royal Hospital for Women

Ms Vanessa Madunic, General Manager and Clinical Council Co-Chair  
Professor Michael Chapman, Clinical Executive Director and Clinical Council Co-Chair

Mental Health Service

Mr David Pearce, Director of Operations, Mental Health and Clinical Council Co-Chair  
Dr Jackie Curtis, Clinical Director, Youth Mental Health

Prince of Wales Hospital and Sydney/Sydney Eye Hospital

Mr Tobi Wilson, General Manager, Prince of Wales Hospital and Sydney/Sydney Eye Hospital and Clinical Council Co-Chair  
A/Prof Roger Allan, Clinical Council Co-Chair and Interventional Cardiologist, Eastern Heart Clinic

A/Prof Chris White, Medical Director, Emergency, Specialist and Continuing Medicine, Prince of Wales Hospital, and Director of Research, SESLHD

#### Secretariat

Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

Ms Michaela Ward, Management Trainee

Ms Rebecca Pinheiro, Management Trainee

#### **Summary:**

The SESLHD Board invited management and clinical representatives from the Royal Hospital for Women, Prince of Wales Hospital, Sydney/Sydney Eye Hospital and the Mental Health Service to attend a discussion session with the Board in order to facilitate the sharing of ideas, vision and issues between clinical leaders and the SESLHD Board.

Each facility or service group provided a presentation on the key focus areas, achievements and issues for their facility or service over the past year.

The presentation from the Royal Hospital for Women focused on:

- Priority areas for service enhancement:
  - o Pain service, mental health and breast care
- The new Fertility Centre currently under development
- Identified areas for future capital development

The presentation from the Mental Health Service focused on:

- Achievements of the Mental Health Patient Safety Program
- Overview and results of the Keeping Body in Mind program
- Overview and progress of the South Eastern Sydney Recovery College
- Leadership and culture initiatives currently underway

The presentation from Prince of Wales Hospital and Sydney/Sydney Eye Hospital focused on:

- Key clinical achievements from the past year
- The management restructure and business planning process undertaken
- The Randwick Redevelopment and next steps