

# Minutes

## SESLHD Board Meeting

Wednesday 25 July 2018  
4pm – 7pm  
St George Hospital

### Present and Apologies

**Board Members:**

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- Dr Debra Graves
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Professor Allan Spigelman

**In Attendance:**

- Ms Kim Olesen – Acting Chief Executive and Director of Nursing and Midwifery Services
- Mr Mark Shepherd – Director of Programs and Performance
- Ms Karen Foldi – Director of Finance
- Dr James Mackie – Medical Executive Director
- Mr Peter Eaton – Deputy Director of Finance

**Apologies:**

- A/Professor Peter Gonski – Board Member
- Mr Liam Harte – Board Member
- Ms Helene Orr – Board Member
- Mr Gerry Marr – Chief Executive
- Dr Greg Kaufman – Chair of Medical Staff Executive Council

**Secretariat:**

- Ms Nicole McGregor, Executive Officer to the Chief Executive and Board Secretary

## Focus Areas

### Focus 1: Presentation

#### St George Hospital

Ms Leisa Rathborne, General Manager, St George Hospital, Dr Trevor Chan, Co-Chair, St George Hospital Clinical Council, and the members of the St George Hospital Clinical Council were invited to give a presentation to the SESLHD Board.

The following key points were addressed in the presentation:

- Dr David Lubowski presented on the service line management structure at St George Hospital and the positive impact it has had on clinical and management relationships.
- Dr Trevor Chan presented on access to care matters for St George Hospital, and highlighted initiatives that have been implemented to improve access and performance, such as the medical journey coordinator for the emergency department, and the geriatric flying squad that is working in the community.
- Professor Peter Smerdely presented on the St George Integrated Health Services Plan and the plan for expansion of the hospital’s subacute services, and the refurbishment of the birthing unit.
- Associate Professor Theresa Jacques provided an overview of the new intensive care unit (ICU) services.

The Board and Clinical Council representatives discussed the next stage of the St George Hospital redevelopment and the priorities included in the St George Integrated Health Services Plan.

The Board thanked St George Hospital representatives for their informative and engaging presentations.

The Board acknowledged Associate Professor Theresa Jacques, Associate Professor Amany Zekry and Dr Jodi Lynch, from St George Hospital, who were recently named in the Top 50 NSW Public Sector Women.

## Administration

### 1.1. Present and Apologies

The Board noted those present and the apologies received.

### 1.2. Declaration of Interests

Nil declarations of interests made.

### 1.3. Minutes of the SESLHD Board meeting held Wednesday 27 June 2018

#### *Resolution 327*

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 27 June 2018 as an accurate record of proceedings.

**1.4. Minutes of the Finance and Performance Committee meeting held Monday 25 June 2018**

The minutes of the meeting of the Finance and Performance Committee held on Monday 25 June 2018 were noted.

**1.5. Minutes of the Quality and Safety Committee meeting**

Nil minutes to note this month.

**1.6. Minutes of the Community Partnerships Committee meeting**

Nil minutes to note this month.

**1.7. Minutes of the Audit and Risk Committee meeting held Friday 8 June 2018**

The minutes of the meeting of the Audit and Risk Committee meeting held on Friday 8 June 2018 were noted.

It was noted that the Chair of the Audit and Risk Committee is scheduled to present at the SESLHD Board meeting in September 2018. A risk workshop for Board members, with a focus on IT risks, was proposed for October 2018.

**1.8. Actions**

The Board reviewed the Action Log.

**1.9. Correspondence Register**

The Board noted the correspondence received to Wednesday 18 July 2018.

**Standing Items**

**2.1 Board Chair Report**

The Board noted the verbal update from the Board Chair.

The Board Chair tabled copies of *Practical innovation: Closing the social infrastructure gap in health and ageing* by PwC for the information of Board members.

The Board acknowledged the outstanding service of Ms Karen Foldi, Director of Finance, and Dr James Mackie, Medical Executive Director to SESLHD, and wished them success as they prepare to commence new roles outside of SESLHD.

**2.2 Acting Chief Executive Report**

The Board noted the verbal update from the Acting Chief Executive.

**2.3 Finance Report**

The Director of Finance introduced Mr Peter Eaton, Deputy Director of Finance, who will be acting in the position of Director of Finance whilst recruitment is underway.

The Director of Finance provided an update on the District’s financial position for the month of June 2018 and for the full 2017/18 financial year, as detailed in the Director of Finance’s report.

The Board discussed recent changes in relation to private health insurance policies.

**2.3.1 2018/19 Service Agreement**

The Board was advised that the final version of Service Agreement with the Ministry of Health is not yet available. The Service Agreement will be tabled for approval by the Board at the August 2018 Board meeting.

A risk assessment of the key performance indicators (KPIs) in the Service Agreement was presented to the Board by the Director of Programs and Performance, and Director of Finance.

**2.4 Key Performance Indicator (KPI) Report**

The Board noted the Integrated Performance Report provided in the meeting papers.

The Board was advised that the District ended the financial year with zero overdue elective surgery patients.

The Board discussed emergency treatment performance (ETP) and the impact of winter demand on such KPIs.

The Board discussed medical staffing strategies for the Sutherland Hospital emergency department.

**2.5 Program Management Office (PMO) Report**

The Program Management Office (PMO) Report was noted. A summary of the full year performance for the 2017/18 financial year was provided. The Board noted the information provided in the meeting papers on the value improvement plan (VIP) process and timeframes for 2018/19.

The Board discussed the impact of the change in model of care under the advanced recovery orthopaedic program (AROP) on hospital funding. The Board requested a brief on this matter.

**Action:** Brief to be provided on the impact of the change in model of care under the advanced recovery orthopaedic program (AROP) on hospital funding.

**2.6 Teaching and Research**

The Board noted the update provided by the Medical Executive Director. The Board was advised of the successful bids by SESLHD under the Translational Research Grants Scheme (TRGS).

**2.7 Capital Works**

The Board noted the information provided on capital works progress.

**New Items**

**3.1 Corporate Governance Attestation Statement for 2017/18**

The Board resolved to approve the Corporate Governance Attestation Statement for 2017/18.

**3.2 SESLHD Business Plan 2018/19**

The Board noted the SESLHD Business Plan for 2018/19 included in the meeting papers and resolved to hold a detailed discussion on the plan at the August 2018 Board meeting.

**3.3 Accreditation process for 2018**

The Board noted the briefing provided on the accreditation process for 2018.

**3.4 Surgical, Anaesthetic and Perioperative Services Clinical Services Plan 2018-2021**

The Board noted the Surgical, Anaesthetic and Perioperative Services Clinical Services Plan 2018-2021.

**Papers for Information**

**4.1 Recruitment Bulletin**

The Board noted the Recruitment Bulletin provided in the meeting papers.

**4.2 Our People – Heart of Caring Profile**

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

**Meeting Close**

**5.1 Business without notice**

Nil items raised.

**5.2 Noting of Confidential Items**

Nil items noted.

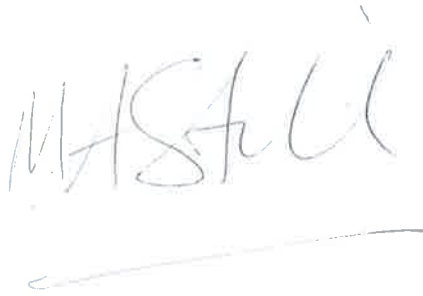
**5.3 Date of next meeting:**

Wednesday 29 August 2018

**4pm – 7pm** Board Meeting

Sydney/Sydney Eye Hospital

Meeting closed at 6.58pm.



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**Signature**

Michael Still

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**Name**

29 August 2018

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**Date**