

Minutes

SESLHD Board Meeting

Wednesday 2 May 2018

4pm – 7pm

Worrall Theatre, Level 1, Worrall Block, Sydney/Sydney Eye Hospital

Present and Apologies

Board Members:

- Mr Michael Still (Chair)
- Ms Patricia Azarias
- Mr Jonathan Doy
- A/Professor Robert Farnsworth
- A/Professor Peter Gonski
- Dr Debra Graves
- Mr Liam Harte
- Dr Greg Levenston
- Janet McDonald
- Mr Neville Mitchell
- Ms Helene Orr
- Professor Allan Spigelman

In Attendance:

- Mr Mark Shepherd – Director of Programs and Performance
- Ms Karen Foldi – Director of Finance
- Dr James Mackie – Medical Executive Director
- Ms Kim Olesen – Director of Nursing and Midwifery Services

Apologies:

- Mr Gerry Marr – Chief Executive
- Dr Greg Kaufman – Chair of Medical Staff Executive Council

Secretariat:

- Ms Nicole McGregor – Executive Officer to the Chief Executive and Board Secretary

Focus Areas

Focus 1: Presentation

Aboriginal Health

Dr Greg Stewart, Director of Primary, Integrated and Community Health, and Mr Tim Croft, Manager, Aboriginal Health Unit, attended the beginning of the Board meeting to give a presentation on Aboriginal Health.

The following key points were addressed in the presentation:

- Recent achievements in Aboriginal Health in SESLHD, as well as current challenges.
- The changing population demographics of the Aboriginal population in SESLHD's geographical area.
- Performance on key indicators related to Aboriginal Health, and the dashboard that has been developed to monitor performance.
- Aboriginal workforce statistics and training of staff.

Mr Croft agreed to circulate further information to the Board for their information following the meeting.

The Board thanked Dr Stewart and Mr Croft for their presentation and for bringing this important information to the attention of the Board. The Board resolved to receive a presentation on Aboriginal Health every 12-18 months.

Administration

1.1. Present and Apologies

The Board noted those present and the apologies received.

1.2. Declaration of Interests

Nil declarations of interests made.

1.3. Minutes of the SESLHD Board meeting held Wednesday 28 March 2018

Resolution 324

The Board resolved to approve the minutes of the SESLHD Board meeting held on Wednesday 28 March 2018 as an accurate record of proceedings.

1.4. Minutes of the Finance and Performance Committee meeting held Monday 26 March 2018

The minutes of the meeting of the Finance and Performance Committee held on Monday 26 March 2018 were noted.

1.5. Minutes of the Quality and Safety Committee meeting

Nil minutes to note this month.

1.6. Minutes of the Community Partnerships Committee meeting

Nil minutes to note this month.

1.7. Minutes of the Audit and Risk Committee meeting held Friday 13 April 2018

The minutes of the meeting of the Audit and Risk Committee held on Friday 13 April 2018 were noted.

1.8. Actions

The Board reviewed the Action Log.

1.9. Correspondence Register

The Board noted the correspondence received to Thursday 26 April 2018.

Standing Items

2.1 Board Chair Report

The Board noted the verbal update from the Board Chair.

The Board was advised that discussions are underway to progress matters related to the theatre complex at Sutherland Hospital and magnetic resonance imaging (MRI) availability.

The Board discussed the appropriate governance arrangements for the distribution of minutes, particularly between the facility Clinical Councils and the Board. Appropriate methods for distribution of information to be considered and options to be provided to the Board.

2.2 Chief Executive Report

The Board noted the verbal update from the Chief Executive.

2.3 Finance Report

The Director of Finance provided an update on the District’s financial results for March 2018, as detailed in the Director of Finance’s Report. The District’s full year forecast remains unchanged.

The Board discussed the current areas of concern relating to the District’s financial position.

The Board was advised of the completion of the early close process for the financial statements. The statements were reviewed by the Audit and Risk Committee with no major issues identified.

2.3.1 2018/19 Service Agreement

The Board noted the information provided on the current progress on negotiations for the 2018/19 Service Agreement with the Ministry of Health.

2.4 Key Performance Indicator (KPI) Report

The Board noted the Integrated Performance Report provided in the meeting papers. The Board noted the improvement in emergency treatment performance (ETP).

The Board discussed the following key areas:

- Staffing models at Sutherland Hospital.
- Influenza and staff vaccinations.

- Waiting times for elective surgery.

The Board resolved to receive a presentation on the District’s winter plans at the next Board meeting.

Action: Presentation to be given on the District’s winter plans at the next Board meeting.

2.5 Program Management Office (PMO) Report

The Program Management Office (PMO) Report was noted.

2.6 Teaching and Research

The Board received a verbal update on the progress on the implementation of the SESLHD Research Strategy.

2.7 Capital Works

The Board noted the briefing provided on capital works progress.

New Items

3.1 Aboriginal Workforce report

The Board noted the Aboriginal Workforce report included in the meeting papers to complement the focus area on Aboriginal Health.

3.2 Cancer Services governance review

The Board resolved to hold a detailed discussion on this topic at the next Board meeting.

3.3 Hospital Foundations

The Board held a discussions on the charitable hospital foundations that support SESLHD facilities.

The Board discussed how the Board and the District’s management can better engage with the foundations and their respective boards, expressing their interest in building strong relationships with these entities.

The Board requested a briefing and resolved to discuss this matter at a future Board meeting.

Papers for Information

4.1 Recruitment Bulletin

Nil appointments to note this month.

4.2 Our People – Heart of Caring Profile

The Board noted the staff member Heart of Caring Profile provided in the meeting papers.

Meeting Close

5.1 Business without notice

Nil items raised.

5.2 Noting of Confidential Items

Nil items noted.

5.3 Date of next meeting:

Wednesday 30 May 2018

4pm – 7pm Board Meeting

Sydney/Sydney Eye Hospital

Meeting closed at 7.08pm.



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Signature

Michael Still

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Name

30 May 2018

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Date