

Minutes of the Board of the South Eastern Sydney Local Health District

Date: Wednesday, 31 August 2022
Time: 4:00pm – 7:00pm
Location: Virtual*/ Sydney Eye Hospital, 8 Macquarie Street, Sydney NSW 2000

Present: Michael Still, Chair
Arthur Diakos
Greg Levenston
Jan Dudley
John Estell
Jonathon Doy
Elli Baker
Liam Harte

Ex Officio: Tobi Wilson, Chief Executive (CE)
Invitees: Kim Olesen, Executive Director Operations
Payal Kapoor, Director Finance
Kate Hackett, Director, Nursing and Midwifery Services
Jo Karnaghan, Director, Clinical Governance and Medical Services *

Guests: Lisa Altman, Director, Strategy Innovation and Improvement *
Rhiannon Jewel

Apologies: Debra Graves
Grant Eruini-Bennett
Helene Orr
Allan Spigelman

Secretariat: Carrie Han, Executive Assistant to the CE / Board Secretary

1. Opening

1.1 Acknowledgement of Country

An acknowledgement of country was shared.

1.2 Present and Apologies

A quorum was present, and the meeting opened at 5:15pm.

1.3 Declaration of Interests

Nil

1.4 Minutes of Previous Meeting

The minutes of the previous meeting were reviewed by the Board.

Resolution: The Board resolved that the minutes of the previous meeting held on 27 July 2022 be signed as a true record of the meeting.

1.5 Actions from previous meeting

Action around sharing SESLHD SAQ Data Feedback with Board Members via Diligent Boards was completed.

Resolution: The Board noted the information provided.

2 Committees

2.1 Finance and Performance (F&P) Committee

Minutes of the meeting held on 25 July 2022 were tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

2.2 Quality and Safety Committee

It is noted there are no minutes for this month.

2.3 Audit and Risk Committee (ARC)

It is noted there are no minutes for this month.

2.4 Board Strategic Community Partnerships Committee (BSCPC)

It is noted there are no minutes for this month.

3 Matters for Noting

3.1 Correspondence Register

Resolution: The Board noted the information provided.

3.2 NSW Health Performance Framework

NSW Health Performance Framework was tabled in the papers and taken as read. CE advised the District has aligned with the performance measurement methodology listed. Further communications with Ministry of Health (MoH) to occur around the implications. Discussions were held around relationship between SESLHD and the Affiliated Health Organisations (AHOs), noting regular meetings in place.

Resolution: The Board noted the information provided.

4 Standing Items

4.1 Chief Executive Report

The Chief Executive's Report was tabled in the papers and taken as read, including updates on following matters:

- Macquarie Street East Precinct, noting communications with staff are under development.
- SPHERE Interim Executive Director, noting NSW Treasury approval required around partnership.
- Industrial action impact across the District
- Monkeypox vaccination program, noting planning is underway for setting up the clinic to administer the monkeypox vaccination and indicative costs has been provided to MoH.
- Audit and Risk Committee Chair arrangement, noting Ms Carol Holley has declined the six months' extension of ARC Chair appointment. Interim arrangement for ARC Chair is in place and recruitment underway.
- Mental Health accreditation

Resolution: The Board noted the information provided.

4.2 Patient Story

The Patient Story provided by Prince of Wales Hospital and Community Health Services was tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

4.3 Board Chair Report

Resolution: The Board noted the Chair's report

5 New Business

5.1 Overseas Recruitment – Nursing and Midwifery

Director, Nursing and Midwifery Services provided an update on overseas recruitment, indicating further measures need to be taken to promote and attract potential overseas nurses and midwives to come and work in SESLHD. Discussions were held around the measures being considered, noting recommendation to explore opportunities with the Universities for interim period accommodation options.

CE advised the Board's support is sought towards the initiative.

Resolution: The Board resolved to approve and support the overseas recruitment initiative.

5.2 EDWARD Project update

Director, Strategy, Innovation and Improvement provided an update on EDWARD Program, including review of associated risks. It is noted that the SESLHD team has validated the perceived risks with peer LHDs and the State Steering Committee for EDWARD is aware of the risks and issues, including potential reputational or financial impact. SESLHD is advocating for a collaborative approach to recognising and mitigating the risks.

Resolution: The Board noted the information provided.

5.3 ARIA Outage – lookback process

A paper was provided to the Board providing update on ARIA outage review. Discussions were held around the Communications Plan, noting different communication strategies had been developed to address the specific risks associated with different groups of patients impacted.

Resolution: The Board noted the information provided.

5.4 Temporary relocation of BreastScreen Assessment Services from RHW

A paper was provided to the Board around temporary relocation of BreastScreen Assessment Services from Royal Hospital for Women (RHW) and taken as read. It is noted that Screening services will continue to be conducted at the existing RHW BreastScreen site.

Resolution: The Board noted the information provided.

5.5 Virtual Health Hub Partnership – GE Health

A paper around the Virtual Health Hub Partnership with GE Health was provided to the Board and taken as read, including a draft memorandum of understanding (MOU) between SESLHD and GE which reflects the initial stage of the partnership.

Resolution: The Board noted the information provided.

6 Regular Reporting

6.1 Finance Report

The Finance report was tabled in the papers and taken as read. Discussions were held around ongoing financial risks and challenges for the District, including workforce FTEs and leave management, revenue target and surgical activities target.

Resolution: The Board noted the Finance Report.

6.2 Operations Report

The Operations report was tabled in the papers and taken as read.

Resolution: The Board noted the Operations Report.

6.3 Performance Report

The Performance report including Integrated Performance Report and MoH League Table for June 2022 was tabled in the papers and taken as read.

Resolution: The Board noted the Performance Report.

6.4 Capital Works Report

The Capital Works report was tabled in the papers and taken as read.

Resolution: The Board noted the Capital Works Report.

6.5 Clinical Governance Report

The Clinical Governance report was tabled in the papers and taken as read. Discussions were held around risk assessment and review process for Harm Score incidents.

Resolution: The Board noted the Clinical Governance Report.

7 Meeting Finalisation

7.1 Business Without Notice

There was no further business raised.

7.2 Noting of Confidential Items

There were no confidential items raised.

7.3 Next Meeting

The next Board meeting is scheduled for **Wednesday, 28 September 2022** at Boardroom, Sydney/Sydney Eye Hospital, 8 Macquarie Street, Sydney NSW 2000.

7.4 Close

The meeting closed at 7pm.

I certify that the foregoing is a true and correct copy of the minutes approved by Members of the Board



Michael Still
Board Chair