

SESLHD Board Meeting – Minutes

T24/43785

Date:	Wednesday, 26 June 2024
Time:	4:00pm – 7:00pm
Location:	Heritage Boardroom, Level 1, Admin Building, Sydney/Sydney Eye Hospital (SSEH), 8 Macquarie Street, SYDNEY NSW 2000
Present:	Dr Deb Graves (Board Chair) Arthur Diakos Anna Guillan Dr Gregory Levenston Dr Jan Dudley Dr John Estell Jonathan Doy Helene Orr Liam Harte
Ex Officio Invitees:	Tobi Wilson, Chief Executive (CE) Kim Olesen, Executive Director Operations (EDO) Ian Anderson, Director of Finance (DoF) Kate Hackett, Director, Nursing and Midwifery Services Dr John Shephard, Deputy Director, Clinical Governance & Medical Services (via TEAMS *) Grant Eruini-Bennett, Chair, Medical Staff Executive Council *
Guests:	Justin O'Hare, Nursing and Operations Co-Director, Community Connection and Virtual Health, Prince of Wales Hospital (POWH) * Jennie Barry, General Manager, POWH & SSEH * Skye Parsons, Director, Aboriginal Health SESLHD Lisa Altman, Director, Strategy, Innovation and Digital Health Isabel Gordon, Management Trainee OCE (observer)
Apologies:	Allan Spigelman, Board Member Elli Baker, Board Member Dr Jo Karnaghan, Director, Clinical Governance & Medical Services
Secretariat:	Carrie Han, Executive Assistant to the CE / Board Secretary

1. Opening

1.1 Acknowledgement of Country

An acknowledgement of country was shared.

1.2 Present and Apologies

Apologies were noted by the Board. The chair declared that a quorum was present and the meeting opened at 4:45pm.

1.3 Declaration of Interests

Updated Conflict of Interest Declaration Register was tabled. No new conflicts of interests to declare or to be added/removed to the Register at this meeting.

1.4 Minutes of Previous Meeting

The minutes of SESLHD Board meeting held on 29 May 2024 were tabled and reviewed by the Board.

Resolution: The Board resolved that the minutes of SESLHD Board meeting held on 29 May 2024 be signed as a true and correct record of the meeting.

1.5 Actions from previous meetings

The action log was tabled in the papers and taken as read, noting papers have been provided regarding deep dive to SESLHD Transfer of Care (TOC) performance and St Geroge radiology accreditation. Analysis of the KPIs for the SESLHD Service Agreement (SA) FY2024-25 is underway and a detailed update will be provided to the July 2024 Board meeting.

Resolution: The Board notes the information provided.

2 Committees

2.1 Finance and Performance Committee (F&P)

Minutes of the meeting held on 27 May 2024 were tabled in the papers and taken as read.

Resolution: The Board notes the information provided.

2.2 Quality, Safety and Culture Board Committee (QS&C)

It was noted that there were no minutes for this month. Draft minutes of 9 May 2024 QS&C meeting will be tabled at July 2024 Board meeting.

2.3 Audit and Risk Committee (ARC)

Draft minutes of the meeting held on 23 May 2024 were tabled and taken as read. It was noted a presentation on strategic risk management was provided at the meeting, noting quarterly risk management report will be provided to ARC and SESLHD Board. Quarterly security report, Work, Health, Safety and Wellbeing report and Director, Internal Audit report was also tabled at the meeting.

Resolution: The Board notes the information provided.

2.4 Board Strategic Community Partnerships Committee (BSCPC)

It was noted that there were no minutes for this month.

3 Matters for Noting

3.1 Correspondence Register

The correspondence register was tabled and noted, including the quarterly Board report for October – December 2023 and the response letter from the Secretary NSW Health regarding matters raised about SESLHD FY2023-24 SA.

Resolution: The Board notes the information provided.

4 Standing Items

4.1 Chief Executive Report

The Chief Executive's Report was tabled and taken as read. CE highlighted Ms Lisa Altman's resignation from the role of SESLHD Director, Strategy, Innovation and Digital Health, effective 11 July 2024. Ms Caroline Curtin will act as the Director, Strategy, Innovation and Improvement (DSII) role while arrangements for Director, Digital Health (CIO) are being progressed. Arrangements and the next steps for the transition for Executive Director, Randwick Health and Innovation Precinct (RHIP) role are currently being considered by the partners. Update will be provided to the Board when available.

Resolution: The Board notes the information provided.

4.2 Board Chair Report

The Board Chair's report was tabled and taken as read, including attendance of the SESLHD Medical and Dental Appointments Advisory Committee, SESLHD Clinical and Quality Council and Mindgardens Neuroscience Network Board meetings. Acceptance of the appointment as the interim Acting Chair for RHIP Council was noted.

Resolution: The Board notes the Chair's report.

4.3 Patient Story

The Patient Story provided by Mental Health Service was noted.

Resolution: The Board notes the information provided.

4.4 Innovation Story

The Board welcomed Mr Justin O'Hare, Nursing and Operations Co-Director, Community Connection and Virtual Health POWH and Ms Jennie Barry, General Manager, POWH & SSEH to join the meeting and present on the Remote Patient Monitoring Heart Failure Pilot, winner of SESLHD Core Awards 2024 for Transforming Patient Experience. The presentation provided the background/case for change, innovation and outcomes, including reduced hospital utilisation and patient length of stay, positive patient and staff feedback, and has now become business as usual within the Heartlink service. Next steps for the program were shared and discussed, noting potential expansion and scaling are currently mainly considered for acute models of care.

Resolution: The Board notes the information provided.

5 New Business

5.1 Paper – Deep Dive to Transfer of Care (TOC)

A paper providing updates on SESLHD TOC performance and strategies to meet the key performance indicators (KPIs) within the SA was provided, noting this is an action item from April 2024 SESLHD Board meeting. EDO advised that TOC performance remains a focus for SESLHD. The TOC KPI means the District is aiming for 90% patients to have the care transferred from an Ambulance Paramedic to an ED Clinician within 30 minutes. Analysis includes the data dive into TOC results over the past two financial years and factors affecting TOC compliance, including ED, facility and patient factors. Initiatives have been implemented to improve TOC across all sites within SESLHD, noting further work is required towards ED Admission matrix. The care pathways have been developed between the sites and the Primary Health Network Urgent Care Centres. Discussions were around the significant change and challenges that the healthcare system is facing, including increased demand, rising costs driven by increasing incidence of chronic diseases, inequitable access to services and gaps in workforce.

Resolution: The Board notes the information provided.

5.2 Paper – St George Hospital (SGH) Radiology training accreditation update

A paper providing the update on St George Hospital training accreditation was tabled for the Board's information. Further update will be provided to the Board when available.

Resolution: The Board notes the information provided.

5.3 Paper - Draft SESLHD Aboriginal Health Plan

A paper regarding the draft SESLHD Aboriginal Health Plan was provided to the Board for noting. CE and Director, Aboriginal Health advised the 2024-26 Aboriginal Health Plan outlines the strategic directions and commitments for Aboriginal Health. The Plan reflects

what was heard from Aboriginal Community and staff during consultation and will be key in supporting health outcomes for Aboriginal people in SESLHD. The Aboriginal Health Plan on a Page will be launched during NAIDOC week celebrations (7-14 July 2024). The District intends to officially launch the finalised Plan document, which is currently being formatted for publication, in August 2024. There are projects underway in collaboration with different directorates, such as Corporate Services, to increase the Aboriginal workforce across SESLHD. CE advised while the investment in the Aboriginal Health Unit is in place, wider engagements are required to identify and close the gaps.

Resolution: The Board notes the information provided.

5.4 Paper – SESLHD Core Awards 2024 - Board's Choice

A paper regarding the Board's Choice Award is tabled. CE advised the SESLHD CORE Award winners have been selected. The Board's Choice Award will be chosen after reviewing the submissions of the 17 winners and the winner will be announced at the Annual Public Meeting in December 2024. It is suggested a panel of three Board members to review the winning submissions and select the Board's Choice. Following discussion, the Board nominated Ms Helene Orr, Mr Alan Spigelman and Dr John Estell to join the judging panel, noting a selection and judging pack will be provided to the panel.

Resolution: The Board notes the information provided and resolved to nominate three Board Members to join the judging panel.

Action: To provide the Board's Choice Award judging panel the selection and judging pack.

5.5 Paper – Progress on the implementation of Exceptional Care Healthier Lives Strategy

A paper detailing progress of the implementation of the Exceptional Care, Healthier Lives Strategy was provided to the Board for noting, including an update on the progress of specific initiatives outlined to achieve the strategic priorities and focus areas. The Director, Strategy, Innovation and Digital Health advised that the number of initiatives in the implementation plan remaining "in progress" is largely due to those being ongoing in nature, and that significant work has been done. Further classification of these initiatives will occur for final reporting this year, with reference to the methodology and matrix adopted in the Business Action Plan from University of Sydney, which will be shared by the Board Member.

On behalf of SESLHD Board, the Chair thanked Ms Lisa Altman for the significant contributions made to SESLHD over the last 4.5 years.

Resolution: The Board notes the information provided.

5.6 Paper – SESLHD Service Agreement (SA) with MoH FY2024-25

A paper regarding the SESLHD SA with MoH FY2024-25 was tabled for noting, including a presentation on NSW Budget Y2024-25 delivered by DoF. Detailed analysis of the SA and the KPI measures continues by the management team and will be provided to the Board at the July 2024 Board meeting.

Resolution: The Board notes the information provided.

Action: Detailed analysis of the FY2024-25 SA to be completed and provided to the Board at July 2024 meeting.

6 Regular Reporting

6.1 Finance Report

The Finance report was tabled and taken as read.

Resolution: The Board notes the Finance Report.

6.2 Operations Report

The Operations report was tabled and taken as read. CE highlighted the challenges related to the District's elective surgery recovery.

Resolution: The Board notes the Operations Report.

6.3 Performance Report

Integrated Performance Report for May 2024 and MoH League Table for April 2024 was tabled and noted by the Board.

Resolution: The Board notes the information provided.

6.4 Clinical Governance Report

Clinical Governance report was tabled and taken as read.

Resolution: The Board notes the information provided.

6.5 Capital Works Report

The Capital Works report was tabled and taken as read. GMCS provided a summary of the redevelopment across SESLHD, noting the capital projects are on track with no significant risks identified. CE flagged the land swap with UNSW, noting the plan and arrangement is underway with regular communications between both parties.

Resolution: The Board notes the Capital Works Report.

7 Meeting Finalisation

7.1 Business Without Notice

Nil

7.2 Noting of Confidential Items

There were no confidential items raised.

7.3 Next Meeting

It is noted that next SESLHD Board meeting is scheduled on Wednesday, 31 July 2024 at the Sutherland Hospital.

7.4 Close

The meeting closed at 7:15pm.

I certify that the foregoing is a true and correct copy of the minutes approved by Members of the Board.



**Board Chair
Dr Debra Graves**