

SESLHD Board Meeting – Minutes

T24/82456

Date:	Wednesday, 27 November 2024
Time:	4:00pm – 7:00pm
Location:	Admin Conference room, Royal Hospital for Women
Present:	Debra Graves (Chair) Arthur Diakos Anna Guillan Allan Spigelman Dr Gregory Levenston Dr John Estell Elli Baker Helene Orr Jan Dudley Jonathan Doy Grant Eruini-Bennett, Chair, Medical Staff Executive Council (via TEAMS) *
Ex Officio	Tobi Wilson, Chief Executive (CE)
Invitees:	Kim Olesen, Executive Director Operations Ian Anderson, Director of Finance (DoF) Kate Hackett, Director, Nursing and Midwifery Services Dr Jo Karnaghan, Director, Clinical Governance & Medical Services (DCG&MS) *
Guests:	Christie Longinidis, Manager, Aboriginal Health Outcomes * Skye Parsons, Director, Aboriginal Health * Fiona Fahey, Director, People and Culture * Sharon Carey, General Manager Corporate Services *
Apologies:	Liam Harte, Board Member
Secretariat:	Carrie Han, Executive Assistant to the CE / Board Secretary

1. Opening

1.1 Acknowledgement of Country

An acknowledgement of country was shared.

1.2 Present and Apologies

Apologies were noted by the Board. The chair declared that a quorum was present, and the meeting opened at 4:40pm.

1.3 Declaration of Interests

Conflict of Interest Declaration Register was tabled and noted.

1.4 Minutes of Previous Meeting

The minutes of SESLHD Board meeting held on 30 October 2024 were tabled and reviewed by the Board.

Resolution: The Board resolved that the minutes of SESLHD Board meeting held on 30 October 2024 be signed as a true and correct record of the meeting.

1.5 Actions from previous meetings

The action log was tabled in the papers and taken as read, noting that there is no outstanding action.

Resolution: The Board notes the information provided.

2 Committees

2.1 Finance and Performance Committee (F&P)

Minutes of the meeting held on 28 October 2024 were tabled in the papers and taken as read.

Resolution: The Board notes the information provided.

2.2 Quality, Safety and Culture Board Committee (QS&C)

It is noted that there are no minutes for this month. QS&C Chair advised that a presentation on Hospital Acquired Complications Healthcare Associated Infections was provided at the meeting held on 14 November 2024. Draft minutes of the meeting will be tabled at Feb 2025 Board meeting.

2.3 Audit and Risk Committee (ARC)

It is noted that there are no minutes for this month. Next ARC meeting will be held on 5 December 2024.

2.4 Board Strategic Community Partnerships Committee (BSCPC)

It is noted that there are no minutes for this month. Draft minutes for BSCPC meeting held on 14 November 2024 will be tabled at Feb 2025 Board meeting.

3 Matters for Noting

3.1 Correspondence Register

The correspondence register was tabled, noting no update since last month.

Resolution: The Board notes the information provided.

4 Standing Items

4.1 Chief Executive Report

The Chief Executive's Report was tabled and taken as read, including updates on:

- Management Reduction Strategy Phase 2A
- Special Commission of Inquiry into Healthcare Funding hearing held on 19 November 2024, with 8 Chief Executives including SESLHD attended the Hearing.
- Appointment of SESLHD Director, Strategy, Innovation & Digital Health.
- Industrial actions, including the Nurses and the psychiatry industrial actions.
- The quarterly performance meeting with MoH was held on Friday, 22 November 2024. In maintaining SESLHD at its performance rating of Level 1, the Ministry recognised the significant improvement in Access KPI, particularly TOC and Triage Cat 2 wait times.

Resolution: The Board notes the information provided.

4.2 Board Chair Report

The Board Chair's report was tabled and taken as read, including attendance of the meetings and events.

Resolution: The Board notes the Chair's report.

4.3 Patient Story

The Patient Story provided by Mental Health Services regarding the Mental Health Pathways to Community Living Initiative was noted.

Resolution: The Board notes the information provided.

4.4 Innovation Story – Aboriginal Health

The Board welcomed Christie Longinidis, Manager Aboriginal Health Outcomes and Skye Parsons, Director, Aboriginal Health to join the meeting and present on the Aboriginal School Based Traineeships. The presentation provided the background/case for change, the innovation of the program including “Deadly Allied Health Academy”, the outcomes and next steps.

The Board acknowledges and congratulates on the positive impact of the program in attracting and retaining Aboriginal people into Allied Health Careers.

Resolution: The Board notes the information provided.

5 New Business

5.1 Paper – SESLHD Aboriginal Health Report

A paper detailing the SESLHD Aboriginal Health Report was included, providing an update under each Strategic Direction of current and upcoming projects that are occurring in SESLHD. Key highlights include the projects occurring in ‘Equity and Access’ and ‘Working in partnership’.

Director, Aboriginal Health advised recruitment to fill two vacancies in the workforce team for Manager Aboriginal Workforce and Aboriginal Project Officer Workshop is underway, which will enable a focus on Aboriginal workforce in the coming months and a deep dive to better understand the staff turnover.

Resolution: The Board notes the information provided.

5.2 Paper – Progress on the implementation of Exceptional Care, Healthier Lives Strategy

A paper describing the Implementation Plan Report of the *Exceptional Care, Healthier Lives Strategy Plan* was included, providing an update on the progress of the initiatives outlined in the Plan. The Board notes that opportunities are being explored to further reshape the Plan with simplified, meaningful and achievable measures, which will feed into the SESLHD Strategic Planning Day. The suggestion to include the indicative progress rate of the initiatives is taken for consideration.

Resolution: The Board notes the information provided.

Action: To consider including the indicative progress rate of the initiatives outlined in the Exceptional Care, Healthier Lives Strategy Plan in future implementation plan reports.

5.3 Paper – SESLHD Risk Management, Maturity Assessment, Strategic risk tolerance and appetite confirmation

A paper detailing SESLHD Strategic Corporate and Clinical Risk Categories, tolerance and appetite statements was provided to the Board for endorsement. The Board acknowledged the significant works undertaken by the Clinical Governance Unit towards SESLHD Risk Maturity Assessment and establishment of the e SESLHD Strategic Corporate and Clinical Risk Categories, Tolerances and Appetite Statements.

Matrix for the clinical standard, corporate one was not included. Risk owner, identification.

A copy to be added to the Resource Centre.

Resolution: The Board notes the information provided and resolved to endorse the SESLHD Strategic Corporate and Clinical Risk Categories, tolerance and appetite statements, with the view to review and evaluate annually.

Action: To add the SESLHD Strategic Corporate Risk Categories, Tolerances and Appetite Statement to SESLHD Board resource centre in Diligent Boards.

5.4 Paper – Safe Staffing Levels Update and Funding Enhancement Methodology FTE for the remainder of FY2024-25

A paper regarding the Safe Staffing Levels (SSLs) and funding enhancement methodology FTE for the remainder of FY2024-25 was tabled, providing an update on implementation of SSLs across SESLHD, the Birthrate Plus (BR+) assessments and the methodology that will be used to provide funding of this additional FTE to each affected site. Challenges of the additional workforce availability in line with SSL and BR+ Principles, the skill mix restrictions and the senior support and education required are highlighted, noting opportunities have been explored, including the new graduate nurses recruitment.

Resolution: The Board notes the information provided.

5.5 Paper – SESLHD Short Notice Accreditation Assessment 2024

A paper providing a summary of the preliminary results for the SESLHD Short Notice Accreditation Assessment 2024 conducted 11 to 22 November 2024 was tabled for the Board's information while await further advice regarding remediation of the recommendations. It is noted that the recommendations will be themed, once finalised, with short term remediation plans developed and longer-term sustainable strategies and governance developed in preparation for future assessments. The Board congratulates the District leadership team and all staff across SESLHD for delivering and achieving the overall positive outcomes of the Accreditation Assessment 2024.

Resolution: The Board notes the information provided.

5.6 Paper – Appointment and Re-appointment to Local Health District Board Members

A paper providing update on SESLHD Board Members appointment was included, with recommendation to the Board to consider appropriate nominations of Members to Board Committee to meet quorum and identify Chair, if appropriate. The Chair advised that on 27 November 2024, MoH advised that all of the reappointments to SESLHD Board have been approved by Cabinet, while further advice to be provided on SESLHD Board Chair appointment. The Board notes that Dr Debra Graves will step down from her role on Precinct Council as this appointment is in her capacity as the Chair, SESLHD Board. Dr Graves, together with CE SESLHD, is a nominated Director of the SESLHD Board on Mindgardens Neuroscience Network (MNNL) Board. Noting there is no requirement for this nomination to be a member of SESLHD Board and Dr Graves' indication of her willingness to continue as a Board Director as nominated by SESLHD, the Board agrees for Dr Graves to continue as a nominated Director on MNNL Board.

Resolution: The Board notes the information provided and resolved to support Dr Debra Graves to continue as a nominated Director of SESLHD Board on MNNL Board.

6 Regular Reporting

6.1 Finance Report

The Finance report was tabled and taken as read, including the financial results for the month of October 2024 and YTD. Discussions had around the submission of SESLHD full year forecast for expenditure and revenue to MoH.

Resolution: The Board notes the Finance Report.

6.2 Operations Report

The Operations report was tabled and taken as read, highlighting the District's improvement of TOC performance and the POWH Emergency Department Assessment Unit opening on 4 November 2024. Information provided around recruitment for temporary positions for Voluntary Assisted Dying is noted.

Resolution: The Board notes the Operations Report.

6.3 Performance Report

The Integrated Performance Report for October 2024 and MoH League Table for September 2024 was tabled and noted by the Board.

Resolution: The Board notes the information provided.

6.4 Clinical Governance Report

The Clinical Governance Report for October 2024 was tabled and taken as read. DCG&MS advised that due to data integrity concerns related to transition to EDWARD, caution has been applied when interpreting the trend of HAC performance deterioration. Remediation efforts are underway, and performance should be reviewed over coming months.

Resolution: The Board notes the information provided.

6.5 Capital Works Report

The Capital Works report was tabled and taken as read, with a verbal summary provided by General Manager, Corporate Services. It is noted that the capital projects within SESLHD are on track, with no significant risks identified.

Resolution: The Board notes the Capital Works Report.

6.6 Health and Safety Wellbeing Report for Quarter 1 FY2024-25

The Health and Safety Wellbeing Report for Quarter 1 FY2024-25 was tabled and taken as read, with a verbal summary provided by Director, People and Culture. The Board acknowledges the overall positive results from implementing the key initiatives across SESLHD, including the SafeWork 'Violence in Hospitals' Project to mitigate the risk of violence in EDs.

Resolution: The Board notes the Capital Works Report.

7 Meeting Finalisation

7.1 Business Without Notice

Nil. The SESLHD Executive Team and Board Members thanked Dr Debra Graves and Jonathan Doy for their dedication and significant contribution to SESLHD during their decade of service on the SESLHD Board.

7.2 Noting of Confidential Items

The information shared in agenda item 5.1 is noted as confidential.

7.3 Next Meeting

It is noted that the Annual Public Meeting is scheduled on Monday, 16 December 2024 in Claffy Theatre, Sydney/Sydney Eye Hospital. The next ordinary SESLHD Board meeting is scheduled on Wednesday, 26 February 2025 at Sydney/Sydney Eye Hospital.

7.4 Close

The meeting closed at 7.05pm.

I certify that the foregoing is a true and correct copy of the minutes approved by Members of the Board at 26 February 2025 SESLHD Board meeting.



**Board Chair
Betty Ivanoff**