

Minutes of the Board of the South Eastern Sydney Local Health District

Date: Wednesday, 25 May 2022
Time: 4:00pm – 7:00pm
Location: Virtual*/ Sydney Eye Hospital, 8 Macquarie Street, Sydney NSW 2000

Present: Michael Still, Chair
Debra Graves
Allan Spigelman
Arthur Diakos*
Greg Levenston
Helene Orr
Jan Dudley
John Estell
Jonathon Doy
Elli Baker

Ex Officio Tobi Wilson, Chief Executive
Invitees: Payal Kapoor, Director Finance
Kim Olesen, Executive Director, Operations
Kate Hackett, Director, Nursing and Midwifery Services*
Jo Karnaghan, Director, Clinical Governance and Medical Services*

Guests: Claire O'Connor, A/Director People and Culture
Lisa Altman, Director, Strategy Innovation and Improvement
Stephanie Hage, Management Trainee (observer)

Apologies: Liam Harte

Secretariat: Freda Pierce, Manager Office of the Chief Executive

An acknowledgement of country was shared.

Focus Area - Presentation

Presentation: Virtual Health Strategy, Implementation Update
Guest Presenters: Lisa Altman

The Board welcomed the guest presenter.

The Director, Strategy Innovation and Improvement provided a brief overview and introduction to the presentation, highlighting the virtual health models tied to the District strategy.

The presentation covered the importance of a strong governance framework, privacy, data models, and the need to develop models of care around robust technology and alignment with the Ministry of Health (MoH). The Director spoke of health settings and centralised delivery, partnership opportunities and the multiple virtual models already in action across the District. Work will continue over the next six months to standardise frameworks and identify deliverables through an implementation steering committee and working groups.

The Board discussed funding and it was noted a business case will be developed for a cost efficient model.

The Board supported SESLHD's approach to virtual care.

The Chair and members thanked the presenters.

Resolution: The Board noted the information provided

3. Opening

3.1 Present and Apologies

A quorum was present, and the meeting opened at 4:40 pm

3.2 Declaration of Interests

There were no declarations of interest raised.

Resolution: The Board noted the information provided.

3.3 Minutes of Previous Meeting

The minutes of the previous meeting were reviewed by the Board.

Resolution: The Board resolved that the minutes of the previous meeting held on 27 April 2022 be signed as a true record of the meeting.

3.4 Actions from previous meeting

The Chief Executive provided a verbal update around master planning at Randwick and the Macquarie precinct.

Resolution: The Board noted the information provided.

4 Committees

4.1 Finance and Performance Committee

Minutes of meeting held on 26 April 2022

Resolution: The Board noted the information provided.

4.2 Quality and Safety Committee

Nil to note this month

4.3 Audit and Risk Committee

Nil to note this month

Resolution: The Board noted the information provided.

5 Standing Items

5.1 Patient Story

The Patient Story, concerning care provided at the Garrawarra Centre was tabled in the papers and taken as read. The Board noted the story and commended the staff involved. The Board thanked the patient's family for sharing the story.

Resolution: The Board noted the information provided.

5.2 Board Chair Report

Resolution: The Board noted the Chair's report.

5.3 Chief Executive Report

The Chief Executive's Report was tabled in the papers and taken as read.

The Chief Executive provided a verbal update on the District's accreditation noting consistent positive feedback from surveyors that the District's culture is focussed on quality and safety. Recommendations that were made for Prince of Wales and the Royal Hospital for Women will be worked through.

In addition, the Chief Executive highlighted the District wide structure for pharmacy services which has been implemented and is working well.

The Board discussed negotiations with Healthscope and the Chief Executive noted the procurement process is being worked through with legal advice and in consultation with Health Infrastructure.

The Chief Executive noted the resignation of the Executive Director of SPHERE. A/Professor Chris White, Director of Research will be invited to the next Board meeting to discuss SPHERE.

Resolution: The Board noted the Chief Executive's report and information provided.

Action: A/Professor Chris White to be invited to the June meeting of the Board.

Ms E Baker left the meeting

5.4 Finance Report

The Finance Report was provided in the papers and taken as read. It was noted the District will close the year slightly favourable and is performing to expectation.

There was brief discussion on challenges and opportunities for the next financial year including; the new building at Prince of Wales Hospital, revenue, elective surgery, staffing pressures and invigorating well-being initiatives for staff.

The Board Chair noted that management is to be congratulated on achievements.

Resolution: The Board noted the information provided.

5.5 Operations Report

The Operations Report was tabled in the papers and taken as read.

There was brief discussion around vaccinations, including for influenza and opportunities to work with the aged care facilities and GPs. Elective surgery and increased ED activity were noted as challenges, the District is working through opportunities to meet the challenges.

Resolution: The Board noted the Operations Report

Mr Jonathan Doy left the meeting.

5.6 Performance Reporting

The Board Chair noted correspondence from the Secretary requesting all NSW Health Boards discuss performance at each meeting.

5.6.1 Integrated Performance Report

5.6.2 Ministry of Health League Table

5.6.3 Ministry of Health – SESLHD Quarterly Board Report for October to December 2021

The Performance Reports were tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

6 Regular Reporting

6.1 Capital Works Reporting

The Capital Works Report was tabled in the papers and taken as read.

Resolution: The Board noted the Capital Works Report

6.2 Clinical Governance Report

The Clinical Governance Report was tabled in the papers and taken as read.

The Board noted Patient Reported Measures (PRM) data. It was noted SESLHD is the first district in state to report PRM at District and Board level. The MoH and ACI have noted SESLHD is an exemplar district in regard to PRM.

A Statewide outage to the ARIA system occurred in November 2021. There was discussion around risk, if any, associated with the outage and opportunities to improve governance. No patient incidents have been reported in relation to the outage. It was noted there will be an external review of the incident.

The Board thanked the DCG&MS for her work on this

Resolution: The Board noted the Clinical Governance Report

7 New Business

7.1 Exceptional Care Health Lives Strategic Plan 2022-25

The Director Strategy, Innovation and Improvement delivered a presentation in relation to the District's draft Strategic Plan. The actions and measures outlined in the plan were discussed by the Board in relation to the key focus areas as follows:

- Partnering for Healthier Communities (headline KPI)
- Person Centred Care
- Supporting Teams to Thrive
- Shaping the Future

The Board agreed the draft Strategy is a clear document that clearly demonstrates the direction of the District and the actions that will be taken in relation to the focus areas.

Resolution: The Board noted the information provided and commended the strategic intent of the document.

Action: The Strategy will be presented to the June meeting of the Board for endorsement.

7.2 Medical Imaging Review

The paper concerning the Medical Imaging Review was tabled in the papers and taken as read.

Progress against the recommendations arising from the review are regularly reported at the Board Quality and Safety Committee meeting.

Resolution: The Board noted the information provided.

7.3 Indigenous Employment Index – Minderoo

The paper was tabled and taken as read. There was brief discussion around growing indigenous employment and a working group has been set up.

Resolution: The Board noted the information provided.

7.4 Nursing and Midwifery Recruitment videos

The paper in relation to production of videos for nursing and midwifery recruitment was tabled and taken as read.

Videos are available to view –an Internet link has been provided.

Resolution: The Board noted the information provided.

8 Matters for Noting

8.1 Correspondence Register

Resolution: The Board noted the information provided.

9 Meeting Finalisation

9.1 Business Without Notice

Nil

9.2 Noting of Confidential Items

There were no confidential items raised.

9.3 Next Meeting

The next Board meeting is scheduled for **Wednesday, 20 June 2022** at 8 Macquarie Street, Sydney.

9.4 Close

The meeting closed at 7:07 pm

I certify that the foregoing is a true and correct copy of the minutes approved by Members of the Board



Michael Still
Board Chair