

Minutes of the Board of the South Eastern Sydney Local Health District

Date: Wednesday, 23 February 2022
Time: 4:00pm – 7:00pm
Location: Virtual*/ Sydney Eye Hospital, 8 Macquarie Street, Sydney NSW 2000

Present: Michael Still, Chair
Debra Graves
Allan Spigelman*
Arthur Diakos
Greg Levenston
Helene Orr
Jan Dudley
John Estell*
Jonathan Doy
Liam Harte

Ex Officio: Tobi Wilson, Chief Executive
Invitees: Kim Olesen, Executive Director, Operations
Payal Kapoor, Director Finance
Jo Karnaghan, Director, Clinical Governance and Medical Services*
Kate Hackett, Director, Nursing and Midwifery Services*

Guests: Angela Karooz, A/General Manager, St George Hospital
Allan Ajami, Nurse Manager, Patient Flow
Tim Shoolman, Senior Project Manager, Health Infrastructure
Matt Inch, Associate Director, John Staff virtual
Matt Vizard, Director, Western and Northern Region, Health Infrastructure*

Apologies: Elli Baker, Board Member

Secretariat: Susan George, Executive Assistant to the Chief Executive and Board Secretary

Focus Area - Presentations

Presentation: St George Hospital, Redevelopment
Guest Presenters: Angela Karooz; Allan Ajami; Tim Shoolman; Matt Inch and Matt Vizard

The Board welcomed the guest presenters. An acknowledgement of country was shared.

The Board were provided with a comprehensive update on the progress of the St George Hospital Redevelopment, which included the deliverables and project status. The Board were pleased with the level of thought taken to consider better community connectivity with respect to the Kogarah town centre, the nearby fire station and supporting areas.

The Board noted many of the positive deliverables for providing patients, families and carers with a first-class facility that will offer centralised services to meet their healthcare needs now and into the future, whilst acknowledging there are some financial challenges being addressed to deliver a sustainable parking solution.

The Chair and members thanked the presenters.

Resolution: The Board noted the information provided.

Opening

The Chair formerly opened the meeting and introduced the newly appointed Board members, Mr Arthur Diakos, Dr Jan Dudley and Dr John Estell. An overview of the meeting flow was provided for the benefit of the new members.

At this point, the Chair sought agreement from the Board to appoint:

- Dr Debra Graves, Deputy Chair
- Mr Arthur Diakos, Member, Finance and Performance Committee
- Mr Allan Spigelman, Board Representative, Audit and Risk Committee
- Dr John Estell, Board Representative, Quality and Safety Committee

Resolution: The Board endorsed all nominations.

1.1 Present and Apologies

A quorum was present, and the meeting opened at 4:35pm.

1.2 Declaration of Interests

There were no declarations of interest raised. However, the Chair requested the Secretary seek confirmation from members as to the external Boards and Committees they may have membership and include in the Register of External Memberships.

Resolution: The Board noted the information provided.

Action: Board Secretary to seek confirmation from members as to their external Board and Committee memberships.

1.3 Minutes of Previous Meeting

Resolution: The Board resolved that the minutes of the previous meeting held on 24 November 2021 be signed as a true record of the meeting.

1.4 Actions from previous meeting

Resolution: The Board reviewed and noted the Action Log.

2. Committees

2.1 Finance and Performance Committee

Minutes of the 21 February 2022 meeting were not available and are to be presented to the Board at its March meeting.

Resolution: The Board noted the information provided.

2.2 Quality and Safety Committee

Minutes of the 3 February 2022 meeting were not available and are to be presented to the Board at its March meeting.

Resolution: The Board noted the information provided.

2.3 Strategic Community Partnerships Committee

The next meeting of the Strategic Community Partnerships Committee is scheduled for 30 May 2022. The Board noted the Minutes of the 15 November 2021 have not been shared.

Resolution: The Board noted information provided.

Action: Minutes of the 15 November 2021 meeting to be circulated out of session.

Due: 10 March 2021

2.4 Audit and Risk Committee

Minutes of the 15 October 2021 were tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

3. Standing Items

3.1 Patient Story

The Board were very pleased with the story shared from Sydney/Sydney Eye Hospital. The story highlighted the positive care experience received by a woman in her eighties, who was of a non-English speaking background and who was also very apprehensive about her impending surgery. The story illustrated the exceptional attention and care delivered by all members of staff, both for the patient and her family, especially in the area of alleviating the anxiety experienced by the patient.

Resolution: The Board noted the information provided.

3.2 Board Chair Report

Resolution: The Board noted the Chair's report.

3.3 Chief Executive Report

The Chief Executive's Report was tabled in the papers and taken as read.

In addition, the Chief Executive formerly introduced the Director, Nursing and Midwifery, who provided the Board with a career overview. The Board thanked and welcomed the Director, Nursing and Midwifery. The Board also acknowledged the appointment of Ms Susan Pearce as NSW Health Secretary and requested formal congratulations be issued.

The Chief Executive also provided updates on medical imaging, including the activities and actions that are underway, along with virtual care and the learnings being captured to continue to develop an exceptional service to the SESLHD community. The Chief Executive confirmed a presentation on virtual care, including its governance and partnership arrangements is planned for tabling at an upcoming Board meeting.

The opening date of the Prince of Wales Hospital ASB was discussed and the Board were advised of the procurement roadshow launch on 22 February. After short discussion, the Board understood that there are some risks associated with funding for the additional expenditure as a result of COVID modifications. SESLHD Executive Management anticipate a response from the Ministry of Health in the coming weeks.

The Australia Day Awards, noted a number of current and former SESLHD staff receiving awards, notably former Board Member, Associate Professor Robert (Bob) Farnsworth, Medical co-director, surgery and perioperative medicine program at Prince of Wales Hospital received an Order of Australia Medal for his significant service to medicine in the field of urology and to professional associations. The Board and Executive Management acknowledged his contribution to SESLHD.

Resolution: The Board noted the Chief Executive's report and information provided.

Action: Letter acknowledging the appointment of the NSW Health Secretary.

Due: 16 March 2022

3.4 Finance Report

The Board acknowledged SESLHDs continued favourable financial position and noted that the improvements in financial governance, robust discussion with the Ministry of Health have provided the platform for achieving these results. The Committee Chair shared with the Board the Ministry of

Health's acknowledgement of SESLHDs financial management and advised work continues to build benchmarking activities across LHDs to achieve further improvements.

The Board supported Executive Management's appetite to reinvest in staff wellbeing.

Resolution: The Board noted the information provided.

3.5 Operations Report (includes COVID-19 update)

The Operations Report was tabled in the papers and taken as read.

Resolution: The Board noted the Operations Report.

3.6 Performance Reporting (includes Integrated Performance Report)

The Performance Report was tabled in the papers and taken as read. It was noted, however changes in the management of COVID patients, along with zoning changes will improve results over time, with it being noted that accessing care data remains a challenge.

The improvements identified by the Ministry of Health against the Research KPIs were noted and the Chief Executive acknowledged the Director, Research for these improvements.

Resolution: The Board noted the Performance Report.

3.6.1 Ministry of Health League Table

The report was tabled in the papers and taken as read.

Resolution: The Board noted the Ministry of Health League Table.

4. Regular Reporting

4.1 Capital Works Reporting

4.1.1 Capital Works Report – June 2021

The Capital Works Report was tabled in the papers and taken as read.

Resolution: The Board noted the Capital Works Report.

5. New Business

5.1 Strategic Planning Update

The Strategic Planning update was tabled in the papers and taken as read.

Resolution: The Board noted the information provided.

5.2 Australian Institute of Company Directors (AICD) Training

The Board noted the paper, acknowledging the training is being tailored to Government Boards. The Chair encouraged members to attend and noted the training is also being offered to the SESLHD Executive Management team.

Resolution: The Board noted the invitation to undertake the training.

Action: Secretary to confirm Board member interest and return response to Director, Corporate and Legal Services.

Due: 11 March 2022

6. Matters for Noting

6.1 Correspondence Register

The Chair noted the correspondence from HETI was not included in the correspondence register. This drew conversation around SESLHDs leadership program, and the Chief Executive confirmed discussions continue with the UNSW with hopes for resolution over the next few weeks.

Resolution: The Board noted the correspondence register.
Action: Secretary to circulate HETI letter out of session to the Board.
Due: 10 March 2022

6.2 Register of External Board and Committee Membership

Resolution: The Board noted the information provided.

6.3 Annual Board Calendar for 2022

Resolution: The Board noted the information provided.

7. Meeting Finalisation

7.1 Business Without Notice

The Chief Executive advised the Board of the work being undertaken in the area of staff wellbeing. A detailed report is to be provided to the Board at its March meeting.

Resolution: The Board noted the information provided.
Action: Wellbeing report
Due: 30 March 2022

7.2 Noting of Confidential Items

There were no confidential items raised.

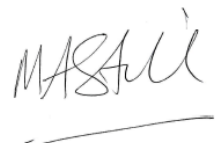
7.3 Next Meeting

The next Board meeting is scheduled for **Wednesday, 27 April 2022** at 8 Macquarie Street, Sydney.

7.4 Close

The meeting closed at 6:04pm

I certify that the foregoing is a true and correct copy of the minutes approved by Members of the Board



Michael Still, Chair
30 March, 2022