

Meeting: Northern Network Consumer Advisory Committee
Date: Monday 11th July 2011

Chair: P South (Consumer)
Minute taker: G Looney (Nurse Manager)

1. Present: P. South (Consumer), P.Humphreys (A/Nurse Manager), S. Nicholson (Consumer), J. Titterton (Consumer), J.Wilson (A/DON POW), S. Hoskins-Marr (Consumer), A. Bernard (Director of Operations). C.Smith (A/DON S/SEH), D. Kennedy (Community Partnerships Officer),

Apologies: Ellen Moore (Don S/SHE), Genevieve Looney (Nurse Manager),

2. Confirmation of previous minutes: The minutes of the meeting held on Monday 6th June 2011 were confirmed to be a true and accurate record of the proceedings by S. Nicholson and D. Kennedy

3. Presentation: CPIU Complaints Coordinator – Sean Addison

3. Matters arising from Previous Minutes

Issue	Discussion	Action Required	Who	Due	
3.1	Public transport to POWH – views of local community centres	UNSW are currently trialling a free dedicated express bus service from Green Square station to UNSW, which they would like to extend for use by staff across Randwick Hospitals Campus. At this stage, this bus service is limited only to staff – ongoing – Jan Titterton to be given Letter of Introduction to Maroubra Junction Neighbourhood Centre as they may be able to help with transport Andrew Bernard reported that there is a Light Rail Project currently undergoing a feasibility study by the Minister for Transport which may improve transport to the hospital. The Minister has formed a Project group and meetings will occur every 2-3 months	Nurse Manager to follow up with social work department information for patient transport Andrew Bernard will keep the committee updated	Nurse Manager Andrew Bernard	August 2011 Ongoing whilst project continues
3.3	Other Brochures	Urology Information Brochure Instructions for Eye Patients	Further review to see if a letter should be sent to GP outlining needs To be discussed further	Chair	August 2011

4. Agenda Items

	Issue	Discussion	Action Required	Who	Due
4.1	Reports from committees represented by consumers	<p>Report from S Nicholson. <u>QOCC</u> Main areas for discussion included;</p> <ul style="list-style-type: none"> - Still proceeding with staff education regarding compliance with S4 and S8 drug compliance - Discussion regarding use of corrugated cups. They are very expensive and will only be used in identified high risk areas - It was raised that Food Services do not go to the QOCC meetings but the dept. is not part of POWH <p><u>Clinical Quality & Patient Safety Committee (CQ&SC)</u></p> <ul style="list-style-type: none"> - A "Sepsis" pathway is being introduced to quickly identify patients with sepsis and commence antibiotics as soon as possible to improve patient outcomes - Discussion regarding appropriate use of blood transfusions following a specific incident - Report of an incident from Central Sterilizing Dept which has lead to procedural changes - The success of the insulin administration strategy introduced by Ngiare Murray on DB2N was presented to the CQ&PSC - Deidre to liaise with POWH Foundation about dissemination of community meetings and public forums <p><u>Frontline Communication Project</u></p> <ul style="list-style-type: none"> - Signage much better - Updating maps and guide books - Despite extra staff there are still issues with communication in AOPD <p>Report from Susan Nicholson</p> <ul style="list-style-type: none"> - Mixed gender level currently 12%. Will report further at August meeting <p>Report from Jan Titterton.</p>	Ongoing agenda item.	Consumer Reps.	Ongoing agenda item

		<u>Access Meeting</u> - Sydney/ Sydney Eye Hospital reported they are still having issues accessing HITH and other community services - Clarification needed regarding GP involvement with mental health patients			
4.2	Consumer feedback – Emails/phone line	Nil feedback provided from emails or phone line.			Ongoing agenda item
4.3	Community Partnerships Update / Local Group Liaison	No report		Community Partnerships Officer	Ongoing agenda item

5. Open Discussion

Issue	Discussion	Action Required	Who	Due
5.1	Recruitment Current committee members will need to re-apply to Expressions of Interest. - EOIs have closed and interviews will be conducted - It is a conflict of interest to have a consumer rep on the panel - We need to ensure new committee members are aware of commitment required to the committee such as attending meetings during the day - Committee needs to be flexible as well to ensure a good representation from across the board of consumers.	Nurse Manager to organise interviews	Nurse Manager	August 2011
5.2	Health Care Symposium Committee members mentioned they would like to attend the Health Care Symposium in August	Nurse Manager to see if it is possible for them to attend	Nurse Manager	August 2011

5. Next Meeting: Monday 8th August, 4pm-6pm, EDU B, Prince of Wales Hospital

6. Meeting closed at 1755

Accepted as a true record: _____

Signature Chair

Date: